

**PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE
COUNTY BOARDROOM
MONDAY AUGUST 7, 2023
MINUTES
4:30 PM**

1. Call to Order

The meeting was called to order at 4:30 by Public Safety Chairman Parsons.

2. Roll Call

Public Safety - Blake Parsons, Nick Miller, Tim Worner, John Krug, Randy Barth all present.

Finance – Dave Meinhold, Autum Jones, John Krug, Jim Baumann, Denise Durst all present.

3. Approval of Minutes

a. Approval of July 10, 2023, minutes – Public Safety

Motion to approve July 10th Public Safety minutes made by Miller, seconded by Worner. No corrections were made. *Motion passed.*

b. Approval of July 11, 2023, minutes – Finance

Motion to approve July 11th Finance minutes made by Jones, seconded by Baumann. No corrections were made. *Motion passed.*

4. Public Input

None

5. Approval of Claims

a. Approval of August 2023 Claims – Public Safety

Motion to approve August Public Safety claims made by Krug, seconded by Barth. *Motion passed.*

b. Approval of August 2023 Claims – Finance

Motion to approve August Finance claims made by Jones, seconded by Baumann. *Motion passed.*

6. Treasurer's Report (Finance)

Last month there were several accounts that were overdrawn. This happens every year at this time. With the distribution of taxes, those accounts are now solvent. There is still one Revolving Loan Fund loan that continues to make payments. The ARPA fund chart shows the amounts obligated to each project, expenditures paid and the completed projects. The Sheriff is working hard to get the projects completed. Ms. Andrews has not received the sales tax report yet. She has no concerns about any of the accounts.

There is a difference in what was obligated and what has been spent on the body cameras. Not all the invoices for this project have been submitted. Property taxes will collect over \$85,000,000 with a little under \$5,000,000 coming to the County. Sixty percent of tax funds have been collected. The second distribution will be done mid-September and a final distribution in mid-November after the tax sale.

**PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE
COUNTY BOARDROOM
MONDAY AUGUST 7, 2023
MINUTES
4:30 PM**

7. Budget

a. Public Defender – General fund #140, Fund 100

The biggest jump in the Public Defenders budget is for the assistant Public Defender (APD), Jason Netzley. Currently the APD is at \$33,646 and Mr. Lankton is suggesting an increase to \$75,000. The APD has not had a raise in several years. Mr. Netzley is requesting a salary of \$100,000, an increase in his secretary's salary and an electronic file system. Mr. Lankton did some checking around and starting pay in Peoria County for a fresh out of law school APD is \$70,000. Mr. Netzley has over 20 years' experience. Mr. Netzley put together a report of the time, energy and expenses he has put in. He stated that he has been in the position since 2014. The committee asked why it has taken so long to address his salary, and if he is asking for less time doing county business so he can devote more time to his private practice. Mr. Lankton stated that he has never asked to increase the APD salary, and he cannot answer the second question for Mr. Netzley. The workload has increased significantly since 2014. Mr. Lankton handles the juvenile cases, while Mr. Netzley handles the parent or guardian in those juvenile cases. Mr. Netzley spends a lot of time dealing with the parent or guardian. Mr. Netzley also asked for technology to have an electronic file system. The Public Defender and the State's Attorney Office do not have an electronic file system. Mr. Lankton feels that if Mr. Netzley says he cannot do the job for the \$75,000, that amount would allow Mr. Lankton to hire a new APD. Mr. Lankton has not had a conversation with Mr. Netzley regarding the \$75,000 salary. Across the state there are numerous openings for lawyers. There are just not enough qualified lawyers to fill the openings. The committee feels that at the \$75,000 range, we would need a commitment of at least 30 hours per week. It was asked how we track those hours. Mr. Lankton is to come up with a system for tracking those hours before the budget goes to Board. There was no information given for the justification in the increase of the secretary salary. Other than the APD salary, the only other significant increase in Mr. Lankton's budget was for paper for office supplies.

b. Probation– General Fund Department #230 Funds: #073

Mr. Noar said that the main increase is in salary which is set by contract. The other significant increase is in electronic monitoring. Mr. Noar reported several months ago that they can no longer use the funds from pre-trial services for electronic monitoring as the person has not been convicted of the crime yet. Mr. Noar's salary is set by the judge. His overall budget has only increased 1%. He still has one resolution pending for a vehicle. With the new laws, he does not know what is going to happen with pre-trial services – the state may take those services over. There may be greater supervision over Probation. This is pretty much a wait and see what the State is going to do. Negotiations for the new contract will take place in December of 2024.

c. Judicial – General Fun #150, Fund 64, 82

No one presented the Judicial budget. There was no discussion on it.

**PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE
COUNTY BOARDROOM
MONDAY AUGUST 7, 2023
MINUTES
4:30 PM**

- d. Sheriff - General Fund Departments: #170, #175, #180, #190, #195, part of #210, #220, #225, #300. #320 Funds: #067, #077, #078, #085, #087, #089, #090, #091, #092, #095, #096, #099, #108, #109, EMA fund #050,

Sheriff Smith went over every line item in his budget. There are several revenue accounts that he is not sure how they will play out with the new laws. Those accounts are Court Security, Bond fees and Failure to Appear Warrants. Account #170 Custodial – salaries are determined by contract. They still have a part-time maintenance position open. There is a slight increase in maintenance contracts. #175- Merit Commission – it is not fully functional. Sheriff Smith has several questions he needs answered by the State’s Attorney in order to move forward. #180 -old Boardroom that is now Probation, #190 –Probation and #195- Annex 3, which is no longer there. #210 – the telephone system, E-911, Starcom and document disposal. It was asked what the balance of the E-911 fund was. While Sheriff Smith did not have the numbers in front of him, he believed that the fund held roughly \$1.7 million, and it takes about \$1.2 million to operate E-911. The committee would like to see that fund balance decreased. #220 – the Sheriff salary is set by the State. He is asking to move the part-time secretary to full-time. This request is being made because of the amount of time and labor that is required for technology. The body cameras and FOIA requests require the secretary to go frame by frame to redact information. And the sex offender registration has been moved to the front office. The overtime for road patrol has also increased. Part of this reason is the training that is required with the new state mandates. They do not have enough personnel to cover shifts while one is at training. The committee would like to have that number increased. The correctional officers over time is a necessity. The officer expense is set through collective bargaining. If an officer is in a scuffle, and his glasses get broke, this fund replaces those glasses. They will ask for restitution, but they may not get that restitution right away, and the officer needs the glasses to be replaced immediately. 5037 is for maintenance contracts. Lexipol is part of this line item and looks at all the Sheriff’s policies and procedures and makes sure they are current with the state mandates. 5055 is for training. They are currently sending officers to instructional training. This way we can train in-house and not have to send the deputy to another city. Of course, the instructor has to go to training review every few years. 5060 is for vehicles. The currently need a new transport vehicle, K-9 car and 2 squad cars. 5064 has increased – the Sheriff reported previously about the increase in the food contract. If you increase the number of inmates, you lower the cost of each meal. However, you are also paying more because you have more inmates to feed. 5065 is for medical for the inmates. There is a 4% increase every year but the number of inmates is set by the contract. If we have more inmates than what is contracted, the fee goes up. Fuel costs have been kept the same. It was asked if we buy fuel in bulk. We do not as we have no where to store the fuel. 5082 Return of Fugitive – covers expenses to go get a prisoner in another location. K-9 training expenses have gone up. 5129 IWIN Service – this has gone up slightly. This is an investigative forensic tool. We purchased Cellebrite which allows us to download hidden data on phones. GreyKey goes along with Cellebrite. GreyKey contracts with cell service providers to allows us to get in the backdoor with the cell service provider to get the data needed. The State’s Attorney will donate \$7,500 to this and PMEG will also contribute funds. 5166 – office manager salary. It looks like a large increase, except last year an amount was put into the budget before the contract was settled. So, this is just making adjustments according to the contract. 5228 is for training supplies, and most of that is ammo. 5229 – bullet proof vests. Per FOP contract, the bullet proof vests have to be replaced every 2 years. 5230 – DARE officer – The SRO officer was moved from the road patrol to this line. It was asked how many schools participate in the

**PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE
COUNTY BOARDROOM
MONDAY AUGUST 7, 2023
MINUTES
4:30 PM**

DARE program. All the school except Dist. 69. 5262 – MEG Overtime has increased due to the case load increasing. Part of this line is reimbursed through the State. 5349 – Power test. If a full-time deputy takes the Power test and passes it, they receive \$250. 5XXX Body Cam – portions of this line item are being paid with ARPA funds. The Body Cams will be replaced every 2 years. It was stated the County Board needs to understand the personnel sheets. Sheriff Smith has each deputy broken down into why they are receiving the pay they receive. #225 is the Public Safety Building. There are two projects that need to be addressed – the walk-in refrigerator and the fire alarm system. \$55,000 will cover the repair to the doors on the refrigerator and then \$17,000 will be used on the fire alarm system. The PS Building fire alarm system is not hooked up to the fire alarm panel. The \$17,000 would put it on the fire alarm panel. #300 is the IT accounts. 5003 would be for a FT in-house Tech 1. It was mentioned that line item 5217 is overdrawn by \$127,000 dollars. This overdraw is from a grant that will be reimbursed. #320 is for Annex 4. And #330 is for the new firing range. The range is still in construction and should cost less than \$28,000 to complete. A lot of companies and people have donated time and supplies to creating this range. Without their support, the range would have cost a lot more. Next year they will budget for a fence. Quotes for the fence that they have so far are in the \$32,000 range. The liability for the range is already covered in our insurance. Sheriff Smith quickly went over the revenue funds and where those funds came from. #050 is for EMA. There has been an increase in training and lodging. Eight items in the EMA budget are eligible for reimbursement because we are an accredited county. If we spend money on any of those 8 items, we will be reimbursed for it.

8. Coroner

No discussion

9. Probation

No discussion

10. Health Department

a. ARPA project updates

The sign is up on the northwest side of the building. The safe shed quote had lapsed and there was a \$158 difference. Ms. Aggertt wants to know if this will be paid out of ARPA funds or the Health Dept. budget. It was decided earlier that all ARPA projects overage will have to come out of the department budget. They are waiting to pour the concrete pad for the shed. We either have to pay 10% down or pay for the shed in full before it will be delivered. It was decided that we will pay the 10% down. The shed will be delivered in December or January. She had anticipated \$50,000 for the construction project and \$50,000 for HVAC. Everything has gone up, so they are looking to modify the construction project. They are looking at redoing 1 room and converting the file room to a treatment room. The Board of Health is looking at allocating another \$50,000 to each project.

**PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE
COUNTY BOARDROOM
MONDAY AUGUST 7, 2023
MINUTES
4:30 PM**

11. Sheriff

a. Network SAN & Server Replacement Approval

Sheriff Smith was informed by Heart of a critical network issue with the SAN. The SAN was purchased in 2017-2018 and is 5.9 terabytes. We are currently putting in 8-9 terabytes. Because we are putting so much into it, it is slowing down the network. This cannot wait for the fiscal year; it must be addressed now. Sheriff Smith has had several conversations with Heart and the SAN needs to be replaced. Total cost for the new bigger SAN is \$193,264.79. We have set aside \$165,000 in ARPA funds for IT. ETSB will cover the remaining \$28,264.79. Motion to approve purchase of new SAN made by Barth, seconded by Krug. *Motion passed.*

b. ARPA Telephone System Upgrade Project Approval

The telephone system will be upgraded along with all handsets. We will also put Annex 4 on the Mitel System. Sheriff Smith has made contact with Frontier but has had no reply from them. Heart proposed to do the upgrades and put Annex 4 on the Mitel system. Total cost for this is \$114,733.70. We have set aside \$132,000 in ARPA funds for this project. The Circuit Clerk will be adding a line in her office and will cover the cost of that new line. Motion to approve the telephone system upgrade made by Krug, seconded by Miller. *Motion passed.*

c. ARPA Projects Update Informational

Lots of concrete project are being worked on. Courtroom 1 is completed; the fire alarm system is almost done. Once school starts, ADA projects will be completed.

d. RLF Project Informational

The Sheriff received a bill from Laser Electrical for the RLF elevator project for \$22,000. This will be paid out of contingency and was approved tonight in the claims. .

e. Starcom 21 Tower Site Generator Replacement Informational

The Sheriff had notified that committee last month about the generator. ETSB will cover the cost of the new generator.

