

**Road and Bridge Committee**  
**Woodford County Highway Department – Roanoke IL**  
**Monday, May 10, 2021**  
**MINUTES**  
**8:00 A.M.**

**1. Call meeting to order**

The meeting was called to order at 8:01 AM by Chairman Hill.

**2. Roll Call.**

Richard Hill, Barry Logan, David Meinhold, Dan Steffen and Donald Tolan were all present. Also present was the Woodford County Highway Engineer Conrad Moore.

**3. Review meeting minutes of regular meeting on April 12, 2021.**

Motion to approve April 12, 2021 minutes made by Tolan, seconded by Meinhold. *Motion passed.*

**4. Review and consider minutes of past Executive Sessions.**

None

**5. Public comment.**

None

**6. Consider claims for the May 18, 2021 Board meeting**

Motion to approve May claims made by Steffen, seconded by Logan. It was asked when the salt was delivered and how much we took. It was delivered in March and we took 200 tons more than we ordered. Discussion on how inflation affects the prices of products we order. Most of our supplies are bought through the state bidding process, and are locked into that price. Discussion on anti-spalling compound. This is placed on bridges so the salt doesn't erode the concrete. The new product we tried from Metamora was a bit more expensive, but we didn't have to apply to multiple times, so there was a cost savings there. It was asked about the stationary purchased. This is higher grade professional paper for when they send out letters. The battery purchased was for the steel drum roller. *Motion passed.* Mr. Steffen abstained from all Steffen 3-D claims.

**7. Old Business:**

None

**8. New Business:**

- (a) Discuss and act on a professional services agreement with Midwest Construction Professionals, for pre-construction services for new shop building.

Motion to enter into an agreement with Midwest Construction for pre-construction services not to exceed \$8,500 made by Logan, seconded by Steffen. Discussion on if we needed to decide on all the features we wanted before we enter into a preconstruction agreement. It was felt that Midwest would help us in determining what was needed and would be the one to represent us to get all the wants and needs down so changes don't have to be made. The changes are what drives the cost up. Discussion on wood-post frame as opposed to steel. The committee felt that we were

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going with a steel frame and not wood post frame. The side with the bay doors would need some kind of stabilizer. The committee would like more information on the advantages of the wood post frame. There will be floor heating and foam insulation. The foam tends to seal up all the cracks and helps add additional strength to the structure. The \$8,500 is for services through the procurement phase and not the whole project. We need to be aware of the water issues as all the water drains through the property. We want to make sure we know what is being subcontracted out when the building is built. *Motion passed.*

- (b) Discuss and act on agreement with Blunier Builders, of Eureka, IL for preliminary design of new shop building.

Motion made by Logan, seconded by Tolan to table this item. *Motion passed.*

- (c) Discuss and act on bids for Greene Township Culvert, Section 20-05149-00-BR. Motion to approve Otto Baum bid for \$159,349.53 for Greene Township culvert replacement made by Meinhold, seconded by Logan. This culvert is located between Benson and Roanoke. *Motion passed.*

**9. Other:**

It was requested that we send a thank-you letter to Mr. Jim Wettstein. Mr. Wettstein mows a section of county property on CH8. This property has a dirt pile on it. Mr. Wettstein not only mows this but also weed eats around the signs on that property. Mr. Wettstein does this of his own accord and is saving the county time.

**10. Executive Session.**

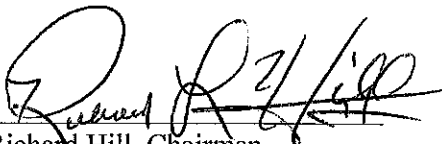
**11. Action coming out of Executive Session.**

**12. Motion to Adjourn.**

Motion to adjourn made by Tolan, seconded by Meinhold. *Motion passed.*

Meeting adjourned at 8:40 AM.

Submitted by: Deb Breyman

  
Richard Hill, Chairman  
Road and Bridges Committee