

**Road and Bridge Committee**  
**Woodford County Highway Department - Roanoke, Illinois**  
**Monday, May 11, 2020**  
**AGENDA**  
**8:00 A.M.**

NOTE – due to Covid-19, the Road and Bridge Meeting will be held by teleconference. If you wish to attend, please contact Deb Breyman at (309) 467-7343 or [wccoor@woodford-county.org](mailto:wccoor@woodford-county.org).

Meeting attendees wishing to participate in public comment please submit your comments to the email address above. Public comments must be received from meeting attendees by 7:45 AM on May 11, 2020 to be included. Due to time limitations in the teleconference, comments received by the deadline from meeting attendees only will be read during the meeting as time permits.

- 1. Call meeting to order ..... Richard Hill, Chairman**
- 2. Roll Call.**
- 3. Review meeting minutes of regular meeting on April 13, 2020.**
- 4. Review and consider minutes of past Executive Sessions.**
- 5. Public comment.**
- 6. Consider claims for the May 19, 2020, Board meeting.**
- 7. Old Business:**
  - (a) Consider Access Ordinance amendments.
- 8. New Business:**
  - (a) Discuss and act on an engineering agreement with Hutchison, Inc. for Olio Township, Section 20-11148-00-DR.
- 9. Other:**

MFT Update
- 10. Executive Session.**
- 11. Action coming out of Executive Session.**
- 12. Motion to Adjourn.**

**Road and Bridge Committee**  
**Woodford County Highway Department - Roanoke, Illinois**  
**Monday, April 13, 2020**  
**MINUTES**  
**8:00 A.M.**

**1. Call meeting to order ..... Richard Hill, Chairman**

Due to Covid-19, this meeting was held via Zoom, with all participants calling in. The meeting was called to order at 8:06 AM

**2. Roll Call.** – Richard Hill, Dan Steffen, Don Tolan and Barry Logan all present. Josh Davis joined the meeting at 8:15. Also present is Conrad Moore, Woodford County Engineer, and Dawn Kupfer, County Clerk.

**3. Review and consider meeting minutes of regular meeting on March 6, 2020.**  
Motion to approve March 6, 2020 minutes made by Logan, seconded by Tolan. *Motion passed.*

**4. Review and consider minutes of past Executive Sessions.**

**5. Public comment.**  
None

**6. Consider claims for the April 21, 2020, Board meeting.**  
Motion to approve April 21, 2020 claims made by Steffen, seconded by Logan. It was asked about the two charges to Midwest Repair for Battery cable, reman ecm. One of the charges is for parts and the other is for labor. The total of the bill was over \$6,000 for truck 13. Also discussed was the window for the break room. An air condition unit sits in this window out in the shop and it was rotting, and needed to be fixed. It was questioned if the Highway Dept. is using enough postage to justify the money spent on renting the postage meter. Conrad will look into the amount of postage used. *Motion passed.*

DRAFT

**7. Old Business:**

(a) Consider Access Ordinance amendments.  
Mr. Moore has been working with the State’s Attorney on the language for individual residential properties to have their own access entrance. This will be held for further discussion at a later date.

**8. New Business:**

(a) Discuss and act on Woodford County and Various Townships Seal Coat bids, Section 20-XX000-15-GM.

Motion to approve the low seal coat bids from Steffen 3-D Construction for the County and various townships and for the County Engineer to execute the necessary documents made by Tolan, seconded by Logan. Mr. Steffen will abstain from voting. *Motion passed.*

(b) Discuss and act on Various Townships Calcium Chloride bids, Section 20-XX000-01-GM.

Motion to approve the various township calcium chloride bids from Sicalco, LTD and the County Engineer to execute the necessary documents made by Logan, seconded by Tolan. *Motion passed.*

(c) Discuss and act on bids for Greene Township Bridge, Section 99-05134-01-BR.

Motion to approve NE Finch Company's bid for Greene Township Bridge replacement made by Logan, seconded by Tolan. This will be a 3 span bridge is over Panther Creek. Half will be paid by the State Township Bridge funds, and the other half will be split between the Greene Township and the County. *Motion passed.*

(d) Consider commitment of local funds for PPUATS Surface Transportation Block Grant Program for a traffic signal project.

