

**WOODFORD COUNTY HEALTH DEPARTMENT  
BOARD OF HEALTH MEETING**

**DATE: January 26, 2022**

**START TIME: 5:30pm**

**END TIME: 7:35pm**

**LOCATION: Woodford County Board**

**Room**

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>ACTION / RESPONSIBLE PERSON / DATE</b>
	The meeting was called to order by Bonnie Allen, President of the Board of Health.	
<b><u>ROLL CALL</u></b>	Present: Board Members: Bonnie Allen (President), Karen Krug, Laurie Schierer, Anna Laible, Gary Knepp, Michael Meier, Autum Jones  Staff: Hillary Aggertt, Administrator; Eric Lane	
<b><u>Public Input</u></b>		
<b><u>Approval of Minutes</u></b>	Approval of November 22, 2021 Meeting Minutes  Approval of November 22, 2021 Executive Minutes  Keep confidential: January 23, 2017 Executive Session Meeting Minutes February 13, 2017 Executive Session Meeting Minutes  Keep confidential: July 24, 2027 Executive Session Meeting Minutes July 23, 2018 Part 1 Executive Session Meeting Minutes July 23, 2018 Part 2 Executive Session Meeting Minutes  Keep confidential: July 27, 2020 Part 1 Executive Session Meeting Minutes July 27, 2020 Part 2 Executive Session Meeting Minutes July 27, 2020 Part 3 Executive Session Meeting Minutes July 27, 2020 Part 4 Executive Session Meeting Minutes July 27, 2020 Part 5 Executive Session Meeting Minutes	Motion by Schierer, Second by Laible, motion carried  Motion by Jones, Second by Knapp, motion carried  Motion by Knapp, Second by Krug, motion carried  Motion by Laible, Second by Knapp, motion carried  Motion by Krug, Second by Laible, motion carried
<b><u>Reports</u></b>	Eric Lane presented Environmental Health Report	

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	<p>Hillary Aggertt presented Clinical Report</p> <p>Hillary Aggertt presented the Third Party Billing Report</p>	
<b><u>Presentations</u></b>	Hillary Aggertt presented Illinois Project for Local Assessment of Needs (IPLAN)	
<b><u>Financial Report</u></b>	Monthly Financial Bills/Bills Paid in Vacation	Motion by Jones, Second by Krug, motion carried
<b><u>Unfinished Business</u></b>	<p>Proposed: Training tables with wheels, not to exceed \$5,000</p> <p>Discussion/Action: Amend Hillary Aggertt’s contract Drop second paragraph and first sentence of first paragraph in Section 9</p>	<p>Motion by Schierer, Second by Laible, motion carried</p> <p>Motion by Laible, Second by Knapp, motion carried</p>
<b><u>New Business</u></b>	<p>Hillary Aggertt presented the Administration Report.</p> <p>Proposed: 2022 Appointment of Officers President- Bonnie Allen; Vice President- Laurie Schierer; Secretary- Autum Jones; HR- Anna Laible</p> <p>Proposed: 2022 Appointed Officers have fiscal privileges to sign documents and financials on behalf of the agency</p> <p>Proposed: Changing November 2022 BOH Meeting from 11/23/22 to 11/16/22</p> <p>Tabled: Juneteenth &amp; Election Day as Holidays for Employees if approved by County Board</p>	<p>Motion by Jones, Second by Schierer, motion carried</p> <p>Motion by Knapp, Second by Meier, motion carried</p> <p>Motion by Krug, Second by Jones, motion carried</p> <p>Motion by Knapp, Second by Laible, motion carried</p>

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	<p>Tabled: Increase in Stephanie Wurmnest hourly rate when completing Director of Nursing tasks to \$26/hr while coving during FMLA</p> <p>Proposed: EH Policy 210: Cottage Food Registration and Enforcement Policy (replace XXX)</p> <p>Proposed: 2021 Annual Report– send to County Board to be placed on file</p> <p>Tabled to rebid: Cleaning Bids</p>	<p>Motion by Schierer, Second by Krug, motion carried</p> <p>Motion by Laible, Second by Knapp, motion carried</p> <p>Motion by Jones, Second by Schierer, motion carried</p>
<b><u>Executive Session</u></b>	None	
<b><u>Next Meeting</u></b>	Wednesday, March 23, 2022 @ 5:30pm	
<b><u>Adjournment</u></b>	Meeting adjourned at 7:35 PM.	Motion by Jones, Second by Krug, motion carried

Respectfully submitted by: \_\_\_\_\_

Secretary