

Road and Bridge Committee
Woodford County Highway Department – Roanoke IL
Tuesday, October 10, 2023
MINUTES
8:00 A.M.

1. Call meeting to order

The meeting was called to order by Chairman Steffen at 8:03 AM.

2. Roll Call.

Dan Steffen, Dave Meinhold, Tim Worner, Jim Baumann all present. Tim Wilcoxon is excused. Also present is Woodford County Engineer Conrad Moore.

3. Review meeting minutes of regular meeting on September 11, 2023.

Motion to approve September minutes made by Baumann, seconded by Meinhold. There were no corrections. *Motion passed.*

4. Review and consider minutes of past Executive Sessions.

There were no executive session minutes for review.

5. Public comment.

None

6. Consider claims for the October 17, 2023, Board meeting

Motion to approve October claims made by Baumann, seconded by Worner. It was asked if the invoices for Steffens 3-D for aggregate were for non-bid materials. All the material and jobs were bid, these materials are just now being used. There are several parcels in the claims for property that was purchased for the CH 13 projects. There is one small parcel still left to be purchased at the east corner of 116 which is owned by the village. Mr. Steffen will abstain from all Steffen 3-D claims. *Motion passed.*

7. Old Business:

(a) Discuss and act on amended Joint Funding Agreement for Section 18-00166-00-BR. There is nothing to discuss on this matter yet. Mr. Moore just received the executed joint funding agreement that was approved in April.

8. New Business:

(a) Discuss and act on a petition for County Aid for a bridge in Olio Township, Section 23-11149-00-BR.

This is for a bridge rehab on Grimm Road. This is likely to be a Township Bridge Project. In this case the state would pay 50% of the construction cost, with the township and the County splitting the other 50% of the construction costs. The township and the County will split the engineering cost 50/50. This bridge was programmed after the last inspection was done. Motion to approve the petition for County aid made by Meinhold, seconded by Baumann. *Motion passed.*

(b) Consider appropriating Motor Fuel Tax funds for FY2023/24 Estimate of Maintenance.

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Mr. Moore is asking for a motion to appropriate \$995,000 for general maintenance. This includes such items as seal coat, salt, aggregate, rip rap, etc. The cost has increased slightly from last year. This is a budgetary cost which will be approved by the full County Board. Motion to appropriate \$995,000 from the Motor Fuel Tax for general maintenance made by Worner, seconded by Baumann. *Motion passed.*

- (c) Discuss and act on FY2023/24 roadway paint and glass bead purchase; 6,000 gallons of yellow paint; 5,000 gallons of white paint; 70,000 pounds of glass beads.

Motion to authorize Mr. Moore to participate in the state bid for quantities of paint, and glass beads for next year made by Baumann, seconded by Worner. This is setting our maximum quantities for next year and is done every year. We purchase these materials through the state bid process. *Motion passed.*

- (d) County Highway Budgets (Highway Fund, Bridge Fund, Matching Fund)

Money that was anticipated to be spent in this year's Highway Fund budget has been moved to next year's appropriation due to the fact that we do not know when we will receive several invoices. The anticipated receipts in the Highway Fund were increased because we received an insurance check for the new building roof damage due to the hailstorm. The cost of the repair has been included in next year's budget appropriation. Several Bridge Fund expenditures have also been moved to next year based on when the funds will be spent.

The Road and Bridge Committee will oversee the budget and the Finance Committee will get an overview. There was a short discussion on when the Board will approve the budget. It was stated that Mr. Moore has done a wonderful job in keeping costs down. The requested levies that were presented in September 2024 were not changed.

9. Other:

- (a) CH 7 Bridge Update.

The existing deck beams have been taken off and the top layer of the concrete has been chipped away. The bridge is on schedule. They hope to put deck beams on the south bridge later this month.

There was a concern about whether the new building has been listed on our property schedule with Snedekers. Mr. Moore was confident that it had but will double-check to make sure.

The tandem truck is at Koenig getting the dump box on. The pick-up truck that was ordered earlier this year is in transit.

The roof on this building is being replaced today from the hail damage.

It was asked if the county uses TOIRMA. TOIRMA is used by the townships and not the County. The County uses Snedekers.

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10. Executive Session.

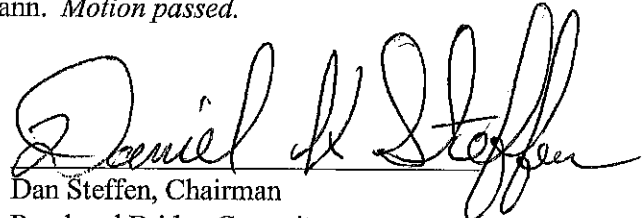
11. Action coming out of Executive Session.

12. Motion to Adjourn.

Motion to adjourn made by Worner, seconded by Baumann. *Motion passed.*

Meeting adjourned at 8:25 AM.

Submitted by: Deb Breyman


Dan Steffen, Chairman
Road and Bridge Committee