

**PUBLIC SAFETY COMMITTEE  
COUNTY BOARDROOM  
MONDAY APRIL 10, 2023  
MINUTES  
4:30 PM**

**1. Call to Order**

The meeting was called to order at 4:30 P.M.

**2. Roll Call**

Blake Parsons, Nick Miller, Tim Worner, John Krug (left at 6:00 P.M.), Randy Barth all present. Also present was alternate Jerry Smith.

**3. Approval of Minutes**

**a. Approval of March 13, 2023, minutes**

Motion to approve March minutes made by Barth, seconded by Miller. There were no corrections. *Motion passed.*

**4. Public Input**

None

**5. Approval of Claims**

**a. Approval of April 2023 Claims**

Motion to approve April claims made by Krug, seconded by Miller. Mr. Krug mentioned that the claims were available if anyone wanted to review them. *Motion passed.*

**6. Coroner**

**7. Probation**

Mr. Noar updated the committee on the automation update. This was approved last month. Mr. Noar has paid for the update out of the juvenile placement line. The cost of the update will be reimbursed from the state and the money will go back into the juvenile placement fund.

**8. Health Department**

**a. Budget review and organizational changes**

The Health Dept is governed by the Board of Health who is appointed by the County Board. Ms. Aggertt wanted to keep the County Board informed that it is within the Health Departments budget for the year and they will be promoting two internal people to help with grant work. Erin Lucky will be promoted from Office Manager to Communication Specialist. The Communication Specialist had resigned.

**b. ARPA – Digitizing Documents for Environmental Health**

The Health Dept. received two quotes for the digitizing of their documents. Ms. Aggertt would prefer going with Docufree because of the lower fee, and the more services that they provide. Motion to approve Docufree Agreement for \$24,200 and move to the County Board made by Krug, seconded by Barth. *Motion passed.*

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**c. ARPA – Discussion/action on Sign for Annex 4**

The Health Department building is hidden from the public. There are no signs on the building except for a little window sign, and there is no sign at the main road, Rt. 117, telling people that the Health Dept. is there. It was stated that the ARPA funds are drawing interest, and that some of the completed projects have come in under budget creating a small surplus of ARPA funds. Ms. Aggertt has requested that if any funds are available, she would like that they be used to purchase a sign. She has received a grant that will put labeling on the building but still needs a sign on Rt. 117.

Ms. Aggertt will be bringing quotes for the storm shelter and immunization room to the Committee in May.

Last week was National Health Week and Ms. Aggertt would like to thank her staff for the job they do.

**9. Sheriff**

**a. ARPA Courtroom #1 Repair/Paint Bid Approval**

Two bids were received – Wright Way for \$13,500 and River Side for \$22,375. Motion to approve Wright Way bid and move to County Board made by Worner, seconded by Miller. The committee questioned why there was such a difference between the two quotes. Maintenance has gone over the quotes and feels that Wright Way covers the scope of work and is the lower bid. The sound panels were mounted to the dry wall. And behind it is more dry wall. They did not tape the dry wall where the sound panels are, and the wall now has dark stripes where it has collected dirt. That will be repaired and painted. *Motion passed.*

**b. Courthouse Plaster Repair Project Continued Bid Approval**

The plaster in the Courthouse is cracked and peeling. Every year a different section is repaired. It was bid a couple years ago and Wright Way won the bid. We have just continued to use them each year. This was approved for ARPA funds. The cost is \$4,430. Motion to approve Wright Way plaster repair for \$4,430 made by Barth, seconded by Smith. *Motion passed.*

**c. Project Update: HVAC, Fire Alarm, Body Scanner, Sheriff App, MDC Tablet, BWC, Taser & Interview Equipment, ADA Restroom Upgrade**

- A preliminary schedule was handed out regarding the HVAC System.
- The fire equipment has been ordered.
- The body scanner should be delivered in 3 weeks.
- The Sheriff's App will be up and running by the end of the month.
- MDC Tablet has been delayed.
- BWC are in but we are still waiting for the tasers.
- The ADA restroom project is complete.

**d. Card Access Project Final Update**

This was a FY 2022 project, and it has been completed.

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e. Bellwether Fee Study Update

The Sheriff has met with Bellwether and provided them with information. They are waiting to hear back from Bellwether.

f. Sheriff Vehicle Fleet Update

The Tahoes are to be delivered this week. The equipment to equip the vehicles is slow in arriving, but hopefully will have by the end of the month. One squad car has been in the shop for over a month waiting on airbags. The Durango has a back order on the rotors.

g. Courthouse AP Grant Project Update

This project started today.

h. Corrections / Security Communication Equipment Replacement and Digital Upgrade Approval

We are currently on UHF with repeaters and getting interference. The equipment is old. Regan came in and did a study on the issues we are having. They recommended that we switch over from UHF to analog. Our current equipment cannot be switched over to analog. Sheriff Smith has investigated switching this equipment over to StarCom, but it is not cost effective at this time. We will keep it at UHF and purchase the necessary equipment. This purchase will come out of the 099-line item – Marshall Service Fund. Motion to purchase the equipment from Regan for \$14,028.75 made by Krug, seconded by Miller. *Motion passed.*

i. StarCom 21 Radio System Fee Increase Informational

User fees are going up in July. The old rate was \$34,000 and the new rate will be \$41,000.

j. Inmate Food Service Contract Increase – Informational

Food service is also increasing by 8%. It went up last year by 6.5%.

k. Future ARPA Projects: Telephone System addition and upgrade, CCTV System CH, PSB, EMA, parking lot, Retaining Wall, & Sidewalks-Ramps, CH Target Hardening, IT systems / Network Projects, and Upgrades

- The telephone system is being looked at.
- CCTV - it will be added to the current system.
- Sidewalk – this will be addressed next month.
- CH Target - this will be addressed next month.
- IT – we are still discussing this.

