

MINUTES
CONSERVATION, PLANNING, AND ZONING COMMITTEE
WOODFORD COUNTY, ILLINOIS
Tuesday, March 15, 2022
6:15 P.M.

1. Call to Order:

Mr. Parsons called the meeting to order at 6:15 p.m.

2. Roll Call: Blake Parsons, Bill Cardin, Dave Meinhold, and Ansel Burditt and were present.
Don Tolan was excused.

3. Approval of Monthly claims:

Mr. Burditt made the motion to approve the monthly claims, seconded by Meinhold. *Motion Carried.*

4. Approval of February 7, 2022 minutes:

Mr. Burditt made the motion to approve the minutes, seconded by Cardin. *Motion Carried.*

5. Public Input: None

6. Unfinished Business: None

a) Resolution Authorizing an Alternate Plat Officer

Mr. Cardin asked if there are any concerns with having someone besides Ms. Jording signing plats. Ms. Jording explained that the statute allows the County Board to designate signers on their behalf. Mr. Parsons asked if the Plat act requires Zoning to sign the Plat. Ms. Jording explained that the Plat Act does not reference zoning as some Counties do not have zoning. Mr. Burditt asked about the fact that the Zoning Administrator shall administer the Subdivision Code. Ms. Jording noted the Zoning Ordinance states that the Zoning Administrator shall ensure all the enforcement activities also but there are staff to assist.

Ms. Jording noted the intent of the alternate is to accommodate the public when the primary is out of the office.

Mr. Burditt made the motion to approve and send to the Board, seconded by Cardin. *Motion Carried.*

b) Appointment of Primary and Alternate Plat Officer

Mr. Meinhold made the motion to approve and send to the Board, seconded by Burditt. *Motion Carried.*

7. Adjournment

Motion to adjourn made by Burditt at 6:20 pm, seconded by Cardin. *Motion Carried.*

Lisa Jording, Secretary

Blake Parsons, Chairman

Date