

STATE OF ILLINOIS)
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COUNTY OF WOODFORD)

PROCEEDINGS OF THE COUNTY BOARD OF WOODFORD COUNTY, IN THE STATE OF ILLINOIS, at an adjourned meeting thereof begun and held in the Woodford County Board Room in the City of Eureka, in said County, on the third Tuesday in September, AD 2023, same being the 16th day of said month.

Tuesday September 19, 2023 6:30 P.M.

Board met and was called to order by Chairman Nagel.

Chairman Nagel began the meeting with a moment of silence for the Andrews Family, and then lead all present in the Pledge of Allegiance.

Roll call by the Clerk. Present: Randy Barth, James Baumann, Denise Durst, Zachary Ferris, Autum Jones, John Krug, David Meinhold, Nick Miller, Chuck Nagel, Blake Parsons, Jonathan Schertz, Dan Steffen, Tim Wilcoxon, and Tim Worner. Absent: Jerry Smith, excused. Also present was County Clerk Dawn Kupfer.

Board announced in session by the Chairman.

Clerk Kupfer presented and read the Certificate of Giving Notice for this meeting.

Mr. Parsons moved the Certificate be approved as read, which motion was seconded by Mr. Baumann and was unanimously carried.

Clerk Kupfer submitted the minutes of the August 15, 2023, regular session County Board meeting for additions, corrections, and approval.

Mr. Meinhold moved to approve the minutes of the August 15, 2023, regular Session County Board meeting, which was seconded by Mr. Ferris.

Chairman Nagel called for any additions, or corrections. Mr. Wilcoxon moved to amend the August 15, 2023 Minutes to reflect the incorrect spelling of his last name throughout the minutes, stating there should not be an “s” in his name. Mr. Wilcoxon questioned the use of the word “Chairwomen” stating he felt it should appear as “Chairwoman” as there is only one individual person. He also asked to strike out the word “how” on page number 6 at the end of the first paragraph, stating he felt it did not belong in the sentence. Clerk Kupfer noted the corrections to be made. Motion carried as amended.

Chairman Nagel called for Public Input, hearing none.

The Consent Agenda was presented and clarified for the reporting of these minutes.

Mr. Parsons moved to approve the Consent Agenda, which was seconded by Mr. Miller.

Mr. Steffen moved to abstain from any of the Steffen 3D Construction, or County Highway related Items on the Consent Agenda, but votes yes on all the remaining Items.

Mr. Krug stated he would be abstaining from Item Number 6 under Petitions, Resolutions, and/or Motions approving Resolution 2022/2023-079 for the Road Use Agreement with Panther Grove Wind, LLC.

Chairman Nagel called for any items to be removed from the consent agenda.

Mr. Meinhold moved to pull Item (9) Resolution 2022/2023-082 authorizing the County Board Chairman to Execute an Agreement with a Retail Electric Supplier; and pull Item (12) the Heart Management of Phone and Back Up Services (Note: there is a 1 year and an Multiyear contract provided) from the Petitions, Resolutions, and/or Motions portion of the Consent Agenda.

Mr. Barth moved to pull Item (18) Resolution 2022/2023-074 authorizing the purchase of a New SAN in the amount of \$193,264.79 from the Petitions, Resolutions, and/or Motions.

Chairman Nagel called for approval of the remainder of the Consent Agenda. Motion carried with the exception of the (2) abstentions from Mr. Steffen and Mr. Krug as noted above.

Mrs. Jones moved to approve the remainder of the Consent Agenda, which was seconded by Mr. Schertz. Motion carried with the exception of the abstentions from both Mr. Steffen and Mr. Krug.

Appointments:

1. Approval of the appointment of Tim Wilcoxon as an alternate to the C P & Z Committee expiring the first Monday in December, 2023.
2. Approval of the appointment of Roger Alig to the Board of Review for a 2-year term expiring September 19, 2025.

