

**FINANCE & ECONOMIC DEVELOPMENT COMMITTEE
COUNTY BOARD ROOM
TUESDAY JANUARY 14, 2020
MINUTES
6:00 PM**

1. Call to Order

The meeting was called to order at 6:00 P.M.

2. Roll Call –Chuck Nagel (chairman), Richard Hill, Emily Barker, Bryant Kempf all present. Josh Davis is excused.

3. Approval of Minutes

a. Approval of December 10, 2019 Regular Meeting
Motion to approve December 10, 2019 minutes made by Hill, seconded by Kempf. *Motion passed.*

4. Review of Executive Session Meetings

a. September 10, 2019 Executive Session
Motion to release and make public the executive session minutes from September 10, 2019, made by Kempf, seconded by Hill. *Motion passed.*

5. Public Input

6. Approval of Claims

Motion to approve January 2020 claims made by Kempf, seconded by Barker. *Motion passed.*

7. Treasurers Report

The final payment of grant money for the asbestos removal was received, bringing the funds in the Sheriff's grant fund back to a positive balance. The revenue report is on track and the revolving loan fund only has one participant now. Zimmerman Power Wash paid off their loan in December, receiving the 30% discount. It was asked if the interest on the revolving loan accounts was turned over to the state or if we were allowed to keep. It was turned over to the state, but we will get it back in grant money. Chip Energy is still making their monthly payments and those payments are being deposited in the general funds account.

8. Budget

9. New Business

a. GPEDC invoice for preparation and submission of second RL Grant work.
This invoice should be paid out of the GPEDC line item.

b. Billing municipalities for Tri-County Seat
It was asked how to bill the municipalities for their share seats on Tri-County. We will send a letter to each municipality stating their share.

c. Approval of Community Development block Grant (CDBG) Activity Delivery Agreement for Project 1
Motion to approve community development block grant for project 1 made by Hill, seconded by Barker. *Motion passed.*

d. Approval of Community Development block Grant (CDBG) Activity Delivery Agreement for Project 2

Motion to approve community development block grant for project 2 made by Kempf, seconded by Barker. *Motion passed.*

10. Unfinished Business

a. RLF Update

The State has approved both of our applications. There is a mistake in the second grant – the \$23,100 listed under #6 should be \$30,000. Mr. Cummings went over the steps that need to be taken. We have to make sure that the steps are taken in the right order. We will have to fill out a mandatory disclosure statement, and a conflict of interest statement. No one involved in the grant process, or municipality receiving grant funds, or having an interest in the projects can be related to the contractor, engineer, architect, etc. that is awarded the work on the projects. We will also need to do an environmental review. Discussion on procurement process. We can go several ways – qualification based or bid based. Mr. Cummings suggested qualification based for the choosing the engineering company. It was decided that the committee will hold a special meeting on Thursday, January 23 at 4PM to discuss the procurement process.

11. Other

12. Executive Session

13. Any Action Coming Out of Executive Session

14. Adjournment

Motion to adjourn made by Barker, seconded by Hill. *Motion passed.*

Meeting adjourned at 7:00 PM.

Submitted by: Deb Breyman



Chuck Nagel, Chairman
Finance Committee