

**PUBLIC SAFETY COMMITTEE
COUNTY BOARDROOM
TUESDAY OCTOBER 10, 2023
AGENDA
4:30 PM**

Join Zoom Meeting

<https://us02web.zoom.us/j/83864543578?pwd=U0hqK1lmVy96Z3A3TXEwZVFEdTNJQT09>

Meeting ID: 838 6454 3578

Passcode: 703301

- 1. Call to Order**
- 2. Roll Call** – Blake Parsons, Nick Miller, Tim Worner, John Krug, Randy Barth
- 3. Approval of Minutes**
 - a. Approval of September 11, 2023 minutes
- 4. Public Input**
- 5. Approval of Claims**
 - a. Approval of October 2023 Claims
- 6. Coroner**
- 7. Probation**
- 8. Health Department**
- 9. Sheriff**
 - a. ARPA Projects Update
 - b. Courthouse Sign ARPA Project
 - c. Jail Kitchen Walk in Cooler/ Freezer Replacement Bid Approval
 - d. PSB Fire Alarm Upgrade Project Bid Approval
 - e. Target Hardening ARPA Project
 - f. Sheriff Vehicle Replacement Totaled Patrol Vehicle
- 10. Animal Control**
 - a. Report of Animal Control
- 11. New Business**
- 12. Unfinished Business**
- 13. Other**
- 14. Executive Session – Roll Call Vote**
 - a. 5 ILCS 120/2 (c) - Animal Control (as needed)
- 15. Any action coming out of Executive Session**
 - a. 5 ILCS 120/2 (c) - Animal Control
- 16. Adjournment**

**PUBLIC SAFETY COMMITTEE
COUNTY BOARDROOM
MONDAY SEPTEMBER 11, 2023
MINUTES
4:30 PM**

1. Call to Order

The meeting was called to order at 4:30 by Chairman Parsons.

2. Roll Call

Blake Parsons, Nick Miller, Tim Worner, John Krug, and Randy Barth all present.

3. Approval of Minutes

a. Approval of August 7, 2023 minutes

Motion to approve August 7th minutes made by Miller, seconded by Barth. There were no corrections. *Motion passed.*

4. Public Input

5. Approval of Claims

a. Approval of September 2023 Claims

Motion to approve September claims made by Krug, seconded by Miller. *Motion passed.*

6. Coroner

7. Probation

8. Health Department

9. Sheriff

a. ARPA Projects Update

They are still completing a few of the projects. Chief Deputy Tipword met today with the project manager for the HVAC system. They went through each office and after reviewing the office, it was decided that because of the scope of the project, each office will have to be physically out of their office while the project is being completed. They are looking at mobile office trailers to move the offices into. Getting everyone out of their office will move the project along quicker. He will check into the pricing of the trailers that would be placed in the south Sheriff parking lot to move the offices into. We will also need pods for storage. The south end of the Courthouse will be done first, so the offices will need to start moving out in about 10 days. The north end of the Courthouse will not be moved until January or until the project is ready to move to that end of the building. The remainder of the ARPA projects are still being worked on with hopes of completing in the near future. They hope to have invoices for the cost of the projects by the end of the year, so we know where we stand on funds.

b. Additional ARPA Project Request

Sheriff Smith has a discussion with Finance Chairman Meinhold and Board Chairman Nagel about moving the two projects he had listed in his budget as extraordinary to ARPA funds. Those two projects were the fire alarm system in the Public Safety Building and replacing the doors on the jail refrigerator. They want to place the fire alarm system on the same panel as the new fire alarm system so there are not two panels. They were trying to cut costs with the refrigerator in the jail by just replacing the doors. However, they are not sure if that will fix the problem, so the Sheriff was told to replace the whole refrigerator. The Sheriff would also like to have signage outside the Courthouse. He has spoken with a vendor and will get pricing. It was asked why the

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Public Safety Sales Tax is not used to fund these projects. The Finance Chairman wants it to come out of ARPA.