f. Sheriff's Report

Sheriff's Office information for July 2023

Below is a partial list of calls for service for July

Assist other Agency	19	Noise Complaint	7
Business Checks	215	Open Door	7
Burglar Alarm	20	Paper Service	153**
Criminal Damage	2	Reckless Driver	38
Check Wellbeing	33	Road Hazard	28
Dispute	8	Suspicious Activity	11

**PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE
COUNTY BOARDROOM
MONDAY AUGUST 7, 2023
MINUTES
4:30 PM**

Domestic Disturbance	25	Suspicious Person	11
Flag down	6	Suspicious Vehicle	17
Follow up	46	Thefts	9
Fraud	13	Threats	9
Keys Locked in Vehicle	6	Trespass	5
Motorist Assist	59	Traffic Stop	464
Motor Vehicle Accident	39*	Unknown Problem	5
Vacation Checks	0	Extra Patrol	84

July Total Calls 1984
(June Calls Total 2169)

*All Types
**Includes OP

Total Calls for Service as of the end of July 2023: 16,429
Total Calls for Service as of the end of July 2022: 12,739

Below is information for the Corrections Facility July 2023

July 2023 Average Daily Population: 77
July 2022 Average Daily Population: 78

Bookings July 2023:

Male: 91 Female: 33 Total: 124 Year to Date Total: 705

Bookings July 2022:

Male: 65 Female: 27 Total: 92

Prisoner transports completed July 2023: 21

IT Report

	2022		2023
January	53		49
February	49		37
March	52		26
April	41		31
May	54		30
June	50		45
July	28		26
August	50		5*
September	60		
October	66		
November	50		
December	41		

Total Service Tickets 2021 – 599

Total Service Tickets 2022 – 582

Total Service Tickets YTD 2023 - 249

*As of 8/3/23

Open tickets as of August 3, 2023 - 471

Year End	582		
-----------------	------------	--	--

**PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE
COUNTY BOARDROOM
MONDAY AUGUST 7, 2023
MINUTES
4:30 PM**

12. Animal Control

a. Report of Animal Control

Ms. Leman was not available to give report.

13. New Business

a. Approval of Midwest Engineering final payment of \$6,448.85 (RLF) (Finance)
This is Midwest's final engineering invoice for the work on the revolving loan. Motion to approve Midwest invoice for \$6,448.85 made by Jones, seconded by Krug. *Motion passed.*

b. Approval of GPEDC RLF Final Invoice of \$6,000. (Finance)
This is the last invoice for the work Mr. Cummings has done on behalf of the County for the RLF sidewalk projects. Motion to approve GPEDC final invoice for \$6,000 made by Jones seconded by Baumann. *Motion passed.*

14. Unfinished Business

a. Discussion/Action on Veterinary Services (Public Safety)
We are under an interim agreement with Ms. Leman for animal control. However, statute mandates we have a licensed vet. We put out an RFP and received one bid. We interviewed Dr. Fraker who is also part of the Menssen Trust Board. Dr. Fraker has agreed to come on as a temporary vet till we can get one in place. Ms. Leman will continue on and Dr. Fraker will be our veterinary of record. He will set aside specific times for animals Ms. Leman has. He will charge \$900 a month. We need a licensed vet in order to be legal. Motion to approve agreement with Dr. Fraker made by Miller, seconded by Worner. *Motion passed.*

15. Other

It was asked how we are to proceed with items that are brought up regarding the budget. Do the committees need to make a recommendation to the full Board? How do we resolve the question that are asked about the budget? The meetings are informational. In October we will vote on the budget. At that time the full Board can address any concerns they may have. Each Board member receives the packets. They need to do their due diligence and review the budget documents. Some committee members have asked for documentation of data. If you have a question about a budgeted item, get in touch with the department head and ask your questions. If you feel that a budgeted amount needs to be changed, then you bring it up in October for discussion with the whole board.

**PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE
COUNTY BOARDROOM
MONDAY AUGUST 7, 2023
MINUTES
4:30 PM**

16. Executive Session – Roll Call Vote

17. Any action coming out of Executive Session

18. Adjournment

Motion to adjourn made by Barth seconded by Miller. *Motion passed.*

Meeting adjourned at 6:59 P.M.

Submitted by: Deb Breyman



Blake Parsons
Chairman Public Safety Committee

Dave Meinhold
Chairman Finance Committee