

**COUNTY OFFICES COMMITTEE
COUNTY BOARDROOM
TUESDAY, JANUARY 10, 2023
MINUTES
5:00 P.M.**

1. Call to Order

The meeting was called to order at 5:02 PM.

2. Roll Call

Autum Jones (ch), Denise Durst, Randy Barth, Zack Ferris all present. Nathan Schertz arrived at 5:06 PM.

3. Approval of Minutes

a. Approval of December 13, 2022 regular meeting minutes.
Motion to approve December minutes made by Durst, seconded by Barth. *Motion passed.*

4. Public Input

None

5. Appointments

a. Approval of January claims
Motion to approve January claims made by Ferris, seconded by Barth. *Motion passed.*

b. County Board Per Diem – Roll Call Vote
There are four Per Diem this month – Jerry Smith for \$250; Nick Miller for \$1,125; Dave Meinhold for \$650; and Bill Cardin for \$1,100. Motion to approve all four Per Diem made by Durst, seconded by Ferris. Roll call vote – Durst-yes; Jones-yes; Barth-yes; Ferris-yes. *Motion passed.*

6. Unfinished Business

a. Update on Knowbe4
This was discussed last month. We have to have a cyber security program but had no one to monitor it. Heart Technologies is running Artic Rule, which is a program like Knowbe4. The Artic Rule is approved by the State Board of Elections and will replace Knowbe4. Therefore, she will not have to renew the Knowbe4 agreement.

7. New Business

a. Approval of Purchase of Services Agreement with We Care
This is our agreement with We Care to provide services to Woodford County. This agreement is done every year. Motion to approve Purchase of Service Agreement with We Care made by Ferris, seconded by Schertz. *Motion passed.*

b. Approval of Resolution 01-23-001 Authorizing the Cancellation of Tax Sale Certificate 2018-0132 On Parcel #16-08-204-002
This parcel was offered at tax sale and was picked up by the County Trustee. The people came forward and redeemed the property through the Trustee. So we need to covert the property back to the owner. Motion to approve Resolution 01-23-001 made by Schertz, seconded by Barth. *Motion passed.*

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c. Relocation of Goodfield Polling Place

The County Clerk was notified that the Goodfield Fire Station will not be available for use as a polling place after the April election. She is looking for a new polling place. She has reached out to the Village of Goodfield and hopes to use the Village Hall as a polling place. The polling place has to be handicap accessible. Other possibilities for use could be the Barn, or the school.

d. Update on Supervisor of Assessment Testing

No one passed the test last month. They will be re-taking it again next week. We have 10 people signed up to take the test from multiple counties. The Assessment Office is currently in the Board of Review and are coming up on the two final projects which are closing the assessment year and creating the final abstract which Mr. Twist and Devinet will help with. We received word that our State multiplier is a 1.

8. Other

Please remember to notify the Chairman if you are not going to make a meeting so that we can call the alternate and still have a quorum.

9. Executive Session (if necessary)

10. Any action coming out of Executive Session

11. Adjournment

Motion to adjourn made by Barth, seconded by Ferris. *Motion passed.*

Meeting adjourned at 5:14 PM.

Submitted by: Deb Breyman


Autum Jones, Chairman
County Offices Committee