

Road and Bridge Committee
Woodford County Highway Department – Roanoke IL
Monday, September 13, 2021
MINUTES
8:00 A.M.

1. Call meeting to order

Chairman Hill called the meeting to order at 8:03 A.M.

2. Roll Call.

Richard Hill, Barry Logan, Dave Meinhold and Dan Steffen all present. Donald Tolan is excused. Also present are Board member Jerry Smith, Woodford County Engineer Conrad Moore, Chris Tyra and Larry Wachtveitl.

3. Review meeting minutes of regular meeting on August 9, 2021.

Motion to approve the August 9, 2021 minutes made by Meinhold, seconded by Logan.
Motion passed.

4. Review and consider minutes of past Executive Sessions.

Motion to approve and keep confidential the August 9, 2021 executive session minutes made by Logan, seconded by Steffen. *Motion passed.*

5. Public comment.

There were no public comments

6. Consider claims for the September 21, 2021, Board meeting

Motion to approve the September claims made by Logan, seconded by Steffen. Question regarding the appraisals by Deca Properties and Neff Valuation Group. These appraisals were for six (6) properties for the CH 13 project. The appraisals have to be done before we can purchase the property and because the project has both state and federal funds, all appraisals have to be reviewed. Neff appraised the properties and Deca reviewed them.
Motion passed. Mr. Steffen abstained from all claims by Steffen 3D.

7. Old Business:

None

8. New Business:

- (a) Discuss and act on a petition for County Aid for a culvert in Clayton Township, Section 21-02139-00-DR / 21-07138-00-DR.

Motion to approve Clayton Township petition for county aid for a culvert in section 21-02139-00-DR made by Logan, seconded by Steffen. *Motion passed.*

- (b) Discuss and act on a petition for County Aid for a bridge in Panola Township, Section 21-13120-00-BR.

Motion to approve petition for county aid from Panola Township made by Steffen seconded by Meinhold. Half of this project will be paid by state funds, and the other half

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will be split between the County and Panola Township. The existing culvert is not currently considered a bridge, but the new structure will be considered a bridge. *Motion passed.*

- (c) Discuss and act on a petition for County Aid for a bridge in Greene Township, Section 21-05150-00-DR.

Motion to approve Greene Township petition for county aid for culvert repair. This project will be split 50/50 between Greene Township and the County. Discussion on how cost is determined when the county and/or township uses their own equipment. There is an IDOT rate that can be applied to establish equipment rental rates. *Motion passed.*

- (d) Discuss and act on a petition for County Aid for a bridge in Palestine Township, Section 21-12137-00-DR / 21-05151-00-DR.

Motion to approve county aid petition by Palestine Township made by Meinhold, seconded by Logan. This project is on the township boundary line so 50% of the project costs will be split between Palestine and Greene Townships. The EAV of the two townships will determine their share. *Motion passed.*

- (e) Discuss and act on a petition for County Aid for a bridge in Palestine Township, Section 21-12138-00-DR.

Motion to approve petition for county aid from Palestine Township made by Steffen, seconded by Meinhold. Projects have to be over a certain amount in order to qualify for county aid. Both the county and the township assess the condition of the projects. *Motion passed.*

- (f) Discuss and act on appropriating Motor Fuel Tax funds for CH 25 Mill & Overlay, Section 21-00058-00-RS.

Tri-County Planning Commission received over \$800,000 from the Covid Relief Fund. Woodford County will be receiving \$501,502 of those funds for resurfacing of Santa Fe Trail. Motion to approve appropriating the MFT funds made by Logan, seconded by Steffen. This will be resurfaced with a hot mix. *Motion passed.*

- (g) Discuss and act on quotes for Banta Road Culvert Cleaning.

There is a culvert on Banta Road that is completely blocked. The Highway Department received two quotes on cleaning the culvert. Motion to approve the low bid from Hoerr Construction for \$4,534 made by Logan, seconded by Meinhold. *Motion passed.*

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9. Other:

(a) Shop Building Update

Chris Tyra and Larry Wachtveitl updated the committee on the new shop. Mr. Wachtveitl showed the committee a preliminary drawing of the new shop. Over the next three months they will work on the design phase. It is hoped that the plans can be presented to the Board in December, have bids by January, and start the project in the spring. Discussion on lowering the roof over one section of the building. It was determined that there was no reason to lower the roof, so the roof will be the same height throughout the entire building. All bay doors will be 16x16. The height of the roof will be 20 feet so the bed boxes can be raised while inside. Going higher than 20 feet on the roof will affect the cost, structure, lighting, wind loads, etc. Windows in the office will face the yard instead of the road. There will be exit door on the north and south walls, but no doors on the west side of the building. Emergency exits to be reviewed with safety code in mind. Discussion on door releases should they need to be raised manually. Exhaust fans will need to be placed in the mechanic bay for ventilation and air flow and in the washing bay. The washing bay fans should be plastic as the salt will corrode metal. Discussion on windows in the doors.

(b) Next Meeting Tuesday October 12, 2021

Due to Columbus Day, the next meeting will be held on Tuesday instead of Monday.

10. Executive Session.

(a) 5 ILCS 120/2(c)(6) Sale or lease of property.

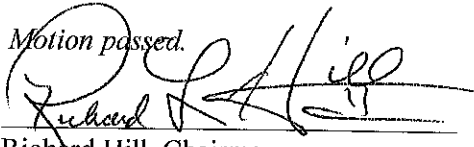
The State's Attorney, nor the party to which this is concerning were at the meeting. This will be held over till next month.

11. Action coming out of Executive Session.

12. Motion to Adjourn.

Motion to adjourn made by Steffen, seconded by Logan. *Motion passed.*

Submitted by: Deb Breyman


Richard Hill, Chairman
Road and Bridge Committee