c. 911 ETSB Funds, Budget, and Contract Review

Originally ETSB was part of the Sheriff's Office and handled calls for the Sheriff office, 5 of the 6 local police departments and 7 of the 11 fire districts. There was one (1) dispatcher per shift. There were many days where there were no fire or ambulance calls. Under Sheriff Ruestman enhanced 911 was installed. This allowed the dispatcher to see who was calling, where they were calling from, mapping, etc. Previously to that only El Paso had 911 in the county. A 911 Referendum was passed that allowed the County to get E911 and the phone companies to collect a surcharge. They had to have an ETSB Board that had to deal with the surcharge money. That money had to be spent on true 911 expenses. The surcharge was 50 cents per land line. The phone carriers paid the county directly. New 911 enhanced equipment was purchased. Metamora Phone Company was the vendor chosen and they provided all the data. They had 911 but didn't have the enhanced capabilities -- example: it told a vicinity of where call was coming from but not exact location. Woodford County was the first county to have enhanced 911. We were in so early, that the state had no rules. Once the rules were established, we had to reapply, which is the date that shows when we started even though we started E911 before that. Towers were added, consoles were upgraded along with equipment. At the time we went to Peoria and then to Springfield. With the new system we went directly to Springfield giving us faster service. In 1996 we started looking at the CAD. A new CAD was installed. All manual work for 911 was now computerized. In 1997 E911 was moved from the Sheriff's department to ETSB. The county paid a fee to ETSB to take over the 911 system. In 1999 we built the Public Safety Building and put the 911 communication system in it. There was no backup system. In 2000 a back-up center in Roanoke was built. 2000 new consoles, new equipment, etc. were purchased. The old equipment was moved to the back-up system in Roanoke. Right around 2000 the surcharge changed dramatically as people were getting rid of their land lines and going with cell phones. The surcharge income dropped. Because of this ETSB came up with a fee schedule that was based on a per capita rate. There was a base rate for law enforcement and a base rate for fire and EMS. In one years' time 2/3 of the surcharge money was lost due to cellular phones. Fire calls started to pick up and the fire stations wanted two (2) dispatchers per shift on high volume hours. 2006 two agreements were entered into. One was for the dispatching for the Sheriff's office. Agreement two was for all others -- animal control, coroner, LEADS documentation, etc. Cellular fees were not regulated, so the surcharge fees were dropping again. Equipment and salaries continued to rise. We were in dire straights. Illinois Commerce Commission was watching 6 centers, and Woodford County was one of them. We cut costs by reducing staff. The county met with every agency that was dispatched out of our center, and told them these are the services you want, and this is what it costs to run the system and provide those services. The Sheriff was paying \$200,000 just to have 911 phone line trunks. The only control they had was to raise contract fees of those entities that used the system. Around 2011 the Illinois State Police took over 911. All surcharges were sent to the state. The state paid all the bills and sent the county any left-over surcharge funds. ISP hoped to put money back into the system. ETSB was looking into a long range program to upgrade the 911 system which has been put on hold due to the financial crisis. New equipment was purchased and access offered to all public safety agencies in

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Woodford County. Then calls started to increase, and dispatchers were increased to 3 per shift to comply with code. Information was now shared between all systems. Currently ETSB is working with Motorola regarding a communication issue in El Paso. ETSB is preparing for Essynet – instead of 911 trunks calls will come in on Essynet throughout the state.

It is getting more costly with equipment to run 911. 911 gets funding from two systems – contracts and surcharges. Surcharges are 100% controlled by the state. We get a monthly check from the state for the surcharge. Some years they do an account sweep and we get an additional check. When the account gets above a certain threshold, the state has to sweep it down, and an additional check is issued. Last year we only received 11 checks. We get \$547,000 from state. Our contracts are with agencies that provide police, fire EMA service, such as El Paso, Metamora, Eureka, Washburn, Germantown Hill, etc. We require that the entities we have contracts with pay the dispatch fees. Deer Creek and Bayview Gardens gave up their police departments, so we do not collect anything from them. We also have contracts with fire districts. Contract fees generate \$416,426 from a grand total of income for 911 is \$963,000. Right now the ETSB has 1.8 million in our account. Our projected budget for 23/24 is 1.3 million. Our projected income is \$963,446, so the reserves will start coming down. Last year every contract received a 10% deduction. Woodford County dropped in census, so that reduces funds on the per capita basis. Most governing bodies do not want a yo-yo contract. They want to keep the contracts on an even amount. The current budget only included two projects. StarCom project will be about \$300,000. They will be draining the surplus down. At some point they may have to raise contract fees to bring the balance back up.

It was asked if the Sheriff would keep track for the next year of the finances and report monthly. Payroll is high, but they have to staff according to the call volume. Ambulance calls are extraordinarily high. We have more radio traffic than large cities because we have multiple agencies coming through our system.

d. Fleet Update and Vehicle Replacement Approval

There is one car in the body shop being repaired. There is another car that has high mileage and a bad motor. The Sheriff has found a couple vehicles to purchase for replacement. He would like a motion to approve the purchase and not exceed \$50,000 and to be paid in vacation. Motion made by Krug for the purchase of a replacement vehicle not to exceed \$50,000 and be paid in vacation, seconded by Barth. *Motion passed.*

e. Facility Projects FY 2023

Sheriff Smith has nothing to report at this time.

f. Safe T Act Update

The Safe T Act goes into effect September 18th of this year. Sheriff Smith has had several meetings with State's Attorney Minger regarding the court changes. They will no longer be taking cash bail, and there are significant changes to court and conditions put on people, etc.

