

**Road and Bridge Committee**  
**Woodford County Highway Department - Roanoke, Illinois**  
**Monday, February 10, 2020**  
**MINUTES**  
**8:00 A.M.**

**1. Call meeting to order**

The meeting was called to order at 8:01 AM.

**2. Roll Call.**

Richard Hill, Dan Steffen, Donald Tolan, Barry Logan and Josh Davis were all present. Also present was Conrad Moore, County Engineer, Cheryl Churney, Chris Green and Road Commissioners Terry Mool (Panola), Scott Gerdes (Clayton), John Koos (Greene), Bryan de Freese (Roanoke).

**3. Review meeting minutes of regular meeting on January 13, 2020.**

Motion to approve January 13, 2020 made by Steffen, seconded by Davis. *Motion passed.*

**4. Review and consider minutes of past Executive Sessions.**

**5. Public comment.**

**6. Consider claims for the February 18, 2020, Board meeting.**

Motion to approve February 18, 2020 claims made by Tolan, seconded by Logan. Question regarding what Direct Energy is, and it is the power bill. It was asked about the 4 windshields. It is for two trucks, one bill is for the windshield and the other bill is for labor on each windshield. It was also questioned about the petty cash. Sometimes there is a part that is needed, and the company will want them to open a line of credit with them or write a check. It is easier to write them a check. It is less than \$100 a month. The bookkeeper keeps a book on all petty cash. It was discussed how this would work with the bookkeeping as it would show as just petty cash and there would be no documentation as to what it was for. It was pointed out that each petty cash would still be associated with a line item, so it could be tracked. *Motion passed.*

**7. Old Business:**

- a. Consider Revision to Access Ordinance.

Mr. Moore has met with the State's Attorney to go over this. There were a few changes, and Mr. Moore is waiting on final approval from the State's Attorney.

**8. New Business:**

- a. Discuss and act on crack sealant material, Section 19-00000-19-G M.

Motion to approve the low bid for crack seal material from Sherwin Industries for \$9,505.00 and authorize the Road and Bridge Committee Chairman to execute the paperwork made by Logan, seconded by Steffen *Motion passed.*

- b. Discuss and act on Intergovernmental Agreement with IDOT for Section 19-00173-99 DR, County Highway 12 Emergency Repair Reimbursement.

Motion to approve the intergovernmental agreement with IDOT and for the Woodford County Board Chairman to execute the agreement made by Davis, seconded by Tolan. *Motion passed.*

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- c. Discuss and act on procurement of Bulk Rock Salt for FY 2020-21.

Motion to authorize County Engineer to participate in the State salt bid for FY 2020-21 up to 2,000 tons made by Logan, seconded by Steffen. *Motion passed.*

- d. PPUATS Pavement Assessment project.

Motion to authorize the Highway Department to match its 20% share of PPUATS pavement assessment project in the amount of \$7,466.22 made by Steffen, seconded by Logan. Last fall PPUATS proposed a project to assess highways, we requested all of county highways to be assessed. The County's 20% share came to be \$7,466.22. *Motion passed.*

- e. Discuss and act on a motion to recommend to the County Board approval of a Resolution authorizing the Execution of an Engagement Letter with Klein, Thorpe, & Jenkins, Ltd.

Motion made by Logan to recommend to the County Board to approve a resolution authorizing the execution of an engagement letter with Klein, Thorpe & Jenkins, Ltd., seconded by Tolan. Tri-Global intends to submit an application for a windfarm. Several Woodford County Townships have engaged Cheryl Churney to represent them in their road agreements in the past. Ms. Churney has been representing townships and counties in these types of agreements for 18 years. These agreements help to protect the infrastructure and motoring public within the county. She meets with the townships and county and develops an agreement based on their wants and needs. She writes into the agreement violation notices - that if something is violated, there is a fine. The idea is that if a company is hit with enough fines, they will start to comply. Motion made by Tolan to suspend the rules to allow the road commissioners to speak, seconded by Logan, *Motion passed.*

Commissioners stated that if it is not written in black and white, there can be a problem. These commissioners have worked with Ms. Churney and have been pleased with her work. One township commented on a previous windfarm, where the zoning board issued the permits before the road agreement was in place, and the township had a lot of anguish. The commissioners believe that they cannot trust the windfarm companies. One committee member stated that he has received a lot of phone calls from citizens in that area stating that the windfarm company has been misleading people into signing up. Regardless of what the County does, the commissioners will hire Ms. Churney. Her fees are absorbed by the windfarm company. There is no cost to the township or county. Chris Green project manager from Tri-Global likes the road agreements because they know what repairs would be expected so they know the cost up front. There is an account where funds are set aside above and beyond what is expected to cover cost for any repairs needed. They like to give the money to the township or county and then let them fix the road as they see fit. Each entity would have its individual fund. It was suggest that a predetermined route be set for the windfarm to use and if they go outside those boundaries, a fine would be implemented. The developer will share of draft of their proposed routes and the townships will approve it. Tri-Global is hoping to submit their application in April, and the road use agreement is a condition of permit approval. They earliest the project could start is Spring of 2021, but more likely in 2022. The county and the townships would each have their own road use agreement.

The committee feels that working with Ms. Churney would be a benefit. *Motion passed.*

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- 9. Other:**  
a. Windfarms

This was discussed in New Business (e) above.

**10. Executive Session.**

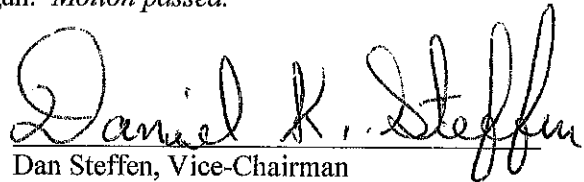
**11. Action coming out of Executive Session.**

**12. Motion to Adjourn.**

Motion to adjourn made by Tolan, seconded by Logan. *Motion passed.*

Meeting adjourned at 9:00 AM.

Submitted by: Deb Breyman

  
Dan Steffen, Vice-Chairman  
Road and Bridge Committee