

**PUBLIC SAFETY COMMITTEE
COUNTY BOARDROOM
MONDAY, JUNE 13, 2022
MINUTES
4:30 PM**

1. Call to Order

The meeting was called to order at 4:32 PM.

2. Roll Call

Ansel Burditt (ch), Blake Parsons, and alternate Jerry Smith present. Albert Durst, Justin Faulk, Donald Tolan all excused.

3. Approval of Minutes

a. Approval of May 9, 2022 minutes

Motion to approve May minutes made by Parsons, seconded by Smith. No corrections were made. *Motion passed.*

4. Public Input

None

5. Approval of Claims

a. Approval of June 2022 Claims

Motion to approve June claims made by Smith, seconded by Parsons. There was a question about the two payments made to Mangold Ford. One in the amount \$34,253.40 and the other in the amount of \$137,013.60. The \$34,253.40 was for an EMA vehicle purchase. The \$137,013.60 claim is for 5 Sheriff vehicles. *Motion passed.*

6. Coroner

7. Health Department

8. Sheriff

a. RLF Front Parking Lot Project

The front parking lot project has been put on hold as there was a misunderstanding in the work that needed to be done. When the Sheriff received the plans, he noticed that the removal of the barrier was not in the plans. The Sheriff, Mr. Cummings, Mr. Nagel and the architect met to discuss. This removal of the barrier will increase the cost of the project. This project fell under the RLF grant money. Money was held back to cover unforeseen expenses. This added cost to remove the barrier will come out of those funds. At this time the Sheriff did not have cost of the additional work.

b. Information Technology & Cyber Security

Our IT needs are growing. We have a contract with Heart Technologies, which provides us with a part time person on site. We are now at the point that we need a person full time on site. Our insurance carrier is requiring certain things in order to maintain our cyber security policy in place. Our IT needs are getting bigger. There are several ways that we can achieve this. We can hire a full time IT person. We can hire a person through Heart, or we can hire a person and keep Heart has a support to help. Our IT is getting bigger, our cloud storage is growing, and it is getting more than a part-time

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person can handle. The system has dramatically changed and we don't have anyone with knowledge to help. At budget time this will need to be addressed.

The Sheriff provided an update on all projects as follows:

- **Front Parking RLF Funding.**
This project was scheduled to start on May 23rd but has been put on hold due to issues with the project scope and changes to the original parking lot design. We have met with the architect, Jim Cummings, and Mr. Nagle to discuss the issues and have a solution to get the project going again.
- **South Lot Retaining Wall Replacement.**
This project is still on schedule for the July start date.
- **South Lobby Employee Entry Door**
Due to availability and delivery issues this project has been pushed out until mid-August.
- **Annex 3 Grounds Improvement Project.**
Getz Landscaping has completed the project with the removal of the rock and grass seed planted.
- **Jail System Automation Controls.**
The Jail will have an onsite visit from the system designers next week to finalize the system design and implementation plan. Initial payment of \$130,000 has been submitted for payment.
- **ARPA Funding HVAC CH/PSB.**
The Sheriff have had another meeting with Keith Engineering regarding finalizing a few issues. The first claim for the 3D imaging and a portion of the engineering has been submitted for payment.
- **ARPA Camera System Project.**
The Sheriff met with Brad Juergens from SEICO Security to discuss the scope of this project and also met with each department to discuss what they would like to see regarding CCTV coverage in their office space. The scope and basic plan are developed and the Sheriff is waiting for the budgetary pricing for the ARPA project request.
- **Corrections Facility CCTV Additions / Upgrade Project**
The new CCTV equipment has been installed in the Correctional Facility and are waiting on Heart Technologies to activate the additional ExacqVision licensing.
- **Maintenance Vehicle Replacement Project.**
We are looking a few vehicle options that may meet the needs for the truck replacement.

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- **Sheriff Patrol / EMA Vehicle Replacement Project**
A claim has been submitted to have a check cut awaiting the delivery of the replacement vehicles. Up fitter equipment has been specified and is on order. Due to supply and delivery issue the up fitter equipment will be 10 to 12 weeks out before delivery.

- **AED / Stop the Bleed Kits for County Buildings and Sheriff Patrol.**
The equipment is being installed by the Maintenance Department. At this time 3 of the 4 locations have been installed and are operational. Each box includes an AED with both adult and pediatric pads, CPR Kit, and 12 Stop the Bleed Kits. Each wall mounted box is alarmed and will sound when the access door is opened. The locations are 3rd floor Courthouse, PSB Security desk, Annex 1, and Annex 4 (1837). We also have 2 AED's and CPR kits in the Correctional Facility.

- **Sheriff Office (BWC) Body-Worn Cameras Project.**
We have finalized the equipment and storage plan for the BWC project. We are now confirming the amount of available funding that we have from Motorola to start the project. Total cost of this multiyear project will be \$170,000.00. with the storage costs for the BWC video data being \$20,000. per year.

