

STATE OF ILLINOIS)
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COUNTY OF WOODFORD)

PROCEEDINGS OF THE COUNTY BOARD OF WOODFORD COUNTY, IN THE STATE OF ILLINOIS, at an adjourned meeting thereof begun and held in the Woodford County Board Room in the City of Eureka, in said County, on the third Tuesday in September, AD 2022, same being the 20th day of said month.

Tuesday September 20, 2022 6:30 P.M.

Board met and was called to order by Chairman John Krug.

Chairman Krug began the meeting by leading all present in the Pledge of Allegiance.

Roll call by the Clerk. Present: Ansel Burditt, Albert Durst, Richard Hill, Autum Jones, John Krug, David Meinhold, Nick Miller, Charles Nagel, Blake Parsons, Jonathan Schertz, Jerry Smith, Dan Steffen, and Donald Tolan. Absent: Bill Cardin, excused; and Justin Faulk, absent. Also present was County Clerk Dawn Kupfer.

Board announced in session by the Chairman.

Clerk Kupfer presented and read the Certificate of Giving Notice for this meeting.

Mr. Hill moved the Certificate be approved as read, which motion was seconded by Mr. Durst and was unanimously carried.

Clerk Kupfer submitted the minutes of the August 16, 2022, regular session County Board meeting for additions, corrections, and approval.

Mr. Burditt moved to approve the minutes of the August 16, 2022, regular Session County Board meeting, which was seconded by Mr. Steffen and unanimously carried.

Clerk Kupfer submitted the Executive Session Minutes of August 16, 2022, for additions, corrections, and approval.

Mr. Meinhold moved to approve and release and make public the Executive Session minutes of August 16, 2022, which was seconded by Mrs. Jones. Motion unanimously carried.

Chairman Krug called for Public Input.

Ms. Karen Krug with the El Paso Emergency Squad spoke to the Board Members stating a year ago she had received a letter in regard to ARPA Funding, and several months ago she had visited the Members with the equipment so the Members of the Board could see there was justification in the request. Ms. Krug stated she had been watching the minutes and the agendas to see if any decisions had been made on the use of the ARPA Funds, going on to say she had met every obligation necessary and she is hopeful the Board will remember the El Paso Emergency Squad when they decide to distribute the funds.

Chairman Krug called for any further Public Input, hearing none.

The Consent Agenda was presented and clarified for the reporting of these minutes.

Chairman Krug called for any items to be removed from the consent agenda.

Mr. Burditt moved to pull Items (b) the Menssen Trust Contract for Veterinary Services Agreement from

Petitions, Resolutions, and/or Motions on the Consent Agenda as presented.

Chairman Krug called for any other items to be removed from the consent agenda, hearing none.

Chairman Krug called for approval of the remainder of the items on the Consent Agenda.

Mr. Steffen moved to approve the remainder of the Items on the Consent Agenda, which was seconded by Mr. Miller. Motion carried.

Appointments:

- a. Approval of the reappointment of Michael Adams to the Roanoke Fire Protection District for a 3-year term expiring May 13, 2025.
- b. Approval of the reappointment of Dan Magnuson to the Roanoke Fire Protection District for a 3-year term expiring May 13, 2025.
- c. Approval of the appointment of Charlie Schlossler as alternate (representing AFSCME-Highway Department) to the Health Care Committee for a 3-year term expiring the 1st Monday in December 2024.

Petitions, Resolutions and/or Motions:

