

CONSERVATION, PLANNING, AND ZONING COMMITTEE
WOODFORD COUNTY, ILLINOIS
Monday, September 11, 2023
5:30 P.M.

1. Call to Order:
2. Roll Call: Nick Miller, Blake Parsons, Dan Steffen, Nathan Schertz, Zach Ferris
3. Approval of Monthly claims:
4. Approval of August 15, 2023 minutes:
5. Public Input:
6. Unfinished Business:
7. New Business:
 - a) 2023/2024 Budget proposal
 - a. #060 Conservation of Natural Resources
 - b. #080 County Zoning
 - c. #085 Zoning Board of Appeals
8. Planning and Zoning Issues:
9. Executive session (if necessary)
10. Any action coming out of Executive Session:
11. Adjournment

CONSERVATION, PLANNING, AND ZONING COMMITTEE
WOODFORD COUNTY, ILLINOIS
Tuesday, August 15, 2023
6:00 P.M.

1. Call to Order: at
Mr. Miller called the meeting to order at 6:00 p.m.
2. Roll Call: Nick Miller, Dan Steffen, and Zach Ferris - present Blake Parsons - excused. Nathan Schertz - absent.
3. Approval of June 12, 2023 minutes:
Mr. Steffen made a motion to approve the minutes, seconded by Ferris. *Motion Carried.*
4. Public Input: None
5. New Business:
 - a) Wind Energy System – Ordinance verbiage discussion on possible re-wording
Mr. Minger discussed that the wind company had some concerns over the inclusion of the entire zoning statute in the zoning ordinance. They expressed concerns they could be required to comply with additional sections than anticipated. The concern was understood however it was determined that at this time no changes would be made, Mr. Minger was asked to produce an opinion letter indicating that Wind or solar applicants will only be required to comply with the specific sections of the statute that are expressly for wind and solar applicants and the entire statute would not be applied. The issue will be looked at again during the next text amendment.
6. Planning and Zoning Issues:
 - a) Panther Grove permits issued
Ms. Jording informed the committee that the Panther Grove permits have been issued. They expect to begin construction in 2024 and be operational between 2025-2027.
7. Adjournment
Motion to adjourn made by Ferris at 6:09 p.m., seconded by Steffen. *Motion Carried.*

Lisa Jording, Secretary

Nick Miller, Chairman

Date _____

#060 Conservation of Natural Resources (051-060-5XXX-005)

Line #	Budget Classification	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>	<u>2023</u>	<u>2024</u>
		Actual	Actual	Original	Adjusted	Actual	Appropriations	Estimated	Appropriations
5092	Soil and Water Conservation	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
	Total Conservation of Natural Res.	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000

#080 County Zoning (051-080-5XXX-005)

Line #	Budget Classification	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>	<u>2023</u>	<u>2024</u>	
		Actual	Actual	Original	Adjusted	Actual	Appropriations	Estimated	Appropriations	
5001	Department Head Salary	50,902	52,671	55,083	59,234	59,233	56,735	61,439	64,511	note 1.
5001	Supervisory Stipend	-	-	-	-	-	20,041	7,078	-	note 2.
5003	Zoning Specialist	32,115	33,739	35,235	35,235	35,204	36,929	39,520	40,612	note 3.
5004	Part-time	-	-	500	500	-	500	500	500	
5016	Overtime	46	48	100	115	114	200	200	200	
5022	Printing/Office Supplies	1,597	1,531	1,700	1,700	1,295	1,700	1,400	1,700	note 4.
5025	New Equipment	378	-	-	-	-	-	-	3,800	
5029	Mileage	-	-	100	100	-	150	-	300	
5041	Books/Manuals	68	70	65	65	65	70	130	130	
5051	Publication Costs	-	-	300	300	-	150	-	150	
5054	Travel & Transportation	193	-	1,000	1,000	-	1,000	-	1,000	
5055	Training	169	90	1,000	1,000	90	1,000	-	1,000	
5081	Address Signs	1,404	513	1,500	1,972	1,971	1,900	-	2,500	
5139	Erosion Site Review - NRCS	1,962	1,962	1,963	1,963	1,962	1,963	1,963	1,963	
5140	Erosion Site Review - WCSWCD	3,750	2,550	6,000	2,262	2,100	5,000	2,550	5,000	
5225	Computer Equipment/Software	1,007	1,273	1,550	1,550	1,125	1,550	1,125	1,550	
5258	Lot Maintenance for County Owned	2,750	-	1,000	100	-	1,000	-	1,000	
	Total County Zoning	96,341	94,447	107,096	107,096	103,159	129,888	115,905	125,916	

#085 Zoning Board of Appeals (051-085-5XXX-005)

Line #	Budget Classification	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2022</u>	<u>2022</u>	<u>2023</u>	<u>2023</u>	<u>2024</u>
		Actual	Actual	Original	Adjusted	Actual	Appropriations	Estimated	Appropriations
5017	Member's Per Diem	1,920	4,140	4,500	4,500	1,980	4,500	2,000	4,000
5018	Member's Mileage	614	1,042	1,000	1,000	633	1,500	850	1,000
5042	Court Reporting	-	4,342	6,000	6,000	170	4,500	-	2,000
5051	Publication Costs	7,329	1,871	5,000	5,000	1,570	5,000	2,000	3,000
	Total Zoning Board Of Appeals	9,863	11,395	16,500	16,500	4,353	15,500	4,850	10,000

- Note 1. The office is in need of two new computers (PC only) current equipment was purchased in 2017 and was refurbished at the time of purchase.
- Note 2. The Mileage rate has increased. If training is held in Springfield \$150 no longer covers a round trip.
- Note 3. Woodford County Journal subscription has increased to \$130 ZBA notices are published in the WCJ and must be verified.
- Note 4. Address signs continue to increase in cost, this is a pass through line, the citizen pays the cost of the sign which goes back into the general fund. The Board needs to determine if they wish to complete a re-write of the Comprehensive plan, County portion of the cost is estimated at \$40,000