

**PUBLIC SAFETY COMMITTEE  
COUNTY BOARDROOM  
MONDAY, JUNE 13, 2022  
MINUTES  
4:30 PM**

- 1. Call to Order**
- 2. Roll Call** –Ansel Burditt (ch), Blake Parsons, Albert Durst, Justin Faulk, Donald Tolan
- 3. Approval of Minutes**
  - a. Approval of May 9, 2022 minutes
- 4. Public Input**
- 5. Approval of Claims**
  - a. Approval of June 2022 Claims
- 6. Coroner**
- 7. Health Department**
- 8. Sheriff**
  - a. RLF Front Parking Lot Project
  - b. Information Technology & Cyber Security
- 9. Animal Control**
- 10. New Business**
- 11. Unfinished Business**
- 12. Other**
- 13. Executive Session – Roll Call Vote**
- 14. Any action coming out of Executive Session**
- 15. Adjournment**

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**1. Call to Order**

**2. Roll Call**

Ansel Burditt (ch), Blake Parsons, Justin Faulk all present. Albert Durst arrived at 4:37 PM. Donald Tolan was absent.

Chairman Burditt asked that the rules be suspended to allow alternate Jerry Smith to be counted in the quorum. Motion to suspend rules and allow Mr. Smith to be part of the quorum made by Parsons, seconded by Faulk. *Motion passed.*

**3. Approval of Minutes**

**a. Approval of March 7, 2022 minutes**

Motion to approve March 7, 2022 minutes made by Faulk, seconded by Smith. *Motion passed.*

**b. Approval of April 19, 2022 special meeting minutes**

Motion to approve April 19 special meeting minutes made by Parsons, seconded by Faulk. *Motion passed.*

**4. Public Input**

None

**5. Approval of Claims**

**a. Approval of May 2022 Claims**

Motion to approve May claims made by Faulk, seconded by Faulk. There was no discussion on the claims. *Motion passed.*

**6. Coroner**

**7. Health Department**

Ms. Aggertt gave an updated report on Covid. The ratio of the Covid positive tests per day are up from 2.3% in April to 6.9% in May. There have been 128 cases this month. Overall the community is at a low risk, but there are several areas within the county that are at a medium risk. To date there have been 10,600 positive cases, 10,393 have recovered, 71 home confinements, 1 hospitalized, and 135 deaths. 54.32% of the community has been vaccinated and the Health Department has given 11,445 boosters.

**8. Sheriff**

**a. Card Access System Bid approval**

The original card access system has not been upgraded since it was installed. There have been software updates, but the system is in need of an overhaul. A couple months ago the system was down for several days. They are not sure why it went down, or why it started working again. \$65,000 was put in the budget for replacement. It was put out for bid. Three vendors submitted bids, but one did not bid on the offsite installation. This replacement would add probation and annex 4 on the system, upgrade the hardware and the software, and replace the cards. It was asked what this system does. It allows access to secure areas. The key card system allows each individual key card to be customized for different access instead of duplicating physical keys to open a door. Motion to

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approve the bid by SEICO Security System for \$57,392.00 made by Faulk, seconded by Durst. *Motion passed.*

b. Projects Update

Sheriff Smith give a list of projects updates. The committee did not have any questions. The committee liked this format of updates.

- Annex 1-2 HVAC and Water Heater

This project was approved by the Public Safety Committee and the County Board. The project was completed on April 21<sup>st</sup> and the claim has been submitted for payment.

- Front Parking Lot Repair.

Public complaints regarding the condition of the front parking lot were received by Board Member Hill. With his assistance and the assistance of the Woodford County Highway Department, the repairs have been made. We are still awaiting the RLF parking lot project to begin.

- South Lot Retaining Wall Replacement.

This project was approved by the Public Safety Committee and the County Board. The project is scheduled to start on July 18<sup>th</sup> and may take 2 -3 weeks to complete

- South Lobby Employee Entry Door / 911 PSAP Door Replacement.

The Public Safety Committee was advised of the issues with the doors and the potential concerns. The 911 PSAP door has been repaired and reinstalled. We continue to have a few issues with adjustments on the 91 PSAP door but the Maintenance Dept. is working on a resolution.

The South Lobby Door and frame will be removed and newly installed. The door and frame are on order and should be delivered and installed later this month.

- Annex 3 Grounds Improvement Project.

We have funds in the budget for the improvement of the Annex 3 lot. Improvements are required to comply with Eureka City Ordinance. We have received one quote and are expecting an additional quote for this project.