They are working on all the projects to move them forward. It was asked about the safety hazard in the east parking lot wall drop off being a liability. Sheriff Smith stated that they are discussing putting up a railing.

l. State of Illinois NIBRS (National Incident-Based Reporting System) Training & Computer Grant Informational

They have received a grant and it included the training.

m. Iris Scanner Grant (Jail) Informational

They have received the grant for the iris scan. This is a new high-tech way to id people. People's irises are like fingerprints – no two are alike. There will be no fee associated with this for the next five years. It will be utilized in the booking area.

n. IDOT Traffic STEP Grant Distracted Driving, Occupant Safety, Impaired Driving, Speeding / School Zone Enforcement Informational

We have received a grant for the next State fiscal year for \$58,000.

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**Sheriff's Office information for March 2023**

**Below is a partial list of calls for service for March**

Assist other Agency	11	Noise Complaint	3
Business Checks	529	Open Door	3
Burglar Alarm	22	Paper Service	180
Criminal Damage	6	Reckless Driver	19
Check Wellbeing	15	Road Hazard	16
Dispute	6	Suspicious Activity	15
Domestic Disturbance	31	Suspicious Person	2
Flag down	6	Suspicious Vehicle	37
Follow up	50	Thefts	7
Fraud	8	Threats	4
Keys Locked in Vehicle	19	Trespass	3
Motorist Assist	84	Traffic Stop	764
Motor Vehicle Accident	49*	Unknown Problem	3
Vacation Checks	55	Extra Patrol	201

**March Total Calls 2819**

*(Feb. Calls Total 2598)*

\*All Types

\*\*Includes OP

**Total Calls for Service as of the end of March 2023: 7886**

*Total Calls for Service as of the end of March 2022: 4058*

**Below is information for the Corrections Facility March 2023**

March 2023 Average Daily Population: 72

*March 2022 Average Daily Population: 74*

Bookings March 2023:

Male: 83      Female: 28      Total: 111      Year To Date Total: 297

*Bookings March 2022:*

*Male: 67      Female: 15      Total: 82*

Prisoner transports completed March 2023: 26

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**IT Report**

	2022		2023
<b>January</b>	<b>53</b>		<b>49</b>
<b>February</b>	<b>49</b>		<b>37</b>
<b>March</b>	<b>52</b>		<b>26</b>
<b>April</b>	<b>41</b>		
<b>May</b>	<b>54</b>		
<b>June</b>	<b>50</b>		
<b>July</b>	<b>28</b>		
<b>August</b>	<b>50</b>		
<b>September</b>	<b>60</b>		
<b>October</b>	<b>66</b>		
<b>November</b>	<b>50</b>		
<b>December</b>	<b>41</b>		
<b>Year End</b>	<b>582</b>		

Total Service Tickets 2021 – 599  
 Total Tickets 2022 Jan/ March -154  
 Total Service Tickets 2022 – 582  
 Total Service Tickets YTD 2023 - 112

Open tickets as of March 31, 2023 - 41

**EMA**

- a. Cyber Security Training June 15<sup>th</sup>

Just a reminder that Texas A&M will be hosting a Cyber Security Training on the 15<sup>th</sup> of July.

- b. Approval of MABAS Agreement
- c. Approval of Resolution 2022/23 #048 Authorizing Intergovernmental Agreement for Participation in the Mutual Aid Box Alarm System.

B & C go together. EMA has been part of MABAS for about 8 or 9 years. This is geared more toward the fire side than to EMA. We have not updated our agreement with them in several years and need to do so. Motion to approve the MABAS agreement made by Barth, seconded by Miller. *Motion passed.*

Motion to approve Resolution 2022/23 #048 made by Krug seconded by Worner. *Motion passed.*

**10. Animal Control**

**11. New Business**

None

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**12. Unfinished Business**

**a. Continued discussion in IT Department FTE Position and How to Proceed**

This is an ongoing discussion. There needs to be a discussion on the scope of what this person will do. Mr. Krug stated that he and Mr. Nagel have been discussing this. This will remain on the agenda.

**b. Continued discussion and Action on Changes to Animal Control Ordinances**

Mr. Gibson has made the changes that were discussed about last month. He has forwarded those changes to Mr. Worner. The committee will look at those changes and continue this discussion next month.

**13. Other**

**14. Executive Session – Roll Call Vote**

**a. 5 ILCS 120/2(c)(11) – Potential Litigation**

**15. Any action coming out of Executive Session**

Motion to come out of Executive Session made by Miller, seconded by Barth. There is no action coming out of the Executive Session. *Motion passed.*

**16. Adjournment**

Motion to adjourn made by Miller, seconded by Worner. *Motion passed.*

Meeting adjourned at 6:24 P.M.

Submitted by: Deb Breyman



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Blake Parsons, Chairman  
Public Safety Committee

NICHOLAS MILLER