Petitions, Resolutions and/or Motions:

3. Approval of Resolution 2022/2023-076 appropriating \$13,997.00 from the County Motor Fuel Tax Fund to pay the FY 2024 dues to Tri-County Regional Planning Commission.
4. Approval of Resolution 2022/2023-077 to award installation of a new roof on the County Highway Department Office.
5. Approval of Resolution 2022/2023-078 awarding a construction contract to Stark Excavating, Inc. for CH 9 Bridge Repair, Section 23-00060-00-BR.
6. Approval of Resolution 2022/2023 authorizing the County Board Chairman to execute a Road Use Agreement with Panther Grove Wind, LLC for use of certain County Roads.
7. Approval of Resolution 2022/2023-080 authorizing the Purchase of a Replacement Squad Car not to exceed \$50,000.
8. Approval of Resolution 2022/2023-081 authorizing the Purchase of a New Generator for EMS Mobile Command Center.
10. Approval of Resolution 2022/2023-084 authorizing the Sheriff to purchase a New Fire Panel to be used in the Public Safety Building with the use of ARPA Funds not to exceed \$17,000. (Note: this Item was listed wrong on the agenda, Resolution 2022/2023-084 is actually for the New Jail Cooler/Freezer, and Resolution 2022/2023-085 is for the New Fire Panel. This will be corrected on the October agenda).
11. Approval of Resolution 2022/2023-085 authorizing the Sheriff to purchase a New Jail Cooler/Freezer with the use of ARPA Funds not to exceed \$83,000.
13. Approval of the Heart On-Site Tech 1 Services Agreement.
14. Approval of the Final Revolving Loan Payment to GPEDC in the amount of \$9,145.43.
15. Approval for the County Clerk to purchase 4-Station Voting Booths in the amount of \$87,937.62 with the use of ARPA Funds.
16. Approval of the Health Care Plan Rates for the Plan Year 2024.
17. Approval of the 2023 Hunger Action Month Proclamation.

Chairman Nagel called for Item (9) under Petitions, Resolutions, and/or Motions the Resolution 2022/2023-082 authorizing the County Board Chairman to Execute an Agreement with a Retail Electric Supplier.

Mr. Meinhold moved to pull Item (9) the Resolution 2022/2023-082 authorizing the County Board Chairman to Execute an Agreement with a Retail Supplier completely. He stated the Item was on the Finance Committee Agenda toward the end, and there had not been a lot of time to properly discuss the Agreement. Mr.

Meinhold said there are some concerns about moving forward with this agreement, and he would like to table this Item until it could be further discussed, which was seconded by Mr. Steffen. Motion carried.

Chairman Nagel called Item (12) under Petitions, Resolutions, and/or Motions the Heart Technologies Management of Phone and Back-Up Services.

Mr. Meinhold moved to amend and approve Item (12) under Petitions, Resolutions, and/or Motions stating he would like to approve the 1-year contract with Heart Technologies, which was seconded by Mrs. Jones. Mr. Meinhold said based on the discussion with the IT Committee and the Sheriff, the Committee felt moving forward with the 1-year contract for both general services with a Tech 1 was appropriate. Motion carried.

Chairman Nagel called for Item (18) under Petitions, Resolutions, and/or Motions, Resolution 2022/2023-074 the purchase of a New SAN.

Mr. Barth moved to approve Resolution 2022/2023-074 authorizing the purchase of a New SAN in the amount of \$193,264.79 using ARPA and ETSB Funds. Mr. Barth moved to amend Item (18) Resolution 2022/2023-074 from being tabled and place it back on the floor, which both motions were seconded by Mr. Ferris. Motions carried.

Chairman Nagel called for New Business.

Chairman Nagel called for New Business, Item (a) the discussion on a Letter from TRCPC.

Mrs. Jones stated the Tri-County Regional Planning Commission is looking into participating in IMRF. She said as part of the Tri-County Executive Board discussions with IMRF it had been discussed if Tri-County should ever dissolve then Peoria, Tazewell and Woodford Counties would have to take on the liability of their IMRF. Mrs. Jones stated they did not foresee Tri-County dissolving, and currently they are on a 401 3B Plan with less than 10 people who would be participating. Mr. Krug questioned how this would be charged, and Mrs. Jones stated each County would be responsible for 1/3 of the cost. No further discussion had.

