

**PUBLIC SAFETY COMMITTEE
COUNTY BOARDROOM
WEDNESDAY FEBRUARY 15, 2023
AGENDA
4:30 PM**

1. Call to Order

The meeting was called to order at 4:30 by Vice-Chairman Miller.

2. Roll Call

Nick Miller, Tim Worner, John Krug Blake Parsons, Jerry Smith all present. Randy Barth was excused. Board Chairman Chuck Nagel present via Zoom.

3. Approval of Minutes

a. Approval of January 9, 2023 minutes

Motion to approve January 9, 2023 minutes made by Parsons, seconded by Worner. *Motion passed.*

4. Public Input

None

5. Approval of Claims

a. Approval of February 2023 Claims

Motion to approve February claims made by Krug, seconded by Parsons. *Motion passed.*

6. Coroner

None

7. Health Department

None

8. Sheriff

a. ARPA Fund Project Fire Alarm System bid approval.

The Sheriff is still waiting on one bid and would like for this to be discussed next month.

b. RLF Courthouse Elevator Project Update

The project has been completed.

c. ARPA HVAC Project Update PSB

They started the on-site work today. The two roof top units have been delayed, so the completion date has been pushed out.

d. Sheriff Vehicle update

In December the Board approved a Resolution authorizing the purchase of two Ford Explorer's from Sutton Ford. Sutton has ordered the vehicles but doesn't know if they will receive them. Ford has a history of eliminating orders. This puts us in a dilemma, as it takes three months to get the equipment to equip the cars. There is no need to order the equipment if we are not getting the vehicles. Capt. Wright was informed of the dilemma, and just happened to know a dealer that has the vehicles on his lot. He was contacted and we can have two of the vehicles, at a price a little less than Sutton Ford. The Sheriff would like to cancel the order to Sutton Ford and purchase the vehicles from Morrow Brothers. Motion by Krug to amend Resolution 2022/23 - #011 take out Sutton Ford and replace with Morrow Brothers and change the line item to be paid in vacation. Seconded by Parsons. *Motion passed.*

**PUBLIC SAFETY COMMITTEE
COUNTY BOARDROOM
WEDNESDAY FEBRUARY 15, 2023
MINUTES
4:30 PM**

e. IT Position Discussion & Presentation by Martin Technology

It was asked that the Sheriff find out how many calls to Heart were a priority, and the time spent on those calls. Sheriff Smith went into the portal and got what information he could. But to give the committee what they truly want he would have to go through each and every bill, which would take a lot of time. He did pull a few tickets, and was able to see that they were priority of 3's and 4's. One (1) is the highest priority. Some of the tickets were addressed by remote access. He would again have to go to each individual bill in order to find the hourly rate, as different techs worked on different tickets. Mike Martin from Martin Technology knows we are looking for an in-house IT tech. He addressed the committee. He would like to give us an in-house tech, which would be a Martin Technology employee. We would receive on bill a month. Currently we receive multiple bills from Heart for each job done. In 2023 we would keep Heart, and also have Martin Tech, but then phase Heart out in 2024 and just have Martin. He guarantees us that our IT bill will go down. He would have to work with Heart to get administration information, and program details, but then he would take over the administering of all programs and help us with our 3-5-year plan. It was asked if the person he is proposing to be our in-house tech has the knowledge to do the work. This guy was the ARMY IT tech for years. Mr. Martin assured us that he has the knowledge. The committee felt that we would need to put out an RFP stating what we are looking for. Sheriff Smith reminded the committee that the Dept. Heads, and even Heart suggested that we have an on-site IT tech. He gave an example that recently the CCTV went down. He placed a call to Heart at 10:49 AM. It was after 3PM before Heart could address the problem. On-site tech could have addressed the problem at 10:50. The committee would like to hear more details about what Mr. Martin is offering. Mr. Martin will put together a proposal and come back to the committee.

f. ARPA BWC and Taser project update

This equipment is in and will be implanted by the end of the month.

g. Jail Controls Project Update

They are about a month to a month and a half out from being completed.

h. Lexipole Policy and Procedures Update

They have completed the policy and procedure updates and it has been distributed. There will be some training coming up.

i. Card Access Project Update

This project has been completed.

j. FEMA PSB Generator Grant Update

Mr. McCanless reached out to IEMA, and was told that if we have not received notice that we are out of the running, then we are still in the running to receive grant funds.

k. Illinois Court Technology Modernization Grant Update

The Circuit Clerk has received her funding, but the Sheriff has not received his funds yet.

l. ARPA Sheriff App project update

This is in development and design and should be implemented within 30 to 45 days.

m. FARO and Drone project update

They have received the drone and the two officers who will operate the drone have received the training.

**PUBLIC SAFETY COMMITTEE
COUNTY BOARDROOM
WEDNESDAY FEBRUARY 15, 2023
MINUTES
4:30 PM**

n. ARPA Restroom ADA CH / Baby Changing Station Projects update
This has not been started yet. There will be a changing station in both the men's and women's restroom in the Public Safety Building and one in the women's restroom in the Courthouse.

o. Front Office FTE change discussion and action
Currently the Sheriff has one full time Office Manager and one part-time officer employee. There has been an increase of work with all the new mandates the state is implementing and the work is starting to get backlogged. Sheriff Smith would like to move the part-time person to full time. They work 10-hour days, and she currently works 50 hours a pay period. He would like to add 30 hours per pay period. Monday is a heavy workload day for the office. He would like to have 2 people in the office on Monday, 2 on Tuesday, 1 on Wednesday, 1 on Thursday, and 1 on Friday. It was asked about the benefits. She already qualifies for IMRF, and it is not believed she would take the insurance. It takes a full person to handle the requirements of grants and comply with all the requirements. Discussion on hiring another part-time person. The County cannot find a full time employee, so trying to find a part-time person is very unlikely. The Sheriff's operation budget can handle the salary for this. He gave an example – they received a subpoena for documents that required one full day of pulling documents to answer this subpoena. The committee asked Matt to come back next month with a personnel sheet that would show the salary, benefit costs, etc. so they can get a better feel for the cost.