- a. Approval of Resolution 09-22-001 authorizing a Deed of Conveyance to 19x1950 Family Farm LLC on parcel 05-33-117-002.
- c. Approval of the Adopt-a-Lot agreement with Hector Hernandez for 1257 Millpoint Road.
- d. Approval of the Intergovernmental agreement with Woodford County Soil and Water Conservation District.
- e. Approval of the Intergovernmental agreement with Peoria County Soil and Water Conservation District.
- f. Approval of the Intergovernmental agreement with Tri-County Regional Planning Commission for special project services.
- g. Approval of Ordinance 2021/2022-014 for Granting a Special use to Christopher Kee to allow the property owner to reside in a 5th wheel travel trailer until such time the house may be constructed following a catastrophic fire in the Agricultural District, on 5 acres, commonly described as 2021 County Road 1300 E., Lowpoint, Illinois.
- h. Approval of Resolution 2021/2022-067 for commitment of local funds for a TCRPC maintenance grant application for CH 25 (Santa Fe Trail).
- i. Approval of Resolution 2021/2022-068 authorizing the Board Chairman to execute a supplemental engineering agreement with Maurer-Stutz, Inc. of Peoria, Illinois for Section 16-00091-02-RR.
- j. Approval of Resolution 2021/2022-069 in support of TCRPC grant application for Safe Streets for all.
- k. Approval of the Polling Place Accessibility Grant for fiscal year 2023 in the amount of \$30,739.
- l. Approval of the Contract to fulfill Specific Assessment Office Supervisor Duties for the County of Woodford, State of Illinois.
- m. Approval of the Health Insurance Premium Rates for plan Year 2023.
- n. Approval of the annual request for flu shots for County employees, spouses, and dependents to be administered by the Health Department and paid for out of the General Fund Insurance Line Item 051-200-5027-013 at the rate of \$20 per regular dose and \$70 for high dose.
- o. Approval of Knapp Concrete Change Order #3-Modification to intersection of North Main and Broad Street in Roanoke, Illinois.

Chairman Krug called for Item (b) the Menssen Trust Contract for Veterinary Services funding Agreement.

Mr. Burditt stated the Menssen Trust Fund Contract is expired and the Committee has looked at the contract and made some revisions which we agreed to during the Public Safety Committee Meeting, however the Committee had not received anything back from the Menssen Trust Fund attorney. Mr. Burditt moved to pull Item (b) the Menssen Trust Fund Contract from the agenda and place it on next months Public Safety

agenda, which was seconded by Mr. Parsons. Motion carried.

Chairman Krug called for New Business, stating the first Item under New Business, Item (a) discussion and action of the U of I Extension Budget.

Mr. Hill stated the Committee had worked on setting a meeting with the Extension personnel and reported the meeting will be held on September 21, 2022, at 5:00 PM here at the Woodford County Board Room. Mr. Hill stated he is very pro Extension, and Pro 4-H but there are concerns over some of the fund balances at the Extension office and this will be a great time to get some of the questions answered regarding those funds.

Chairman Krug called for Item (b) under New Business, Action, and Discussion on Cyber Security Upgrades.

Sheriff Smith stated there would not be any action on the Cyber Security Upgrades this evening but wanted to make the Board aware he has heard from Mr. Erik Snedeker with Snedeker Risk Management had put together the Woodford County Insurance Renewal. Sheriff Smith stated part of the insurance renewal is pertaining to Cyber Security Coverage, going on to say there had been discussions between Snedeker's and Heart Technology in answering questions about how items are covered in regard to Cyber Security here at the County to put a plan in place. Sheriff Smith said everything had been resolved and he will be putting a number on the County Budget.

Chairman Krug called for Item (c) under New Business, Action, and Discussion of Replacement Equipment for the Package X-Ray Machine.

Sheriff Smith stated the X-Ray Machine began having issues and he reached out to the vendor inquiring about fixing the X-Ray machine. He went on to say the machine was purchased in 2008 and it was at the end of its life cycle. Sheriff Smith said the vendors recommendation was to replace the machine at which time the Sheriff acquired 3 quotes. Sheriff Smith is requesting the Board accept the bid not to exceed \$17,280.59 to be purchased from Autoclear using grant funds.

Mr. Nagel moved to approve the funds not to exceed \$17,280.59 to purchase a Package X-Ray Machine, which was seconded by Mr. Burditt. Motion carried.

Chairman Krug moved on to Unfinished Business.

Chairman Krug called for Unfinished Business, Item (a) ratification of the Contract for Zoning Administrator/Supervisor of Assessment Office.

Mr. Burditt moved to approve the Contract for Zoning Administrator/Supervisor of Assessments Office, which was seconded by Mr. Miller. Chairman Krug called for any discussion.