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g. Sheriff Report

Sheriff's Office information for August 2023

Below is a partial list of calls for service for August.

Assist other Agency	10	Noise Complaint	7
Business Checks	446	Open Door	3
Burglar Alarm	16	Paper Service	162**
Criminal Damage	6	Reckless Driver	31
Check Wellbeing	32	Road Hazard	16
Dispute	14	Suspicious Activity	20
Domestic Disturbance	30	Suspicious Person	10
Flag down	16	Suspicious Vehicle	38
Follow up	57	Thefts	10
Fraud	13	Threats	4
Keys Locked in Vehicle	22	Trespass	2
Motorist Assist	62	Traffic Stop	628
Motor Vehicle Accident	42*	Unknown Problem	9
Vacation Checks	4	Extra Patrol	197

Aug. Total Calls 2594

(July Calls Total 1984)

*All Types
**Includes OP

Total Calls for Service as of the end of August 2023: 16,999
Total Calls for Service as of the end of August 2022: 12,739

Below is information for the Corrections Facility August 2023

August 2023 Average Daily Population: 79
August 2022 Average Daily Population: 75

Bookings August 2023:

Male: 86 Female: 27 Total: 113 Year to Date Total: 818

Bookings August 2022:

Male: 64 Female: 32 Total: 96

Prisoner transports completed August 2023: 16

IT Report

	2022		2023
January	53		49
February	49		37
March	52		26
April	41		31
May	54		30
June	50		45
July	28		26

Total Service Tickets 2021 – 599
Total Service Tickets 2022 – 582
Total Service Tickets YTD 2023
- 303

*As of 9/6/23
Open tickets as of Sept. 6, 2023 -
78

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August	50		52
September	60		7*
October	66		
November	50		
December	41		

Year End	582		
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EMA

h. Command Post Generator Issue

There was a tragic drowning in Roanoke. Command vehicle was out and the generator quit working. They will take it to Midstate Power and see about repairing it. They did get a quote on a new generator is it would be \$4,500. The generator on the mobile command center now is over 20 years old. It is old enough that they can't find parts to repair it. This command center is also used by the Sheriff Department. They really cant' wait for a meeting next month to address this. It was decided that the Sheriff will bring a resolution to the Board meeting for a new generator. He will either find the total cost for the generator and mounting and fill in the resolution, or bring the resolution with blank to be filled in not to exceed.

10. Animal Control

a. Report of Animal Control

Ms. Lemman reported that animal control has been busy. She has had several dog and cat bites. There have been a lot of loose dogs also. She has a situation in El Paso where dogs were not well cared for. One dog had Parvo. Another situation where a cat came out and scratched a lady on the leg. She does not have the space to keep the cat. She has to take the cat to her house and keep it in the garage. She has three (3) dogs that she is trying to get homed. She took in 4 labs that Ruby's Rescue took and adopted out. She reported that a lot of people in Woodford County do not know that they need to register and vaccinate their dogs. She would like to send out flyers or notices about the requirements of owning a dog. There are no funds in animal control to pay for the postage to send to all residence. It costs about \$15,000 to mail voter registration cards. We are also supposed to be holding a micro chipping clinic. People pay \$15 to have their pet micro chipped. She stated that working with Dr. Fraker is phenomenal. She really enjoys working with them.

11. New Business

12. Unfinished Business

13. Other

14. Executive Session – Roll Call Vote

a. 5 ILCS 120/2 (c) 3 – Animal control

Motion to go into executive session made by Miller, seconded by Worner. Parsons – yes; Worner -yes; Miller -yes; Krug -yes; Barth -yes. *Motion passed.*

Motion to come out of executive session made by Miller, seconded by Barth.

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b. 5 ILCS 120/2 (c) 5 – Animal control

Motion to go into executive session made by Miller, seconded by Worner. Barth- yes; Krug- yes; Miller – yes; Worner – yes; Parsons- yes. *Motion passed.*

Motion to come out of executive session made by Miller, seconded by Worner. *Motion passed.*

15. Any action coming out of Executive Session

There is no action coming out of either executive.

16. Adjournment

Motion to adjourn made by Miller, seconded by Krug. *Motion passed.*

Meeting adjourned at 6:20 PM.