p. ARPA MDC project update
The project is about 4 to 6 weeks out from being completed.

q. Sheriff Report

Sheriff's Office information for January 2023

Below is a partial list of calls for service for January

Assist other Agency	20	Noise Complaint	5
Business Checks	357	Open Door	6
Burglar Alarm	20	Paper Service	163
Criminal Damage	4	Reckless Driver	15
Check Wellbeing	24	Road Hazard	13
Dispute	12	Suspicious Activity	13
Domestic Disturbance	21	Suspicious Person	14
Flag down	4	Suspicious Vehicle	38
Follow up	75	Thefts	5
Fraud	12	Threats	5
Keys Locked in Vehicle	11	Trespass	2
Motorist Assist	73	Traffic Stop	610
Motor Vehicle Accident	50*	Unknown Problem	4

*All Types

**Includes OP

Jan. Total Calls 2469

(Dec. Calls Total 1870)

**PUBLIC SAFETY COMMITTEE
COUNTY BOARDROOM
WEDNESDAY FEBRUARY 15, 2023
MINUTES
4:30 PM**

Total Calls for Service as of the end of January 2023: 2469

Total Calls for Service as of the end of January 2022: 1279

Below is information for the Corrections Facility January 2023

January 2023 Average Daily Population: 78

January 2022 Average Daily Population: 72

Bookings January 2023:

Male: 73 Female: 26 Total: 99 Year To Date Total : 99

Bookings January 2022:

Male: 45 Female: 10 Total: 55

Prisoner transports completed January 2023: 14

IT Report

	2022		2023
January	53		49
February	49		
March	52		
April	41		
May	54		
June	50		
July	28		
August	50		
September	60		
October	66		
November	50		
December	41		

Year End	582		
-----------------	------------	--	--

Open tickets as of February, 2023 -

9. Animal Control

They have created a spread sheet that shows the citation numbers, date of issued, name of animal, violation, name and address of violator, amount owed and if the animal is registered. They have 30 days from the date the citation was issued to pay fine or the citation gets turned over to the State's Attorney's office for prosecution. This chart helps the Treasurer keep track of which citations have not been paid and when to turn over to

**PUBLIC SAFETY COMMITTEE
COUNTY BOARDROOM
WEDNESDAY FEBRUARY 15, 2023
MINUTES
4:30 PM**

the State's Attorney's Office. We have not been charging any back penalties, our main focus is to get them into compliance. Instead of writing one citation with multiple offenses on it, Mr. Abney has been writing a citation for each offense. A first violation is \$50, second is \$100, third is \$200. Our citations only list failure to inoculate, failure to register, failure to change address/ transfer ownership. There is room for Mr. Abney to write other offenses. Mr. Abney stated that the Treasurer's office has the authority to void a ticket, and he would like for only the administrator to have the authority to throw out a citation for ordinance violations. He said that he gives a lot of leeway to people. So if he writes a citation, it is because one is needed. When a citation ends up with the State's Attorney Office for failure to pay, if there are multiple violations, the Assistant State's Attorney may throw some of the violations out. The committee feels that if it is in violation of our Ordinance, and is a ticket-able offense, then it should be ticketed. We need to revise our Ordinance and make sure we are not issuing citations which go against our Ordinance. Running at large is fairly hard to prosecute because of the way state statute is written. It was questioned who has the authority to throw out a ticket. We have gone from very little enforcement to maximum enforcement. People seem to be willing to pay fine and be in compliance rather than be prosecuted. The committee feels that they need to start thinking about animal control in the long term. Whether we want to go there or not, it is coming to a point that we need to consider an animal control facility. Mr. Abney has taken the initiative and has asked three different builders to provide him with costs and design for a building. Committee feels the first things they need to do is work on the Ordinance and change the tickets. Mr. Gibson will work on the Ordinance verbiage. We need to make animal control self-supporting, and move in that direction.

10. New Business

a. Discussion on Common Use Firearms.

In 2019 we passed a resolution that spells out the County's stand. Several Board members have been contacted about passing an Ordinance regarding out stand on the 2nd Amendment rights. We cannot pass an Ordinance that goes against state statute. We have already addressed our stance. And while the committee is sympathetic to the issue, they feel the resolution is all they can do.

11. Unfinished Business

a. Continued discussion on IT Department FTE Position and How to Proceed.
This was discussed under the Sheriff's items.

12. Other

Mr. Parsons apologized to the committee for his recent absence. He had a family situation that he had to deal with that took his time. He appreciates Mr. Miller stepping up and taking over for him. He is back and is available to the committee and board again.

13. Executive Session – Roll Call Vote

**PUBLIC SAFETY COMMITTEE
COUNTY BOARDROOM
WEDNESDAY FEBRUARY 15, 2023
MINUTES
4:30 PM**

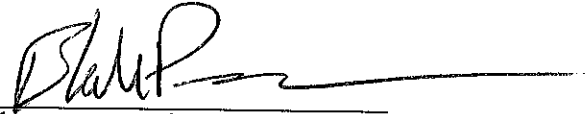
14. Any action coming out of Executive Session

15. Adjournment

Motion to adjourn made by Parsons, seconded by Worner. *Motion passed.*

Meeting adjourned at 6 PM.

Submitted by: Deb Breyman



Blake Parsons, Chairman
Public Safety.