Mr. Meinhold stated he wanted to thank the County Offices Committee for putting this contract together, but he does have concerns about one aspect of the contract. Mr. Meinhold said based off recent discussion in the County Finance Meeting there had been discussion of what those terms may be, and he would like the compensation better laid out and shown as a stipend, leaving the Zoning salary stay intact. Mr. Meinhold stated he felt Ms. Jording was doing an excellent job and it had nothing to do with her performance, but he moved to send the Contract for Zoning Administrator/Supervisor of Assessments Office back to County Offices, which was seconded by Mr. Nagel. Ms. Jording asked for permission to speak.

Chairman Krug asked if Members agreed to let Ms. Jording speak. Members agreed.

Ms. Jording said for clarity's sake this was voted on and approved in August and is only back on this month's agenda because it was not properly listed on the agenda correctly to file it in August.

Chairman Krug said there is a motion and a second to send the Contract back to County Offices. Chairman Krug stated this was brought up at County Finance and the Committee wanted clarification on whether it was a lump sum or two sums in the budget.

Mr. Nagel stated the numbers were not going to change from how it is listed if the position stays intact. He went on to say in order for Ms. Jording to receive those incremental raises or any steps she would be receiving from any ASFCME negotiations, he would like to see two figures in the budget. Mr. Nagel stated one figure would show the Zoning Administrator salary, and the second figure would be the difference. He noted the amount total the Contract shows will remain the same, it will just be a clearer broke out figure should Ms. Jording go back into the salary range. Discussion followed.

Clerk Kupfer stated the only reason the Contract was on the agenda was for the purpose of properly filing the document.

Chairman Krug stated there is a motion and a second on the table, and this was approved last month. He went on to call for a withdraw of the motions. Mr. Meinhold moved to withdraw the motion and added he would like the County Offices Committee to discuss having a possible amendment to the contract.

Mr. Nagel said just to clarify the Board already approved and signed this contract. He respects the fact and agrees with Mr. Meinhold parts of the contract that are not as clean as they should be, but they only thing Mr. Nagel is proposing tonight is to separate the amount into two-line items. Discussion followed.

Chairman Krug said in the October Finance Committee meeting it will be decided on how to put this in the budget. Chairman Krug called for the approval of the ratification of the Contract for Zoning Administrator/Supervisor of Assessments; motion carried.

Chairman Krug called for Unfinished Business, Item (b) discussion of Ordinance 2021/2022-013 authorizing the use of ARPA Funds for various projects, and purchases.

Mr. Nagel stated he had passed out to the Members an amended copy of the Ordinance authorizing the use of ARPA Funds for various projects in the County. Mr. Nagel said the rules had changed consistently concerning the use of the ARPA funds, and he appreciates Ms. Krug input on the needs of the ambulance squad. He went on to say the County had initially sent letters out inquiring about the needs of funding throughout the County, and we also had a list of need within the County facilities. Mr. Nagel said the County had since received notice from Bellwether that the funds could be used for more than the County originally was told. He stated there had been a meeting with Mr. Meinhold, the Sheriff, the Treasurer and Mr. Nagel to discuss the list of needs within the County properties. Mr. Nagel said the group made some changes to the original Ordinance and decided to remove the \$500,000.00 for Rural Broadband, going on to say the County is uncertain as whether it will take the amount of money to partner with others for Broadband connectivity. Mr. Nagel said the group had learned from our insurer the County could be reimbursed for Covid related testing and treatment, so the group decided to add \$95,000.00 the Covid related expenses with the County Health Insurance Fund. Mr. Nagel stated while the County is pushing to appropriate the funds to be spent, those funds can be reappropriated. He went on to remind the Members of the Board these are budgetary numbers only, and it may be necessary to change them for example of the HVAC project costing more or less than originally thought. Mr. Nagel said the groups recommendation is to move forward with the items listed on the Ordinance and not approve the projects until the County receives three quotes and at the end of this when the County knows exactly where the dollars are we will then address the requests of the municipalities. Discussion followed.