Chairman Nagel called for Item (b) discussion of closing the Courthouse on October 10th through the 12th.

Sheriff Smith addressed the Board, stating the initial plan was made several weeks ago to fly the steel into the attic and the Contractor said the building had to be empty, so at the time we decided to close the original part of the Courthouse. He said since then all plans have changed, there are (2) 60' connex trailers located in the employee parking lot. and in addition to those, there are (2) Office Trailers, one 60' and the other is 64' which are located on the lower Sheriff's parking lot. Sheriff Smith said they are going to move everything out of the South end of the Courthouse as quickly as possible. He said the North side of the Courthouse for the week of October 10th through the 12th will be moved around to different areas, the State's Attorney will be in the Sheriff's Training room, the Public Defender is going to the Courtroom 1 jury room, the County Clerk is going to work out of the Annex 4 building, as well as the Treasurer, and we are not sure about the VAC Office. Sheriff Smith said at this time he does not feel it is necessary to close, but he does know some of the offices will be working with a limited staff for the week. Discussion ended with the agreement the County would be open for business providing proper signage to the public.

Chairman Nagel called for Item (c) under New Business, the discussion and approval of front-loading 6 months of the County Contributions to employee's HSA (Health Savings Accounts) for new HSA participants.

Mr. Krug stated the Members received in their packets the new insurance rates for FY 2024, and as noted on the top line of the handout there are (70) participants in the traditional major medical plan and below that there are (19) participants in the Qualified High Deductible Health Plan. Mr. Krug stated it is the desire of the Health Insurance Committee to have more employees migrate to the Qualified High Deductible Health Plan,

it is a good plan and the employees who have it, like it but some of the concerns of the employees is the costs they may have to cover within the first (6) months. Mr. Krug said part of what the Board is deciding tonight is approval of front-loading 6 months of the HSA for those employees who have been on the job and switch from the Traditional plan or if this is a new hire who has met their (30) day qualification.

Chairman Nagel called for Item (d) under New Business to be added to the discussion, as it goes along with Item (c).

Mr. Krug moved to add Item (d) to the discussion, going on to say it was decided in an effort to make sure all employees understood the (2) plans, the people from Snedeker Risk Management would be on-site to explain the plans.

Chairman Nagel called for a motion on Item (c) and (d) under New Business.

Mr. Krug moved to approve Items (c) and (d) under New Business, which was seconded by Mr. Wilcoxon. Motion carried.

Chairman Nagel stated there was no Unfinished Business, nor any Presentations.

Chairman Nagel then called for the vote to approve the claims Paid in Vacation since the last meeting of the Board. Mrs. Jones moved to approve the Claims Paid in Vacation, which was seconded by Mr. Ferris.

Chairman Nagel asked if there were any claims to be added.

Mr. Parsons moved to add (2) claims, the first claim from the Coroner's Office in the amount of \$1,700.00; and the second claim to Altorfer Cat in the amount of \$4,100.00.

Mrs. Jones moved to add a claim from the Assessor's Office in the amount of \$12, 852.00 to cover the cost of their notice printing and mailings.

Chairman Nagel called for a motion to approve the claims as amended.

Mr. Ferris moved to approve the claims as amended, which was seconded by Mr. Schertz. Motion carried.

Mr. Worner presented and read Resolution 2022/2023-083 approving the payment of the Claims, which was seconded by Mr. Baumann.

Chairman Krug called for a roll call vote. County Board Members voting Aye: Denise Durst, Zachary Ferris, Autum Jones, John Krug, David Meinhold, Nick Miller, Chuck Nagel, Blake Parsons, Jonathan Schertz, Dan Steffen, Tim Wilcoxon, Tim Worner, Randy Barth, and Jim Baumann. County Board Members voting Nay: None. County Board Members absent: Jerry Smith; excused. Motion carried.

Chairman Nagel stated there would not be a Treasurer's Report this evening, however there was a report in your packet. Mrs. Jones moved to place the report of the Treasurer on file, which was seconded by Mr. Miller.

Mr. Parsons moved to place the report of the Office of County Board on file, which was seconded by Mr. Barth. Motion carried.

