

**Road and Bridge Committee**  
**Woodford County Highway Department – Roanoke IL**  
**Tuesday, February 14, 2023**  
**MINUTES**  
**8:00 A.M.**

**1. Call meeting to order**

The meeting was called to order at 8:00 AM by Chairman Steffen.

**2. Roll Call.**

Dan Steffen, Tim Worner, Jim Baumann, Don Tolan and Jerry Smith all present, Dave Meinhold is excused.

**3. Review meeting minutes of regular meeting on January 9, 2023.**

Motion to approve January 9, 2023, minutes made by Baumann, seconded by Worner. *Motion passed.*

**4. Review and consider minutes of Executive Session on January 9, 2023.**

Motion to approve and make public the executive session minutes from January 9, 2023 made by Worner, seconded by Smith. *Motion passed.*

**5. Public comment.**

None

**6. Consider claims for the February 21, 2023, Board meeting.**

Motion to approve the February claims made by Smith, seconded by Tolan. It was asked about the \$121,963.60 to Midwest Construction. This was for the new building. We pay Midwest and they in turn pay all the contractors. We have paid about 50% of the cost of the new building. It was asked how much the electric bill is currently, and it is roughly around \$500 per month. *Motion passed.*

**7. Old Business:**

None

**8. New Business:**

- (a) Discuss and act on spray patch oil quotes, Section 23-00000-19-GM.

Motion to approve the spray patch oil quote from Steffen 3-D for \$47,640 made by Baumann, seconded by Tolan. There was only one quote. Mr. Steffen abstained from voting. *Motion passed.*

- (b) Discuss and act on quotes for stockpiling materials (materials delivered to Highway Dept.), 23-00000-20-GM.

There was only one quote received. Motion to approve the quote from Reeser Trucking made by Baumann, seconded by Worner. Discussion on how to receive more quotes. It was placed in the paper and on the IDOT website. It was felt that Reeser was a little high in their prices.

Discussion on the costs of white and brown rock, FA-4 and CA-6 at different places. It was suggested that if there is a rain day, we could save money to go and pick up the rock- ourselves. We can accept the quote, but we do not have to take the full quantity. *Motion passed.*

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- (c) Discuss and act quotes for pit materials (material at the pit), 23-00000-25-GM.

Motion to accept all quotes made by Worner, seconded by Tolan. *Motion passes.*

- (d) Discuss and act on procurement of Bulk Rock Salt for FY 2023/24.

In the past few years we have received between 1,000 and 1,500 tons of rock salt. We only have to take 80% of what we order. This is a request for next years salt. The oldest salt in the shed is about 2 years old. Motion to approve the procurement of bulk rock salt made by Baumann, seconded by Tolan. *Motion passed.*

- (e) Discuss and act on construction engineering agreement for Section 21-00058-00-RS.

Motion to approve construction engineering agreement made by Tolan, seconded by Worner. This project is on Sante Fe Trail from Rt. 26 to Lourdes Road. Grant funds and COVID funds, along with MFT funds will be used for construction. A consultant is needed to help with the federal requirements for construction inspection, documentation, and closeout. The agreement will be with Hermann & Associates for this project. This agreement is based upon 30 construction days. *Motion passed.*

- (f) Discuss and act on Snow Plow Truck price adjustment.

In 2022 the Committee approved a new snow plow truck. We finally got a build slot for the 3<sup>rd</sup> quarter of this year. The outright price for the truck is \$272,544, which does not include our trade in. Our trade-in was valued at \$25,000 last year, however, they want the right to review the trade-in value again. Discussion on putting our trade-in out for bid in hopes of getting more. It was felt that we should be able to get around \$40,000 for our trade-in if sold outright. It is a 2011 truck with approximately 60,000 miles. Discussion on buying a used truck as opposed to a new one. It was discussed that the committee needs to do its due-diligence to see what is out there before we accept this build slot. Mr. Moore explained to the new committee members how the state bids and Sourcewell work. While they want to do their due diligence, they also do not want to lose their build slot. This is not something we can sit on for a month. Motion to approve the bid along with the \$2,000 deposit made by Smith, seconded by Tolan. Roll call vote was taken – Tolan-yes; Worner-no; Baumann-no; Smith – yes; Steffen -no. *Motion failed.* It was suggested that they take the next week, look to see what used options are out there, and we will meet again next Tuesday morning to discuss the options. Questions regarding if a wing can be added to the current truck? Will the spreader be transferred to the new truck? The committee will meet next Tuesday (February 21<sup>st</sup>) at 8 AM at the Highway Building for further discussion.

**9. Other:**

Santa Fe Trail Bid Results (State Letting)

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There were no itemized bids available at this time. We received two bids – the Advanced Asphalt bid low bid at \$952,792.03. The other bid was just above \$1,000,000. The bids were below the estimate.

**Personnel Update**

They hired an Engineer Technician. Mr. Mullen will be retiring on March 10<sup>th</sup>. We still have an ad for another Engineer.

The County- Highway 7 bridge could be on the June letting. We will issue an RFP for Phase 3 construction engineering. We have a bridge grant for the bridge construction as well as the Phase 3 construction engineering.

Mr. Moore is going to start looking for a pick-up truck to replace the van. The state bid would be a Ford for around \$40-50,000. The van is not made for hauling equipment off road. If we sell the van, those funds would be placed in the new equipment line for future equipment.

It was asked about the discussion from December where one owner wanted to forge a creek, and the owner on the opposite side of the creek did not want to allow this. They are still doing research on this. The road commissioner says if the one property owner can cross the creek at his own risk, but the other property owner is not happy with this. Currently he is letting him cross the creek on a 4-wheeler as long as he does not tear up the banks. Currently it is between the township and the owners, not the county.

**10. Executive Session.**

None

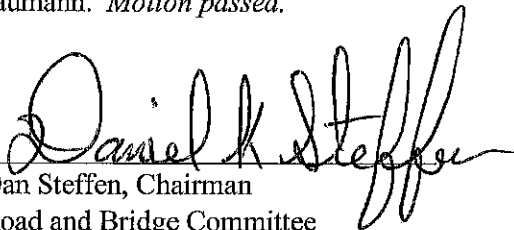
**11. Action coming out of Executive Session.**

**12. Motion to Adjourn.**

Motion to adjourn made by Smith, seconded by Baumann. *Motion passed.*

Meeting adjourned at 8:25.

Submitted by: Deb Breyman

  
Dan Steffen, Chairman  
Road and Bridge Committee