Chairman Krug then called for the vote to approve the claims Paid in Vacation since the last meeting of the Board. Mr. Durst moved to approve the Claims Paid in Vacation, which was seconded by Mr. Nagel.

Chairman Krug asked if there were any claims to be added.

Mr. Burditt moved to add (2) claims; the first claim is to The Greater Peoria Economic Development

Council in the amount of \$1,500.00 for the sidewalk grant Invoice CDBG 5-S; and the 2nd claim is to Knapp Concrete Contractors in the amount of \$236,008.20 for the sidewalk grant Invoice 21160-9; seconded by Mr. Tolan.

Chairman Krug called for a motion to add the claims. Motion carried.

Chairman Krug called for a vote on the claims as amended. Motion carried.

Mr. Parsons presented and read Resolution 2021/2022-070 approving the payment of the Claims, which was seconded by Mr. Burditt.

Chairman Krug called for a roll call vote. County Board Members voting Aye: John Krug, David Meinhold, Nick Miller, Charles Nagel, Blake Parsons, Jonathan Schertz, Jerry Smith, Dan Steffen, Donald Tolan, Ansel Burditt, Albert Durst, Richard Hill, and Autum Jones. County Board Members voting Nay: None. County Board Members absent: Bill Cardin, excused; Justin Faulk, excused. Motion carried.

The Report of the County Treasurer on Summary of Accounts Report, the Revolving Loan Activity Report, the Sales Tax Report, and the Comparative Revenue Reports for the period ending August 31, 2022. Ms. Andrews stated back in 2017, the Woodford County Housing Authority requested the County to pay the filing fee to join with other Housing Authorities to recoup wrongfully offset operating subsidies from 2012. The County agreed to pay the \$1,000 fee and issued payment on September 26, 2017. The lawsuit has now been settled and the Woodford County Housing Authority Director Diane Gregoire brought in a check August 17, 2022, for repayment of the fee. Treasurer Andrews reported the second installment of taxes was due on September 2nd, and as of the date of the meeting, we are 98 percent collected. She said her office mailed out 1,048 friendly reminder letters on September 13th and her office will be publishing delinquent taxes sometime mid-October with the annual tax sale being scheduled for November 9, 2022. Ms. Andrews stated her office processed the second distribution on September 15, 2022. For informational purposes, Ms. Andrews said per the property tax statistics on the Illinois Department of Revenue website, based on the 2020 taxes payable in 2021, Woodford County had the second lowest County tax rate in the State of Illinois.

Mr. Schertz moved to place the Treasurer's reports on file, which motion was seconded by Mrs. Jones and was unanimously carried.

Mr. Burditt moved to place the report of Office of County Board on file, as well as the Communications for the month, which was seconded by Mr. Steffen. Motion carried.

The following communication will be placed on file for the regular meeting of the September 20, 2022, County Board meeting

- Letter dated August 19, 2022, from Jodi Goff resigning her position of Supervisor of Assessments.
- Letter from Ameren with information about gas pipeline safety.
- Letters dated August 29, 2022, to Ms. Wendy Bell, Deputy Director of Community Development Assistance Program from the Woodford County Board Chairman requesting a modification to CDBG No. 18-242652 and CBDG No. 18-242651.
- Minutes of the Road and Bridge Committee meeting held on July 11, 2022, and August 16, 2022.
- Minutes of the combined County Offices and Finance & Economic Development Committee meeting held on August 9, 2022.
- Minutes of the Public Safety Committee Meetings held August 9, 2022.
- Minutes of Conservation, Planning, and Zoning Committee Executive Session held on July 13, 2020.
- Minutes of the Woodford County Health Care Committee held on June 15, 2022.
- Minutes of the Woodford County Zoning Board of Appeals meeting held June 28, 2022, July 11, 2022, and July 26, 2022.

The respective Chairmen gave the reports of each Standing Committee.

Chairwomen Andrews reported for the Health Care Committee (Health Insurance Committee). Chairwoman Andrews reported they met last Wednesday and forwarded the request for annual flu shots and the proposed rates for Plan Year 2023 to the full County Board, and both were on the agenda for approval this evening. As of today, the premium & Claims Reserve and Health Care Plan Funds combined balance is \$666,428.10.