- Jail System Automation Controls.

This project was approved by the Public Safety Committee and the County Board. We have had a final conference with the approved vendor. This will be a multi-year project and the planning and design phase is now starting. They are working on some workarounds while those systems are being affected during installation, and are hopeful to have the project completed by February of 2023.

- ARPA Funding HVAC CH/PSB.

The Sheriff has had a few meetings over the past month with the engineering firm Keith Engineering. Keith has had several onsite visits last month. And the subcontractor has completed the 3D building scanning as of late last month.

- IT Systems / Licensing & Early Voting IT Project.

The Sheriff has had several meetings and phone conference calls with Heart Tech regarding projects for FY 2022 and the IT needs for the Early Voting Center at Annex 4. We had to purchase upgraded server system licensing from CDW-G. The invoice has been submitted for payment. The early voting center work is underway with the purchase of the needed network equipment for the fiber connection and direct access to the county

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IT network. Heart Tech has completed the new cable runs at Annex 4 for the early voting center

- Telephone System Server Drive Upgrades.

On May 4<sup>th</sup> Heart Technologies installed new raid hard drives in the Mitel Telephone system. Several of the hard drives had failed or begun to develop issues with the raid. The telephone system was down from 5 pm until about 6:45 pm. The system being down did not affect the 911 center and all departments were notified days in advance of the scheduled outage.

- ARPA Camera System Project.

The Sheriff has met with the County Clerk and Steven Lyddon from the US Department of Homeland Security. They discussed CCTV in the courthouse. We also discussed active shooter and safe rooms. The Sheriff will be working with the department heads in the courthouse to develop a scope for vendors to provide quotes for the CCTV portion of this project. He will also be working with Sheriff's Command and the Maintenance Department to develop and designate safe rooms in the Courthouse.

- Corrections Facility CCTV Additions / Upgrade Project

The Corrections staff and the Maintenance Department are working on the addition of a few cameras in the Correctional facility to enhance safety. This project is primarily paid from jail funds.

- Maintenance Vehicle Replacement Project.

The Public Safety Committee and the County Board approved a not to exceed amount for the purchase of a replacement Maintenance Department truck. The Sheriff has been looking for a vehicle but as of this date haven't found a replacement.

- Sheriff Patrol / EMA Vehicle Replacement Project

This project was approved by the Public Safety Committee and the County Board for the purchase of new replacement vehicles for the Sheriff and EMA. The vehicles have been on order at Mangold Ford since late January 2022. We have confirmed that the vehicles are scheduled to be built in June with possible delivery in July 2022. We are now in the process of ordering the up-fitter equipment for these vehicles. Those claims are expected to be received in June and July.

- AED / Stop the Bleed Kits for County Buildings and Sheriff Patrol.

This project was approved by the Public Safety Committee and the County Board for the purchase of AEDs and Stop the Bleed Kits. The Sheriff has received the order and is getting the equipment organized and ready for distribution and or installation. He has received notice that the wall cabinets to hold the AEDs and Stop the Beed Kits are on backorder at this time. Once the wall cabinets are received the Maintenance Department will have the equipment installed. The Sheriff will follow up with all the department heads on the locations of the AEDs once installed.

- Sheriff Office (BWC) Body-Worn Cameras Project.

The Sheriff has met over the past few months with the selected vendor for the purchase of the BWCs and data storage. We are now finalizing the project equipment to be purchased, software, and data storage. They hope to have the equipment on-site in August and have the Body Worn Camera system up and running by the end of the FY.

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The purchase is coming from Sheriff's Funds and some alternative funding opportunities that are available to the Sheriff's Office

- Annex 4 1833 Polling Place Early Voting

The Sheriff is working with the County Clerk, Maintenance Department, and several vendors to start on the remodel of 1833 as soon as the early voting is completed. The hope is to have everything fully done well before the General Election in November 2022. Some of the projects have already been started or completed at this time. The ADA Door opener and access ramp/threshold have been completed. And as mentioned the IT portion is underway. Carpet, Lighting, and Paint have all been scheduled after early voting has been completed.

- IT Network Protection.

One of the proposed projects for IT this FY was to implement more security into the network. We have met and discussed some recommended security measures that will be put into place including two-party authentication for user access. In addition to timeout for all county computers with inactivity require login credentials for users to regain access. The Sheriff will be meeting with Heart to discuss the remaining IT projects for this FY as well as budget prep for next FY.

