

**COUNTY OFFICES COMMITTEE
COUNTY BOARDROOM
TUESDAY, SEPTEMBER 14, 2021
MINUTES
5:30 P.M.**

1. Call to Order

Mr. Hill called the meeting to order at 5:36 PM.

2. Roll Call

Richard Hill, Nathan Schertz, Al Durst present. Jason Spence arrived at 5:45. Chuck Nagel is excused.

3. Approval of Minutes

a. Approval of August 10, 2021 regular meeting minutes.
Motion to approve August 10, 2021 minutes made by Durst, seconded by Schertz.
Motion passed.

b. Release or Keep Confidential –August 10, 2021 County Offices Executive Session
Motion to approve and keep confidential the August 10, 2021 executive session minutes
made by Schertz, seconded by Durst. *Motion passed.*

4. Public Input

There was no public input.

5. Appointments

a. Appointment of Dr. Michael Meier to fill a vacant dentist position on the Board of Health for a three year term expiring October 1, 2024.

Motion to appoint Dr. Michael Meier to fill a vacant dentist position on the Board of Health for a three year term expiring October 1, 2024 made by Durst, seconded by Schertz. *Motion passed.*

b. Appointment of Sean Griffin to the Human Service Transportation Plan Committee to complete the unexpired 3 year term of Mike Hutchinson expiring August 21, 2022.

Motion to appoint Sean Griffin to the Human Service Transportation Plan Committee to complete the unexpired 3 year term of Mike Hutchinson expiring August 21, 2022 made by Schertz, seconded by Durst. *Motion passed.*

c. Reappointment of D’Andra Derr to the MDP Board for a 3 year term expiring June 30, 2024.

Motion to reappoint D’Andra Derr to the MDP Board for a 3 year term expiring June 30, 2024 made by Durst, seconded by Schertz. *Motion passed.*

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- d. Reappointment of Douglas Bill to the Lowpoint Street Lighting District for a 3 year term expiring April 30, 2023.

Motion to reappoint Douglas Bill to the Lowpoint Street Lighting District for a 3 year term expiring April 30, 2023 made by Schertz, seconded by Durst. *Motion passed.*

- e. Reappointment of Patty Harr to the Lowpoint Street Lighting District for a 3 year term expiring April 30, 2023.

Motion to reappoint Patty Harr to the Lowpoint Street Lighting District for a 3 year term expiring April 30, 2023 made by Durst, seconded by Schertz. *Motion passed.*

6. Approval of Claims

- a. Approval of September claims

Motion to approve September claims made by Durst, seconded by Schertz. *Motion passed.*

- b. County Board Per Diem – Roll Call Vote

There are two per diems for this month – one for Autum Jones for \$725, and one for Dave Meinhold for \$400. Motion to approve both per diem claims made by Durst, seconded by Schertz. Roll call vote – Hill-yes; Durst-yes; Schertz-yes. *Motion passed.*

7. Unfinished Business

8. New Business

- a. Purchase of Service Agreement with We Care

This is something that is done annually. Motion to approve the service agreement with We Care made by Hill, seconded by Schertz. *Motion passed.*

- b. Approval of Ordinance of 2020-21 #016 to add the Plat Act Affidavit to each deed recorded in the County Clerk's Office

Motion to approve Ordinance 2020/21 – 016 made by Durst, seconded by Hill. This was started several years ago, and never finished. Every deed recorded will now have an affidavit that states that there have been no changes made to the property from the time of purchase to the time of sale. If there has been a change, then zoning has to sign off on the deed. It was asked what kind of changes this would refer to. If an owner gave a number of acres to his son, but never recorded it, that would be a change. *Motion passed.*

- c. Approval of the ES&S Election Equipment Quote

Motion to approve the purchase of ES&S Election Equipment made by Hill, seconded by Schertz. The money for this was appropriated two years ago. The County Clerk met with several board members and they discussed consolidating several voting precincts.

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The original quote was for \$385,075. With consolidation the new quote is \$373,145. At the Public Safety meeting yesterday, it was approved to remodel 1833 to be used for early voting. With the money that is being saved here, the County Clerk would like to purchase cabinets for 1833 (see d below.) The total for the cabinets is \$3,931.00. The current election equipment is over 17 years old. The new equipment will be purchased from the same company. There will be an annual maintenance contract, but it is comparable to the maintenance contract we are currently paying. Discussion on the security of the cabinets. These are heavy duty cabinets that can hold up to 140 pounds per shelf. They will have a durable lock on them. It was asked if the voting equipment would ever be hook up to the internet. It will not. Information is taken off the machines by a thumb drive stick which is then uploaded to the internet. Once the stick has been uploaded to the internet, it cannot be put back into the voting machine. *Motion passed.*

d. Discussion and approval of purchasing cabinets for 1833 S. Main

See above regarding discussion.

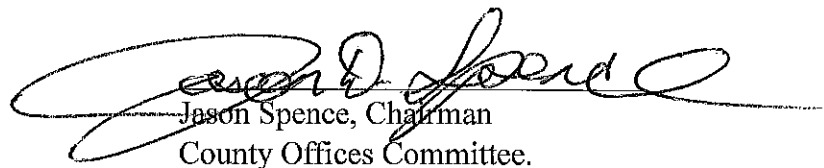
Motion to approve the purchase of cabinets for 1833 made by Durst, seconded by Schertz. *Motion passed.*

- 9. Budget**
- 10. Other**
- 11. Executive Session (if necessary)**
- 12. Any action coming out of Executive Session**
- 13. Adjournment**

Motion to adjourn made by Schertz, seconded by Hill. *Motion passed.*

Meeting adjourned at 6:00 PM.

Submitted by: Deb Breyman


Jason Spence, Chairman
County Offices Committee.