Mr. Hill, Chairman of the Road & Bridge Committee, reported County Engineer Moore went through their budget at the Finance Committee Meeting there was a good presentation followed by discussion. Mr. Hill stated they had discussion on ARPA Funds and how they are working in conjunction with Tri-County Regional Planning Commission on a Grant Application. Mr. Hill reported on the progress on the new Highway Building how they hope to have it completed by early fall or winter.

Mrs. Jones, reported for the County Offices Committee. Mrs. Jones reported they approved appointments and talked allot about the Assessor's Office how they approved tonight the contract with Gary Twist to assist that office.

Mr. Nagel, Chairman of the Finance Committee, reported on the tentative budget pointing out some things of interest, as they approve the tentative Levy the appropriations that have been put into the budget document can only be lowered it cannot be raised. Mr. Nagel stated he is pretty sure that someone will send you the full budget document and asked that you pay close attention to budget 051, the general budget, to please comb through that. Mr. Nagel stated the Committee in October will be able to discuss any questions you might have. Some of the points of interest on discussions have already been brought to your attention but discussion on Greater Peoria Membership for EDC the Committee at the time decided to raise that from \$15,000 to \$20,000 annually. Mr. Nagel stated they had already discussed the U of I Extension numbers with a 90% cut so that is something you want to pay close attention to. There has been little discussion about the Health Department MOU which is associated to over the last 3-4 years paying of rent back to the County how there has been discussion about not doing that any longer and what will be involved in that. Mr. Nagel reported that if this Board does not have them pay rent how some services the County pays for might be affected. Mr. Nagel reported there was discussion on a fulltime Tech person and asked that everyone think about that how the line item calls for \$50,000 and how anyone who has delt with that or tried to hire a Tech person you're not going to get much for \$50,000 and to keep in mind you can't raise that. Mr. Nagel stated moving on with Mrs. Jording accounting of salaries is something they plan on revisiting. Discussion on setting the Levy how the Tort plays into that as well as Menssen Funding and Funding Animal Control.

Mr. Burditt, Chairman of the Public Safety Committee, reported they discussed the revised MOU with the Health Department it's in the process with getting with the States Attorney and trying to create a document that everybody can agree on. Mr. Burditt reported on the Sheriff's projects that have been completed and reported on additional Animal Control information and the increase from the Menssen Trust Fund.

Mr. Burditt, reported for the Conservation Planning and Zoning Committee. Mr. Burditt reported on the Intergovernmental Agreement with Woodford County Soil and Water Conservation District and the Intergovernmental Agreement with Peoria County Soil and Water Conservation District that passed at tonight's meeting as well as the Intergovernmental Agreement with Tri-County Regional Planning Commission for Special Project Services. Mr. Burditt reported on a needed review of the Comprehensive Land Plan, and they are also looking for a person to fill an opening on the Zoning Board of Appeals.

Mr. Parsons reported for the Zoning Board of Appeals. Mr. Parsons reported the Board passed a Special Use on tonight's agenda for a 5th Wheel Travel Trailer in an Agricultural District, as well as a variance for a Shed in a Residential District. Mr. Parsons stated there is no ZBA Meeting for the month of September and clarified there is a need for a ZBA Member with a list that qualifies for that position and to please pass any names on to him or Lisa Jording.

Chairman Krug announced Ms. Kathy Brown would be leading the County Board in interviews with MTCO Communications, and Telstar Communications after the Board meeting to learn more about the providers available in Woodford County.

Chairman Krug called for Public Announcements stating Snedeker Risk Management is having their Annual Conference on September 28, 2022, at the Embassy Suites in East Peoria, Illinois for any Board Members interested.

Chairman Krug stated there was no need of an Executive Session.

Mr. Schertz moved to adjourn until 6:30 P.M. the third Tuesday in October, A.D. 2022 same being the 18th day of said month, which motion was seconded by Mr. Steffen and was unanimously carried.

Chairman Krug announced the Board adjourned at approximately 7:50 PM.

Attest: Dawn L. Kupfer, Woodford County Clerk & Recorder