

**FINANCE & ECONOMIC DEVELOPMENT COMMITTEE
COUNTY BOARD ROOM
TUESDAY, JANUARY 18, 2022
AGENDA
6:00 PM**

The public may feel free to participate via Zoom.

The ID is: 825 7992 8287

Password is: 737915

- 1. Call to Order**
- 2. Roll Call** – Chuck Nagel (chairman), Autum Jones, Dan Steffen, Dave Meinhold, Ansel Burditt
- 3. Approval of Minutes**
 - a. Approval of December 14, 2021 Regular Meeting
- 4. Public Input**
- 5. Approval of Claims**
- 6. Treasurers Report**
- 7. Budget**
- 8. New Business**
 - a. Set meeting schedule
 - b. Approve Order change #3 for additional Schindler contract time
- 9. Unfinished Business**
 - a.
- 10. Other**
- 11. Executive Session**
- 12. Any Action Coming Out of Executive Session**
- 13. Adjournment**

**FINANCE & ECONOMIC DEVELOPMENT COMMITTEE
COUNTY BOARD ROOM
TUESDAY, DECEMBER 14, 2021
MINUTES
4:30 PM**

1. Call to Order

The meeting was called to order by Chairman Nagel at 4:30 PM.

2. Roll Call

Chuck Nagel (chairman), Autum Jones, Dan Steffen, Ansel Burditt, and alternate Jerry Smith all present. Dave Meinhold is excused.

3. Approval of Minutes

a. Approval of November 9, 2021 Regular Meeting

Motion to approve November 9, 2021 minutes made by Steffen, seconded by Jones. *Motion passed.*

4. Public Input

None

5. Approval of Claims

Motion to approve December claims made by Steffen, seconded by Jones. *Motion passed.*

6. Treasurers Report

a. Approval of Resolution 2021-22 #001 Authorizing Budget Line – Item Adjustments

Motion to approve Resolution 2021/22 #001 made by Burditt, seconded by Jones. This is done every year. Some line items get overdrawn, and money has to be moved in each department's budget from a line that was in excess to the line item that was over. In most cases, no department went over the bottom line in their budget. *Motion passed.*

b. Approval of Resolution 2021-22 #002 Special Appropriations

Motion to approve Resolution 2021/22 #002 made by Burditt, seconded by Steffen. This is also done every year. There is money in the bank account to cover the expenses, but there was not enough money appropriated for. So adjustments in the appropriation have to be made to cover the short fall. *Motion passed.*

c. Summary of Accounts for November 2021

November was a good month. We ended up with \$65,688 overall more than what we started the month with.

d. Summary of Accounts for December 2020 – November 2021

This report is a summary of all receipts and disbursements. The sheet has an extra column which shows the net gain or loss for each account. If an amount is in parenthesis () it means there is a loss. There are 55 funds on this sheet. Five funds had no change. Eleven funds had a collective

FINANCE & ECONOMIC DEVELOPMENT COMMITTEE
COUNTY BOARD ROOM
TUESDAY, DECEMBER 14, 2021
MINUTES
4:30 PM

decrease of just over \$366,000. 39 funds had a collective increase of over \$7,983,725.48. Net increase minus the decrease give us net profit of \$7,617,634.32. 3.7 million Is from the Fiscal Recovery funds. County Highway, County MFT, Coronavirus, County sales tax, Public Safety tax all had significant increases. Last year when we passed our budget we had a general corporate fund deficient spending of over \$1 million, when actually we increased our reserves by over \$736,000. Discussion on ARPA and how it will help spending down the road, as those funds can be used for items that we may needed to budget for. The budget makers have diligently kept their budgets to the minimum.

e. Revolving Loan Summary

We still have one account that is continuing to make monthly payments.

f. Sales Tax Report

The sales tax report is still increasing.

g. Comparative Revenue Report

This report is showing end of year account balances. If the number is in parentheses () it means that the account took in more revenue that what was anticipated. The majority of the accounts show an increase so it has been a good year.