The following communication will be placed on file for the regular meeting of the September 19, 2023, County Board meeting:

- Letter dated August 31, 2023 from Enbridge concerning the importance of conducting a hazard assessment/risk analysis of your work site prior to commencement of work by requesting for location and marking of underground facilities.
- Minutes of the Road and Bridge Committee meeting held on August 7, 2023.
- Minutes of the joint Public Safety/Finance Committee Meetings held August 7, 2023.
- Minutes of the County Health Care Committee Meeting held June 9, 2023 and August 9, 2023.
- Minutes of the Conservation, Planning, and Zoning Committee held June 12, 2023 and August 15, 2023.

Mr. Steffen moved to place all correspondence on file, which motion was seconded by Mr. Krug and was unanimously carried.

The respective Chairmen gave the reports of each Standing Committee.

Mr. Steffen, Chairman, of the Road & Bridge Committee reported they discussed being a part of the TCRPC annual dues and moved forward taking care of that. County Engineer Conrad Moore informed them County Highway 7, south of Secor, is currently closed for repairs. Salt-Cinder updates were discussed, for this year they are having a tough time getting cinders because they are \$30.00 a ton and they are discussing taking a different route using straight salt or mixing it with a buckshot type chip for grit. Mr. Steffen reported on the new building, stating things are progressing and they hope to be in it soon however there are still a few things that need to be finished.

Mrs. Jones, Chairwoman of the County Offices Committee, reported they approved a couple of appointments and discussed furniture for the Assessment Office.

Mr. Meinhold, Chairman for the Finance Committee, reported their meeting was the third of three meetings where they went through budget review stating prior to 2024 in this meeting, they covered the budget relative to the Health Department, Treasury, and Road & Bridge overview. Mr. Meinhold stated they did get the Levy set and approved for the Highway Department and Matching Bridge fund. Mr. Meinhold reported they have been focusing on areas where they do not have complete agreement going into the budget finalization in October and November how they have been focusing on two general areas being:

1. Salaries being set outside of the approval of County Offices or salaries being proposed within the budgetary process.
2. Budget Balances looking at those and making sure they make sense and have good explanation to budget balances.

Mr. Meinhold reported on the 911 fund from the Sheriff being very informational and stated one of the budget items they are continuing to review is the Woodford County Extension budget and will carry that discussion over into next month. Board of Review salaries were set at \$6,500.00, being an increase consistent with other Counties. Mr. Meinhold reported they had a summary from Illinois Regional Port District on what is going on in that area further stating they have a budgetary item of \$5,000.00 for them and plan to have further discussion next month.

Mr. Parson, Chairman of the Public Safety Committee reported they received an update from the Sheriff pertaining to the HVAC project explaining how most of the offices will have to totally clear out which means everything for the staff to conduct their operations plus office furniture, everything, it's all coming out to make way for that project. Mr. Parsons explained in detail how half of the offices will move out on one side of the building and when completed they will move back in, and the other half will move out. Mr. Parsons reported on the 911 ETSB Funds that Mr. Meinhold referred to as well, stating that there is a lot of valuable information in the Public Safety minutes to read. Mr. Parsons reported on the resolution that was approved tonight on a vehicle for the Sheriff's department not to exceed \$50,000.00. Mr. Parsons reported on some information from the

Sheriff regarding the enactment of the Safe-T Act which started on September 18th saying they plan to give it a bit of time to see how that goes in regard to the courts and conditions put on people how the Sheriff has been getting ready for this for a long time. There was an issue with the EMA command post with a generator outage. They discussed repairing a 20 year old unit but they felt it would be better to have it replaced stating that was what the \$4,100.00 paid in vacation claim was for. Mr. Parsons reported Ms. Leman Woodford County's interim Animal Control Administrator for Animal Control has been busy handling several dog and cat bites and struggling with animals at large, loose dogs. Mr. Parsons reported Ms. Leman mentioned she continually is having discussions with people that are unaware of the requirements of registering their dogs or vet their dogs, so she asked about a possible informational campaign to bring awareness to what you are supposed to do with your domestic animals. They discussed aspects of that coming from the Zoning Office or when voter registration cards are mailed. They plan to have more discussion on the requirements of making people aware. Mr. Parsons reported Ms. Leman has been enjoying working with Dr. Fraker who was approved last month for the Licensed Veterinarian required to have by State Statute.