- **Annex 4 1833 Polling Place**
The Maintenance Department Manager is getting all the vendors ready to start the remodel. The carpet should be removed in mid-July and the vendors should be on-site by the end of the month. The project needs to be completed by early voting for the November General Election.

- **IT Network Protection.**
The Sheriff had a meeting last week with Heart Technologies to discuss the projects ongoing for the FY and what we need to look at for next FY. Network security and our Cyber Security Insurance was a majority of the meeting conversation. Additional network security devices have been added as well as the pending implementation of additional user log in security.

- **Sheriff's Office / EMA Department**
Work is still being done on budgetary figures for the projects to be submitted for consideration.

- **StarCom21 Project Cont.**
A phone conference was held with representatives from Motorola to discuss an issue with the Harmony tower site. We are working through the problem that is effecting the ARIES repeater on the same tower site. The Inmate Transport team will be moving over to StarCom21 in the next month. We have received the portable radio equipment for the transport team members.

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- Sheriff’s Office and Maintenance Department Staffing.
We are advertising more aggressively for the FT & PT maintenance positions. We have had little or no interest so far in the maintenance positions. By the end of the FY we will need to fill 2 road patrol positions both due to retirements. We may also have an additional road position to fill due to a medical issue. We have a few good qualified applicants to fill a couple of the open positions.

- PSB Domestic Hot water Boiler Replacement
Due to supply and delivery delays this project maybe moved out until mid-July. The factory is advising that the equipment is ready for shipping and will hopefully be at the vendors shop within the next few weeks.

Below is a partial list of calls for service for May

TYPE OF CALL	NUMBER	TYPE OF CALL	NUMBER
Assist other Agency	19	Noise Complaint	18
Business Checks	199	Open Door	10
Burglar Alarm	20	Paper Service (Including OP)	219
Criminal Damage	5	Reckless Driver	20
Check Wellbeing	31	Road Hazard	26
Dispute	9	Suspicious Activity	14
Domestic Disturbance	25	Suspicious Person	11
Flag down	24	Suspicious Vehicle	35
Follow up	53	Thefts	6
Fraud	11	Threats	7
Keys Locked in Vehicle	18	Trespass	7
Motorist Assist	54	Traffic Stop	493
Motor Vehicle Accident	54 all types	Unknown Problem	12

The Sheriff’s Department handled 1909 calls for the month of May.

Information on Corrections Facility for May 2022

Jail Average Dailey Population May 2022: 67
 May 2022 Bookings:
 Male- 65
 Female- 21
 Total Bookings May 2022: 86
 May 2022 Inmate Transports Completed: 21

Patrol and Detective operations are running at about the same work load as last year at this time. Calls for service and open case investigations have been running fairly steady with last year’s numbers.

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The Corrections Facility has a significant fluctuation in inmates housed. In the past week the inmate population went from 62 to 75 and then the start of the new week went down to 64. The Correctional facility is generally housing mid to upper 70's over the weekends and mid 60's during the early days of the week. The fluctuation from 60 to near 80 inmates is more of a new norm in the jail facility.

Chairman Burditt thanked the Sheriff for providing the above information.

9. Animal Control

Mr. Abney went over the calls for the past month. There have been 72 calls – 60 from dispatch, 2 State's Attorney, 4 deputies, 2 Animal Control Office, 4 El Paso Police. There were 34 calls for lost or at large dogs, 5 calls for aggressive dogs, 9 bite calls, 3 noise, 1 dead and dumped, 2 neglect, 2 wellness checks, and 1 cruelty. 34 dogs were ran through the kennel – 22 vetted and 18 of those vetted were rehomed through Rubies Rescue, and 1 euthanized. The one call for animal cruelty was unfounded. Discussion on what constitutes a noise violation. According to Ordinance, an animal can bark up to 1 hour during the day and 20 minutes during the night. It was asked of some of the calls are disgruntled neighbor calls and Mr. Abney says yes. The majority of calls this past month are for lost or at large.

10. New Business

11. Unfinished Business

12. Other

Ms. Andrews went over the budget process so the committee would know how it will be handled. The department heads met with Mr. Krug and changes were made to the process we have used in the past. They year there will be a joint meeting in July and August with the Finance Committee and County Offices for the departments to present their budgets. In September the Finance Committee and Public Safety will meet jointly to address their budgets. It is hoped that a draft budget will be completed by the end of September.

13. Executive Session – Roll Call Vote

14. Any action coming out of Executive Session

15. Adjournment

Motion to adjourn made by Parsons, seconded by Smith. Motion passed.

Meeting adjourned at 4:55 PM.

Submitted by: Deb Breyman

Ansel Burditt, Chairman

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Public Safety Committee