Submitted by: Deb Breyman

Blake Parsons, Chairman
Public Safety Committee

DRAFT

Summary: Incident Count by Event Type for Agency(s)

Report By: M2816 10/2/2023 2:52:17 PM

Criteria: Start Date=9/1/2023 12:00:00 AM, End Date=9/30/2023 11:59:59 PM, Select Date Range=Default, Agency=WOODFORD CO SO

WOODFORD CO SO

AB	3	ABAND VEH
ABANDON	1	ABANDONED 911
ACC DIAL	2	ACCIDENTAL DIAL
ADMIN	75	ADMINISTRATIVE
AMBU	26	AMBU
ANIMAL	1	ANIMAL
ARTICLE	4	ARTICLE
ASSAULT	3	ASSAULT
ASSIST	22	ASSIST
ATV	2	ATV
BATT	2	BATTERY
BC	644	BC
BEHAVIOR	7	BEHAVIORAL
BITE	1	BITE
BREAK IN	3	BREAK IN
BURG ALR	17	BURG ALARM
CA	1	CHILD ABUSE
CARETRAK	1	CARETRAK
CATTLE	3	CATTLE
CC	7	CHILD CUST
CDTP	4	CDTP
CITASIST	4	PUBLIC ASSIST
CIVIL	3	CIVIL
CK WELL	25	CHECK WELL
CON BURN	1	CON BURN
CYBER	1	CYBER CRIME
DEATH	2	DEATH
DEER	2	DEER
DEL MSG	1	DEL MSG
DETAIL	17	DETAIL
DISPUTE	12	DISPUTE
DISTURB	6	DISTURBANCE

Summary: Incident Count by Event Type for Agency(s)

Report By: M2816 10/2/2023 2:52:17 PM

DOG CALL	12	DOG CALL
DOMESTIC	27	DOMESTIC
DP	281	DP
DRUGS	4	DRUGS
DUI	6	DUI
ESCORT	1	ESCORT
FIGHT	6	FIGHT
FIRE	4	FIRE
FIRE ALR	1	FIRE ALARM
FIRE STR	1	STRUCTURE FIRE
FIREWORK	1	FIREWORK
FLAGDOWN	7	FLAGDOWN
FOLL UP	51	FOLLOW UP
FOOT	1	FOOT
FRAUD	7	FRAUD
FUNERAL	1	FUNERAL
GUNSHOT	1	GUNSHOTS HEARD
HANG UP	10	HANG UP
HARASS	9	HARASSMENT
INFO	13	INFO
INTOX	2	INTOX PED
INTRVIEW	2	INTERVIEW
INVEST	3	INVESTIGATION
ISPERN	1	ISPERN
JAIL	4	JAIL
JUV	3	JUVENILE
KLV	17	KLV
LINE DWN	1	LINE DOWN
LIQUOR	1	LIQUOR
MISSING	3	MISSING
MOT ASST	50	MOTORIST ASSIST
MVA F	1	MVA FATAL
MVA INJ	3	MVA INJURY
MVA PD	24	MVA PD
MVA UNK	9	MVA UNK INJ

Summary: Incident Count by Event Type for Agency(s)

Report By: M2816 10/2/2023 2:52:17 PM

NOISE	6	NOISE COMPLAINT
OP PS	5	OP SERVICE
OPEN DOR	2	OPEN DOOR
OPEN LIN	16	OPEN LINE
OTHER	10	OTHER
OV	25	ORD VIO
OVERDOSE	2	OVERDOSE
PARKING	4	PARKING VIO
PS	142	PAPER SERVICE
RD	38	RECKLESS DRIVER
RECK DIS	3	RECKLESS DISCHARGE
ROAD HAZ	11	ROAD HAZARD
RUNAWAY	2	RUNAWAY
SCHOOL	25	SCHOOL CHECK
SEARCH	1	SEARCH
SEX ASLT	1	SEX ASSAULT
SIG 66	2	SIGNAL 66
SOLICIT	5	SOLICITOR
SOR	1	SOR CHECK
SRO	1	SRO
STAND BY	11	STAND BY
STOP ARM	2	STOP ARM
STOP PER	1	STOP PERSON
STRAY	1	STRAY
SUB WALK	15	SUBJ WALKING
SUICIDAL	4	SUICIDAL
SUS ACT	7	SUS ACTIVITY
SUS PERS	13	SUS PERSON
SUS VEH	28	SUS VEHICLE
TESTING	2	TESTING
THEFT	16	THEFT
THREATS	8	THREATS
TRAFFIC	1	TRAFFIC CONTROL

Summary: Incident Count by Event Type for Agency(s)

Report By: M2816 10/2/2023 2:52:17 PM

TRESPASS	5	TRESPASS
TS	824	TRAFFIC STOP
UNK PROB	11	UNK PROBLEM
UNKNOWN	3	UNKNOWN
UTILITY	2	UTILITIES CALL
VAND	4	VANDALISM
VC	2	VC
VEH THEF	5	VEHICLE THEFT
VIO OP	4	VIO OP
VOID	1	VOID EVENT
WALK IN	6	WALK IN
WANTED	2	WANTED
WILDLIFE	1	WILDLIFE
WS	2	WS
XP	239	XP
Grand Total:	2993	For: WOODFORD CO SO

This report counts unique Incident Numbers grouped by Event Type for a given date range and selected Agencies.
(Each incident number increments the count by 1 without regard for the number of units that responded)