

**WOODFORD COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MEETING**

DATE: January 25, 2021 START TIME: 7:00 p.m. END TIME: 10:45 p.m. LOCATION: Woodford County Health Department

Present: Board Members: Bonnie Allen, Autumn Jones, Anna Laible, Emily Barker

Absent:

Staff: Hillary Aggertt, Administrator; Emily Kelly, DON, Dustin Schulz, Emergency Response Coordinator

Guests: Barry Logan, Lisa Maynard

TOPIC	DISCUSSION	ACTION / RESPONSIBLE PERSON / DATE
	The meeting was called to order by Bonnie Allen, President of the Board of Health. Introductions given by board members to introduce new members.	
<u>ROLL CALL</u>		
<u>REVIEW OF MINUTES</u>	Approval of November 23, 2020 regular session minutes. Approval of Executive Session minutes tabled due to members being present virtually rather than in person.	Motion made to accept minutes by Emily Barker, second by Autumn Jones. Roll call vote, all in favor.
<u>FINANCIAL REPORT</u>	Hillary Aggertt presented financial report.	Motion to accept financial report made by Jones, seconded by Laible. Roll call vote, all in favor.
<u>ADMINISTRATIVE UPDATES</u>	Public input statement given by former board member Lisa Maynard regarding time served on Board of Health. EH report given by Hillary Aggertt. Food inspection numbers down due to pulling staff to help with mass vaccination efforts. That will ramp back up soon. Septic program has stayed consistent. Water program numbers shared. Emily presented Maternal/Child health report. WCHD is still offering vaccine appointments as time allows. Emily shared COVID vaccine information. WCHD has maintained lab services, lead services, and WIC	

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	<p>programming.</p> <p>Hillary discussed 3rd Party Billing. November/December amounts \$4,274.63 and \$1,058.63 respectively.</p> <p>Hillary gave administrator report.</p>	<p>Autumn Jones made motion to accept administrator report. Second by Emily Barker. Roll call vote held, all voted in favor.</p>
TOPIC	DISCUSSION	ACTION / RESPONSIBLE PERSON / DATE
<u>OLD BUSINESS</u>	<p>Update on dentist to be appointed to Board of Health. Several people have reached out to Hillary to potentially be members.</p> <p>Dr. Susan Cole is no longer a board member, but is willing to continue to serve as medical/lab director.</p> <p>Discussion held on reopening of health department to public (helping to control flow of people in/out of building, rather than by appointment or ringing the doorbell to have staff members assist them). Discussion regarding overload to phone system due to influx of calls regarding covid vaccine.</p> <p>Hillary updated board on Mass Vaccination process.</p> <p>Discussion held on Election Day holiday.</p>	<p>Motion to approve Dr. Cole to be Medical director made by Emily Barker, seconded by Anna Laible. Roll call vote, all in favor.</p> <p>Motion to approve Dr. Cole to be Lab director made by Emily Barker, seconded by Anna Laible. Roll call vote, all in favor.</p> <p>Motion made by to keep WCHD building closed to public & precautions in place for traditional services made by Autumn Jones and seconded by Emily Barker. Roll call vote held, all voted in favor.</p> <p>Motion made to keep election day</p>

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	<p>Discussion on Hazard Pay and Over time pay.</p>	<p>holiday consistent with what County Board decides made by Autumn Jones and Seconded by Anna Laible. Roll call vote held, all voted in favor.</p> <p>Motion made to continue to pay overtime for non-exempt employees made by Autumn Jones. Seconded by Laible. Roll call vote held, all voted in favor.</p>
<p><u>NEW BUSINESS</u></p>	<p>Statement of Economic Interest form needs to be filled out and returned to Hillary ASAP.</p> <p>Dates for 2021 BOH meetings presented.</p> <p>Discussion held on BOH appointments. Dr. Cole and Lisa Maynard were not approved by County Board.</p> <p>Discussion held on 2021 BOH officers. Bonnie Allen nominated for president, Emily Barker for vice-president, Autumn Jones for secretary and Anna Liabile for HR Liaison.</p> <p>Additional discussion held on mass vaccination process.</p>	<p>Motion to accept dates for 2021 BOH meeting dates made by Anna Laible, seconded by Autumn Jones. Roll call vote held, all voted in favor.</p> <p>Motion made to present Dr. Gary Knepp and Laurie Schierer to County Board for approval to BOH made by Autumn Jones, seconded by Anna Laible. Roll call vote held, all voted in favor.</p> <p>Motion made to close nominations made by Autumn Jones, Seconded by Emily Barker. Roll call vote held, all voted in favor.</p> <p>Motion made to accept officers made by Autumn Jones, Seconded by Emily Barker. Roll call vote held, all voted in favor.</p> <p>Motion made to support application process for mass vaccination by Anna</p>

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	<p>Discussion held on contact tracing quarantine guideline changes. Discussion tabled until after Hillary is able to talk to Dr. Cole.</p> <p>2020 Annual report reviewed.</p> <p>Executive session begins at 9:30 PM.</p> <p>Regular session returns.</p>	<p>Laible, seconded by Emily Barker. Roll call vote held, all voted in favor.</p> <p>Motion made to approve JD PRN Vaccinator position job description and pay rate of \$20-\$23 per hour by Emily Barker, seconded by Autumn Jones. Roll call vote held, all voted in favor.</p> <p>Autumn Jones made motion to accept 2020 Annual Report and send to full County Board to put on file. Emily Barker seconded. Roll call vote held, all voted in favor.</p> <p>Motion to move into executive session made by Autumn Jones, seconded by Emily Barker. Roll call vote held, all voted in favor.</p> <p>Motion made by Emily Barker to begin an action plan to work with County Board, seconded by Autumn Jones. Roll call vote held, all voted in favor.</p>
<p><u>Next Meeting</u></p>	<p>Special meeting on January 29 at 4:00 PM.</p>	
<p><u>Adjournment</u></p>	<p>Meeting adjourned at 10:45 PM.</p>	<p>Motion to adjourn made by Emily Barker, seconded by Autumn Jones. All voted in favor.</p>

Respectfully submitted by: _____
Autumn Jones, Secretary