7. Budget

8. New Business

a. Discussion on Projects for the ARPA

A letter needs to be send to all entities that we know are not eligible for funds as determined by Bellwether by next meeting. The HVAC system for the courthouse needs to have a narrative put together. The Sheriff needs to have another meeting with Keith Engineering. They would like to wait to do the project till they are not so busy. Motion to appropriate ARPA funds to move the HVAC project forward at the Courthouse to the full board made by Burditt, seconded by Jones. *Motion passed.*

Ryan from Keith Engineering and Matt will need to work together to make up the narrative that has to be sent in. Melissa will check with Bellwether to see if they have a template for the narrative and resolution.

Motion to create a Resolution for ARPA fund use made by Burditt, seconded by Jones. *Motion passed.*

We need to know the amount the HVAC will use of the ARPA funds so we know how much is left to allocate to other projects.

CHANGE ORDER NO: 3

INITIATION DATE: January 3, 2022

TO (CONTRACTOR): Phil Schindler & Sons, Inc.
P. O. Box 4172
601 McKinley Ave.
Bartonville, IL 61607

PROJECT: Woodford County
Accessibility Improvements
at Various Locations
CDBG No. 18-2486511

ARCHITECT'S
PROJECT NO.: 2701-20

CONTRACT FOR: General/Plumbing Work

CONTRACT DATE: May 24, 2021

You are directed to make the following changes in this Contract:

1. Due to material delivery delays due to COVID-19 and other circumstances outside the control of the General Contractor, an increase to the contract completion date is requested. The contract completion date shall be extended by 150 days

ADD \$ -0-

Total CHANGE to Contract Sum for this Change Order \$ -0-

Not valid until signed by both the Owner and Architect.
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original Contract Sum was.....\$368,000.00
 Net change by previously authorized Change Orders.....\$ (2,780.55)
 The Contract Sum prior to this Change Order was.....\$365,219.45
 The Contract Sum will be unchanged by this Change Order....\$ -0-
 The new Contract Sum including this Change Order will be...\$365,219.45
 The Contract Time will be increased by (150) Days

ARCHITECT-----
Kenyon & Associates
206 NE Madison Avenue
Peoria, IL 61602-1216

CONTRACTOR-----
Phil Schindler & Sons
P. O. Box 4172
Bartonville, IL 61707

AUTHORIZED:
OWNER-----
Woodford County
111 Court St.
Eureka, IL 61530

By Tom Hoodon

By [Signature]

By _____

Date 1/4/2022

Date 1/5/22

Date _____

**FINANCE & ECONOMIC DEVELOPMENT COMMITTEE
COUNTY BOARD ROOM
TUESDAY, DECEMBER 14, 2021
MINUTES
4:30 PM**

- b. Approval of Electrical Proposal for Courthouse Restroom for \$3,061.30

There was an additional cost for the automatic door opening and closing wiring of the door in the restroom renovation. Motion to approve the additional cost of \$3,061.30 for the automatic door opener made by Steffen, seconded by Burditt. *Motion passed.*

Mr. Cummings also informed the committee that there are other changes and credits that need to be made to different facilities. These changes and credit cannot be acted upon as they are not on the agenda. However, we can put this on the Board agenda for their approval. Board approval is all that is needed to satisfy the state requirements.

- c. Approval of GPEDC invoice CBDG #3-B for RFL work totaling \$5,775
d. Approval of Kenyon invoice #13237 in the amount of \$720
e. Approval of Schindler & Sons invoice for \$92,189.93

Motion to approve GPEDC invoice for \$5,775, Kenyon invoice for \$720 and Schindler for \$92,189.93 made by Steffen, seconded by Jones. *Motion passed.*

- f. Discussion on status of funds report

Mr. Cummings provided a chart showing the status of the fund report with the expenditures and the balances.

9. Unfinished Business

Mr. Nagel informed the committee of the discussion with Chris Setti and Grace Clucas on rural broadband. We were encouraged to not use ARPA funds for rural broadband as there are grant possibilities coming. Several counties are going together to apply for the grant to be ready when the state releases the grant funds. Also want to create a citizens group, from a rural area along with people from the library, education, etc., Christ and Grace will be at the Board meeting to give a presentation on rural broadband. Tazewell and Peoria are using the same approach now. /

10. Other

11. Executive Session

12. Any Action Coming Out of Executive Session

13. Adjournment

Motion to adjourn made by Jones, seconded by Steffen. *Motion passed.*

Meeting adjourned 5:15 PM.

Submitted by: Deb Breyman

Chuck Nagel, Chairman
Finance Committee