

Road and Bridge Committee
Woodford County Highway Department – Roanoke IL
Tuesday, October 12, 2021
MINUTES
8:00 A.M.

1. Call meeting to order

The meeting was called to order at 8:00 by Chairman Hill.

2. Roll Call.

Richard Hill, Dave Meinhold, Dan Steffen, Donald Tolan and Barry Logan all present. Also present are Board member Jerry Smith and County Engineer Conrad Moore along with architect Jerry Wachtveitl.

3. Review meeting minutes of regular meeting on September 13, 2021.

Motion to approve September 2021 minutes made by Steffen, seconded by Meinhold. *Motion passed.*

4. Review and consider minutes of past Executive Sessions.

5. Public comment.

None

6. Consider claims for the October 19, 2021, Board meeting

Motion to approve October 2021 claims made by Logan, seconded by Meinhold. Mr. Steffen will abstain from all claims by Steffen 3D. Questions regarding the two payments for the Road Safe Traffic Systems. These are for stop lights on the bridge on CH 7 south of Secor. It was also asked about the purchase of ice. This is for the crew out working in the heat on hot days. *Motion passed.*

7. Old Business:

None

8. New Business:

- (a) Discuss and act on a petition for County Aid for a bridge in Linn Township, Section 21-07137-00-BR

Motion to approve county aid for bridge work in Linn Township by Tolan, seconded by Meinhold. The state for will pay for half of the project and the remaining half will be split between the township and the County. The construction of this culvert will not take place until 2024. A multiple-cell box culvert will replace a single box culvert. It will have bridge rail at 2.5 feet. *Motion passed.*

- (b) Discuss and act on a petition for County Aid for a culvert in Metamora Township, Section 21-08158-00-DR.

Motion to approve petition for county aid in Metamora Township made by Logan, seconded by Meinhold. This will be a corrugated metal pipe culvert with construction done next year. It was asked who assesses the condition of these culverts. Both the township and the

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Highway Department inspect them and they both agree that this needs to be replaced. *Motion passed.*

- (c) Consider appropriating Motor Fuel Tax funds for FY2021/22 Estimate of Maintenance.

Motion to appropriate MFT funds made by Meinhold, seconded by Steffen. Eight hundred and twenty thousand dollars are appropriated for next year for maintenance of the county highways. Part of the county engineers salary, along with day labor salaries for mowing, plowing snow, etc. is included in this. This is less than last year's appropriation. *Motion passed.*

- (d) Discuss and act on FY2021/22 roadway paint and glass bead purchase; 6,000 gallons of yellow paint; 5,000 gallons of white paint; 70,000 pounds of glass beads.

Motion to approve the 6,000 gallons of yellow paint, 5,000 gallons of white paint, and 70,000 pounds of glass beads made by Steffen, seconded by Tolan. This quantity is a little more than last year as Mr. Moore is not sure yet who wants to participate, but knows the quantity will not exceed these numbers. *Motion passed.*

9. Other:

- (a) Shop Building.

Plans were shown showing the placement of windows, doors, outside lighting and exhaust fans. The windows on the south side of the building are about 9 feet off the ground. There needs to be an overhang of a minimum 16 inches placed at each end of the building. The parts room is 16 x 21 feet, larger than we currently have.

Discussion on the spacing between the EMA building the new shop. There is approximately 20 feet between the two buildings with the finished floor of the new building being 6 inches higher than EMA. There are concerns about the rain water collecting in that area. The committee feels that it needs to be higher. The floor needs to be raised another 6 inches and taper the entrance. It is better to go higher than lower. It was also felt that a single, not a double door would be sufficient between the two buildings. There will be a fence between the two buildings. It was asked about a tornado shelter. The ESDA building is a designated shelter. There will also be a jib crane center mounted between the mechanic's bays.

Next month plans will include the wall sections, concrete curbing, beam brackets, framing of scissor trusses, overhead door sections, and mounting of siding. It was asked when the committee will see the mechanicals for the building. Mr. Moore will check on this. By December the committee needs to have all plans in order to put this out to bid by January.

Mr. Moore received a phone call from where we traded the old paint striper, and it was sold.

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The highway department is done with all the yellow paint striping and now working on the white striping. 17 miles of seal coat are also done.

The railroad will soon be working on the railroad on CH 13 by Route 24.

10. Executive Session.

(a) 5 ILCS 120/2(c)(6) Sale or lease of property.

Motion to go into executive session made by Logan, seconded by Meinhold. Roll call vote – Logan- yes; Tolan-yes; Meinhold- yes; Steffen- yes; Hill –yes. *Motion passed.*

11. Action coming out of Executive Session.

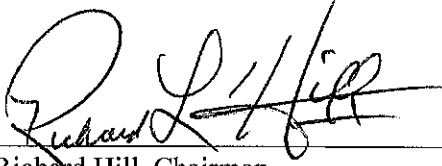
Motion to come out of executive session made by Logan, seconded by Steffen. No action will be taken. *Motion passed.*

12. Motion to Adjourn.

Motion to adjourn made by Logan, seconded by Tolan. *Motion passed.*

Meeting adjourned at 9:12 AM.

Submitted by: Deb Breyman



Richard Hill, Chairman
Road & Bridge Committee