- ARPA Projects Sheriff's Office / EMA Department

The Sheriff will be submitting a proposal for consideration of the use of ARPA funding for the Sheriff's Office, Correctional Facility, and EMA. We have met and discussed some areas where ARPA funding could be used to purchase equipment or construction projects that would have a significant benefit to the respective departments/divisions and the county.

- StarCom21 Project Cont.

They are continuing to work on several issues with the StarCom21 system. For the past three years they continued working with Motorola and a variety of vendors to deal with some of the known shortcomings and some of the unforeseen issues that have come up since implementation. Overall the system is great and this was without question the correct move for Public Safety Communications in the county. There are some issues with the type of encryption that we have in our radios that will need to be modified to a more open-source P-25 encryption AES soon. We are also looking at a few areas with less than acceptable indoor portable coverage that may require a plan for a future site to properly address the coverage. We continue to add user equipment for both the WCSO and EMA as the interoperability becomes more available and needed. At some point we will need to take a serious look into what needs to be done.

- Sheriff's Office and Maintenance Department Staffing.

We are looking for staffing in the Sheriff's Office and the Maintenance Department. At this time there is an open FT Correctional Officers position and several open PT Corrections and Control Room Operator positions. We also have an open FT Maintenance Assistant position and an open PT Maintenance position. There is an open PT position in the Sheriff's Patrol Division and are expecting maybe two open FT positions by the end of the year.

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- PSB Domestic How Water Boiler Replacement

This project was approved by the Public Safety Committee and the County Board. We have discussed with Ruyle Mechanical the project and requested that the equipment be ordered. As of this date we have not been given a firm date when the equipment will arrive. Once the equipment is delivered the Sheriff will meet with Ruyle to discuss installation of the equipment and the duration of the absence of hot water in the facility. It is hoped that they will start the project the third week of June

EMA:

- a. Storm Ready Information

The National Weather Service has recertified Woodford County as a storm ready county. This certification is good for three years.

**9. Animal Control**

Mr. Abney broke the calls down and the process he goes through every month. There were 65 calls from dispatch, 2 from the State's Attorney, 15 from Animal Control office, 3 from Metamora Police, and 1 from El Paso Police Department. 38 calls were for run-away dogs or dogs at large, 10 for aggressive animals, 1 cat bite, 3 neglect, 1 arrest, and 3 informational. There were 30 dogs held in the kennel this past month. 21 dogs were taken to a vet, and 2 dogs were euthanized. Mr. Abney does not have access to the animal control records. So if he gets a call on a Friday, after hours, he has to keep the dog until Monday when the office opens to make sure the animal is registered. It was asked about the two dogs that were euthanized. Two pit-bulls went on an attack in El Paso killing other animals. He, along with the El Paso PD, responded to the call. One of those dogs was killed by the Police Officer. The other dog that was euthanized was an owner choice. Most of the animals he takes are rehomed. The committee likes receiving the reports that Mr. Abney has submitted. It is far better than what we ever received from the previous animal control administrator. Mr. Abney handed out documentation from surrounding counties regarding animal control. In the amount of animals that are picked up by animal control, Woodford County ranks third, right behind Peoria and ahead of McLean County.

Chairman Burditt asked the committee how they would like to receive future reports, as receiving all the CAD reports is a lot of paper. The committee likes being able to see the CAD reports. It was decided that the CAD reports would be in the electronic packet and on the website, but would not be copied for the packet that is handed out at the committee meeting.

**10. New Business**

**11. Unfinished Business**

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**12. Other**

**13. Executive Session – Roll Call Vote**

**14. Any action coming out of Executive Session**

**15. Adjournment**

Motion to adjourn made by Faulk, seconded by Durst. *Motion passed.*

Meeting adjourned at 4:58 PM.

Submitted by: Deb Breyman

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Ansel Burditt, Chairman  
Public Safety Committee

DRAFT

## Animal Control May 2022

CAD's from dispatch	60
States Attorney	2
Animal Control Office	2
Sheriff's Dept.	4
EIPaso PD	4
Total Calls	72
Lost/At large	34
Aggressive	5
Wellness checks	2
Bite calls- Dogs	9
Noise Violations	3
Dead and Dumped	1
Info calls	3
Neglect	2
Animal Cruelty	1
Dogs in kennel	34
Dogs euthanized	1
Dogs vetted	22
Dogs Rehomed	18