

**COUNTY OFFICES COMMITTEE  
COUNTY BOARDROOM  
TUESDAY, SEPTEMBER 19, 2023  
MINUTES  
6:15 P.M.**

**1. Call to Order**

The meeting was called to order by Vice-Chairman Durst at 6:17 PM.

**2. Roll Call –**

Denise Durst, Randy Barth, Zack Ferris, Nathan Schertz all present. Autum Jones arrived at 6:25 PM.

**3. Approval of Minutes**

a. Approval of August 8, 2023 regular meeting minutes.

Motion to approve August 8<sup>th</sup> minutes made by Schertz, seconded by Barth. There were no corrections. *Motion passed.*

**3. Public Input**

None

**5. Appointments**

a. Appointment of Tim Wilcoxon as an alternate to CP&Z expiring the first Monday in December 2023.

b. Appointment of Roger Alig to the Board of Review for a 2-year term expiring September 19, 2025

Motion to approve the appointment of Tim Wilcoxon as an alternate to CP&Z and Roger Alix to the Board of Review made by Ferris, seconded by Barth. *Motion passed.*

**6. Claims**

a. Approval of September claims

Motion to approve September claims made by Barth, seconded by Ferris. *Motion passed.*

b. County Board Per Diem – Roll Call Vote

There are no Per Diem this month.

**7. New Business**

a. Purchase of new office furniture for Assessor's Office

The furniture in the Assessor's office is old and falling apart. It was suggested that new furniture be purchased at this time with moving due to the Courthouse construction. It was discussed whether this would be in next year's budget. Discussion on whether it could be purchased on this year's budget. It was suggested that they have someone come out and see what furniture would be best and give a quote. The committee felt that the company may charge a lot to come out and look at the office and give a suggestion. Ms. Gibbs was told to look online and get an estimate of what she felt was needed. This will be on next month's agenda and hopefully have a quote by then.

**8. Unfinished Business**

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**9. Supervisor of Assessment**

**10. Veteran's Administration**

**11. Other**

**12. Executive Session (if necessary)**

**13. Any action coming out of Executive Session**

**14. Adjournment**

Motion to adjourn made by Schertz, seconded by Ferris. *Motion passed.*

The meeting was adjourned at 6:27 P.M.

Submitted by: Deb Breyman

  
Autum Jones, Chairman  
County Offices Committee