Mr. Miller, Chairman of the Conservation Planning and Zoning Committee reported Ms. Jording presented her budget, and the main highlights were new computers for the Zoning Office, a slight increase in mileage reimbursement and a minor increase in newspaper subscriptions. Mr. Miller stated they additionally discussed the wishes to potentially rewrite their Comprehensive land Use Plan, Tri-County Regional Planning indicated it would cost about \$40,000.00 for our share and they are continually having those discussions and are not sure which way they are going to move on that.

Mr. Miller reported for the Zoning Board of Appeals, reporting there is no ZBA meeting in September however there is one in October.

Mr. Miller reported for the Veterans Assistance Commission. Mr. Miller reported next month they are meeting with the Honor Flight President out of Peoria.

Mr. Steffen, Chairman of the Road & Bridge Committee wanted to make aware their next meeting normally held on Monday will be held on Tuesday since Monday is Columbus Day and a Holiday. Their next meeting will be held on October 10th at 8:00am at the County Highway Building.

Chairman Nagel called for Public Announcements. Mr. Steffen reported the Road and Bridge Committee would be meeting on Tuesday, October 10, 2023 at 8:00 AM due to the Monday, October 9, 2023 Columbus Day Holiday.

Chairman Nagel stated there would be an Executive Sessions.

Mr. Parsons moved to go into Executive Session under 5 ILCS 120/2 (c)(5) for discussion of an Animal Control Facility, which was seconded by Mrs. Jones.

Chairman Nagel called for a roll call vote to move into Executive Session. County Board Members voting Aye: Zachary Ferris, Autum Jones, John Krug, David Meinhold, Nick Miller, Chuck Nagel, Blake Parsons, Jonathan Schertz, Dan Steffen, Tim Wilcoxon, Tim Worner, Randy Barth, Jim Baumann, and Denise Durst. County Board Members voting Nay: None. County Board Members absent: Jerry Smith, excused. Motion carried.

Entered Executive Session at approximately 7:09 PM.

Chairman Nagel called for a motion to come back into regular session at approximately 7:49 PM.

Mr. Baumann moved to come back into regular session, which was seconded by Mrs. Jones; motion carried.

Chairman Nagel called for any action coming out of Executive Session, hearing none.

Chairman Nagel called for a motion to enter into an Executive Session under 5 ILCS 120/2 (c) (2) the FOP Collective Bargaining Agreement.

Mr. Krug moved to enter into Executive Session under 5 ILCS 120/2 (c)(2) for FOP Collective Bargaining Agreement, which was seconded by Mr. Barth.

Chairman Nagel called for a roll call vote to move into Executive Session. County Board Members voting Aye: Autum Jones, John Krug, David Meinhold, Nick Miller, Chuck Nagel, Blake Parsons, Jonathan Schertz, Dan Steffen, Tim Wilcoxon, Tim Worner, Randy Barth, Jim Baumann, Denise Durst, and Zachary Ferris. County Board Members voting Nay: None. County Board Members absent: Jerry Smith, excused. Motion carried.

Chairman Nagel called for a motion to come back into regular session at approximately 7:55 PM.

Mrs. Jones moved to come back into regular session, which was seconded by Mr. Ferris; motion carried.

Chairman Nagel called for any action coming out of Executive Session.

Mr. Steffen moved to approve the Collective Bargaining Agreement for the FOP Corrections Sergeants and Jail/Correctional Deputies, which was seconded by Mr. Krug. Motion carried.

Mr. Barth moved to adjourn until 6:30 P.M. the third Tuesday in October, A.D. 2023, the same being the 17th day of said month, which motion was seconded by Mr. Steffen and was unanimously carried.

Chairman Nagel announced the Board adjourned at approximately 7:59 PM.

Attest: Dawn L. Kupfer, Woodford County Clerk & Recorder