

Road and Bridge Committee
Woodford County Highway Department – Roanoke IL
Tuesday, October 11, 2022
MINUTES
8:00 A.M.

1. Call meeting to order

The meeting was called to order at 8:02 by Chairman Hill.

2. Roll Call

Richard Hill, Dan Steffen, Nick Miller, and Dave Meinhold were all present. Donald Tolan was absent. Also present was Woodford County Engineer Conrad Moore.

3. Review meeting minutes of regular meeting on September 12, 2022.

Motion to approve September minutes made by Steffen, seconded by Miller. *Motion passed.*

4. Review and consider minutes of past Executive Sessions.

None

5. Public comment.

None

6. Consider claims for the October 18, 2022, Board meeting

Motion to approve October claims made by Miller, seconded by Meinhold. Dan Steffen will abstain from all Steffen 3D claims. It was asked about the claim to Vermeer for the sharpened blades. All the blades on the woodchipper were sharpened. The claim to Glass America was for replacing several windshields that were either cracked or chipped. They had let it build up and had them all replaced at one time. Short discussion on if we have considered having a comprehensive insurance policy that covers windshield chips and cracks along with deer. Mr. Meinhold will reach out to Snedeker and see if these is feasible. The claim for Midwest Construction Professionals was a payment to Midwest Construction Professionals for the new building. Midwest Construction Professionals then distributes the funds to the proper entities. It was asked how the township funds are divided. The townships pay a 4% Engineer fees for the inspections and plans that the county does for reseal. This is paid out of the townships MFT funds. It is basically for our labor and work done on the townships behalf.

7. Old Business:

(a) FY2022/23 Budget Update

A few of the line items have been adjusted to reflect the funds that will be spent this year on the new building, with the remainder being shifted to next year. There was also a line added in the bridge fund for bridge engineering for a deck overlay. Overall the budget is similar to last years. Bottom line in 2022 was 3.6 million, and in 2023's budget it is 3.2 million.

8. New Business:

(a) Discuss and act on a petition for County Aid for a culvert in Spring Bay Township, Section 23-16121-BA-DR.

Motion to approve the petition for County Aid for a culvert in Spring Bay Township made by Meinhold, seconded by Steffen. This is for a box culvert repair on East North Lakeview Drive.

Road and Bridge Committee
Woodford County Highway Department – Roanoke IL
Tuesday, October 11, 2022
MINUTES
8:00 A.M.

The old bridge was extended years ago and the old half of it needs to be addressed. *Motion passed.*

- (b) Discuss and act on a petition for County Aid for a bridge in Spring Bay Township, Section 23-16122-00-ES

Motion to approve the petition for County Aid for a bridge in Spring Bay Township made by Miller, seconded by Steffen. This is for a box culvert that is classified as a bridge on Millpoint Road. They will do an engineering study and verify township bridge funds can be used. The expense is higher because they are hoping to raise the road – the road is low in that area and flooding causes debris to collect at that spot. *Motion passed.*

- (c) Discuss and act on a petition for County Aid for a culvert in Metamora Township, Section 23-08159-BA-DR.

Motion to approve the petition for county aid for a culvert in Metamora Township made by Miller, seconded by Meinhold. This is a culvert liner on 1600 North next to a lake. It is 30-36 inches in diameter and approximately 80 feet long. *Motion passed.*

- (d) Consider appropriating Motor Fuel Tax funds for FY2022/23 Estimate of Maintenance

Motion to appropriate \$975,000 from MFT funds for maintenance made by Steffen, seconded by Miller. They plan on doing 10 miles of shoulder repair work and 22 miles of reseal. *Motion passed.*

- (e) Discuss and act on FY2022/23 roadway paint and glass bead purchase; 6,000 gallons of yellow paint; 5,000 gallons of white paint; 70,000 pounds of glass beads.

Motion to authorize quantities of paint, and glass beads for next year made by Miller, seconded by Meinhold. This is setting our maximum quantities for next year and is done every year. We can purchase up to maximum quantity, but we do not have to take all. For every gallon of paint there is about 7 gallons of glass beads in it. We purchase through the state. *Motion passed.*

- (f) Discuss and act on Change Order #2 for Knapp Concrete for new building construction.

Motion to approve the change order #2 for Knapp Concrete made by Meinhold, seconded by Miller. When Knapp was excavating the building foundation, they had to over excavate because of the excess ground water. The walls started sluffing off, and they had extra work, and material to fix. This is still within the budget as we set aside funds to cover any extra costs that may arise. Midwest Construction oversaw the work on this. *Motion passed.*

- (g) Discuss and act on Change Order #3 for Knapp Concrete for new building construction.

Motion to approve change order #3 for Knapp Concrete made by Miller, seconded by Steffen. This is a reduction of \$706.50. When they set the bolts for the jib crane, they were off a little bit, and the foundation of the jib crane had to be adjusted, so they are covering that cost. *Motion passed.*

Road and Bridge Committee
Woodford County Highway Department – Roanoke IL
Tuesday, October 11, 2022
MINUTES
8:00 A.M.

9. Other:

Next month there should be more bridge petitions.

Last Thursday evening paint was discovered in the creek at Front Street. Woodford County ESDA was notified and they contacted IEMA, which also resulted in an IEPA notification. To properly remedy the situation as quickly as possible, E Environmental was contacted. Their initial estimate was \$30,000 without looking at it. The Department hired E Environmental. The paint was contained within an area immediately adjacent to the bridge. The site was cleaned up by Friday evening and E Environmental will submit all necessary documentation to the IEPA. The Department is taking precautions to keep this from happening again.

10. Executive Session.

None

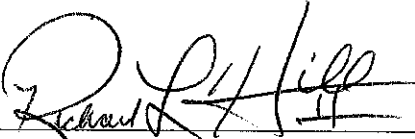
11. Action coming out of Executive Session.

12. Motion to Adjourn.

Motion to adjourn made by Meinhold, seconded by Miller. *Motion passed.*

Meeting adjourned at 8:40 A.M.

Submitted by: Deb Breyman



Richard Hill, Chairman
Road & Bridge Committee