

**PUBLIC SAFETY COMMITTEE  
COUNTY BOARDROOM  
MONDAY, JULY 13, 2020  
MINUTES  
4:30 PM**

**1. Call to Order**

**2. Roll Call** – Barry Logan (ch), Donald Tolan, Emily Barker, Blake Parsons, Justin Faulk all present.

**3. Approval of Minutes**

a. Approval of June 8, 2020 minutes

Motion to approve June 8, 2020 minutes made by Parsons, seconded by Barker. *Motion passed.*

**4. Public Input**

**5. Approval of Claims**

Motion to approve July claims made by Tolan, seconded by Parsons. It was asked about the promotional testing for the Merit Commission. They have a list of 7 individuals that are able to take the Sargent test. Due to Covid, we have not been able to give the test yet. We will get the test, along with a study guide, set a date and give the test, send it off to be scored and will get the results back.

There are two bills to Walter Brothers. We purchased equipment for the Sheriff Department motorcycle from Tazewell County. Tazewell asked that we pay Walter Brothers, instead of the County, and then they have a credit with Walter Brothers that they can use.

It was asked about the Probation MRP. The department meets weekly. It is in the union contract that the person who facilitates those meetings be paid a stipends.

**6. Coroner**

**7. Sheriff**

**a. Annex 4 update**

Riverside will be working on annex 4 all week. They hope to be done, or close to being done by next week. We are 3-4 weeks out on chairs, 8 weeks on desks, 6 weeks on carpet and tile. The desks will be the last piece of the puzzle, so completion should be in about 8 weeks. The furniture for Probation is about 6 weeks out. Since we have no place to store the furniture, it will not be ordered for another few weeks.

**b. Tower Update**

There has been a lot of work done on the tower – air condition unit charged, generator tested, transfer switch installed, LP tank filled, building cleaned out, lighting issue corrected, StarCom antennas installed, and all the old dishes have been removed. AT&T needs to install a line. Hope to go live in September. The Minonk tower is just waiting on an AT&T line to be activated and it will go live.

**c. Audio/Video Bids.**

Three quotes were received – Advanced Audio, Conference Technologies, and IAS Technology. Advanced Audio suggested microphones in the ceiling to pick up the audio

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and the other two had microphones that sit on the desks. IAS microphones have an LED system with buttons on them that allow for muting, and also have a feature that signals the chairman when a member wishes to be recognized for speaking. Discussion on the advantages and disadvantages of the ceiling microphones and tabletop microphones. Advanced Audio has two 55 inch screens, while IAS had three 70 inch screens. None of the quotes included a wireless microphone, but it can be added for a couple hundred dollars. IAS also had cameras so that people using Zoom could see the whole room. All three companies would use the hearing impaired device that we currently have. All three would also train personnel and would be present on the first Board meeting to ensure everything was working properly. There is a 12 month warranty provided with all three companies. It was discussed that Barb Smith would be in control of the system during board meetings. The committee like the larger monitors, the LED system on the microphones, and that IAS was local. IAS bid was \$29,344.38, Advanced was \$34,000 and Conference was \$38,184.25. Motion to accept the bid of IAS for \$29,344.38 made by Barker, seconded by Faulk. It was asked if we wanted to include a 'not to exceed' clause to the motion so a wireless microphone could be included. Since a wireless microphone was only \$300-400 it was the consensus that we did not need that clause. *Motion passed.*

**d. PSB flooring replacement project**

The Sheriff would like some direction on how to proceed. The Public Safety Building will have the same flooring as is being put down in Annex 4 and Probation. Because we would be buying a larger quantity, we could receive pallet price, which is cheaper. It was asked if the committee wanted to purchase a pallet, or rebid for the PBS flooring. The flooring had already been bid, and the best price was chosen. After discussion, the committee instructed the Sheriff to take the pallet for the floor coverings.

**e. Maintenance projects**

There have been several issues that have come up – a heat pump died on the first floor (already repaired), heat pump on 2<sup>nd</sup> floor has a reversing valve that needs replaced (no quote yet), a freezer in the kitchen is icing up (have a quote of \$1,500 to fix), the ammo vault has a humidity issue (need ventilation/duct work, have quote for \$2,500), fire inspection showed Co2 detection in a hot water boilers flue pipe (\$5,650 to fix). EMA has a storage area that is accessed via a ladder and would like to install a stairwell (Covid-19 supplies are stored there) which would run about \$1,500 - \$1,600. They would like to get started on fixing these issues right away.

**f. CH roofing update.**

The roof has been completed and we are just waiting on the final inspection. The project came in right at the budgeted amount. The Sheriff is satisfied with the work and the roof looks great. All the leaks have been fixed and we are now dry in places that have not been dry before. The whole roof is ice and water dam sealed.

**8. Animal Control**

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**9. Health Department**

**a. Update on Covid-19**

Ms. Aggertt could not attend the meeting.

**10. New Business**

None

**11. Unfinished Business**

None

**12. Other**

The radar computer in EMA died in the storm Saturday night. New radar software has been ordered.

**13. Executive Session – Roll Call Vote**

**14. Any action coming out of Executive Session**

**15. Adjournment**

Motion to adjourn made by Faulk, seconded by Barker. *Motion passed.*

Submitted by: Deb Breyman

  
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Barry Logan, Chairman  
Public Safety Committee