Motion to approve made by Logan, seconded by Tolan. This is for a traffic light at the intersection of County Highways 23, 25, and IL 116 in Metamora. Discussion on whether or not this traffic light is needed. This has been in Envision Heart of Illinois Transportation Long Range Transportation Plan for some time and is at a recommendation from IDOT. The project is probably 3-4 years down the road, but funds have to be applied for now. *Motion passed.*

(e) Discuss and act on access variance request.

A variance request has been made for access at 1643 Lourdes Road. The accident history of the area around this property was provided. Safety is the number one concern. It does not appear that the placement of the property access will constitute a hazard to the traveling public. Therefore it is the County Engineer's opinion that this access should be granted. Motion to approve variance request made by Davis, seconded by Tolan. *Motion passed.*

**9. Other:**

It was asked about the social distancing with the Highway Department during Covid-19. The crews have been split into two. The teams switch off and on with only one team working in a week. Mr. Moore will be looking at the scheduling this next week as work is starting to pick up.

There is a ditch on Santa Fe Trail east of Lourdes road that has standing water in it. It was suggested that it be addressed.

It was questioned why the Highway Department is advertising for summer help when half of the department is not working due to the virus. It was stated that the summer help does not start working till the end of May or first part of June. If at that time we are still dealing with the quarantine of the virus then the summer help will be assessed.

**10. Executive Session.**

**11. Action coming out of Executive Session.**

**12. Motion to Adjourn.**

Motion to adjourn made by Tolan, seconded by Davis. *Motion passed.*

Meeting adjourned at 8:35 AM.

Submitted by: Deb Breyman

\_\_\_\_\_  
Richard Hill, Chairman  
Road and Bridge Committee

**CLAIMS SUMMARY SHEET FOR THE WOODFORD COUNTY HIGHWAY DEPARTMENT**

Following are the totals of all claims for each fund of the Woodford County Highway Department approved at the MAY 11, 2020 Road and Bridge Committee meeting. The individual claims for each fund will be submitted for approval and payment at the May 19, 2020 County Board Meeting. This summary sheet is prepared at the request of the County Clerk.

County Highway Fund	\$11,474.22
County Bridge Fund	\$2,994.28
County Matching Fund	\$0.00
County Motor Fuel Tax Fund	\$8,899.89
Township Motor Fuel Tax Fund	\$0.00
Township Bridge Fund	\$0.00

Submitted and Approved by the Road & Bridge Committee at the meeting held:

May, 2020

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County Highway  
Date Range: 5/1/2020 - 5/1/2020

Date: Tuesday, May 5, 2020

The Committee for Woodford County have met and approved the following Claims.

DATE	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
5/1/2020 CHECK:	ARAMARK UNIFORM SERVICES	CH Line Item: 001-610-6081-002 UNIFORMS FOR APRIL (139.20 WOCO, 57.36 EMP)	1-10-211	196.56
			CHECK TOTAL:	196.56
5/1/2020 CHECK:	CONRAD MOORE	CH Line Item: 001-610-6082-002 CO-19 CLEANING & DISINFECTING SUPPLIES	1-10-308	14.95
			CHECK TOTAL:	14.95
5/1/2020 CHECK:	CONSTELLATION NEW ENERGY, IN	CH Line Item: 001-610-6078-002 ENERGY CHARGES	1-10-205	328.25
			CHECK TOTAL:	328.25
5/1/2020 CHECK:	CONTECH CONSTRUCTION INC	CH Line Item: 001-630-6237-002 VARIOUS CULVERTS	1-30-354	5,000.00
			CHECK TOTAL:	5,000.00
5/1/2020 CHECK:	BUREKA PRINTING & STATIONARY	CH Line Item: 001-610-6082-002 ENVELOPES (2500)	1-10-308	218.00
			CHECK TOTAL:	218.00
5/1/2020 CHECK:	JOHN DEERE FINANCIAL	CH Line Item: 001-630-6229-002 #034-AIR FILTER COVER	1-30-341	3.68
5/1/2020 CHECK:	JOHN DEERE FINANCIAL	CH Line Item: 001-630-6229-002 #M07-BOLT & FLANGE NUT	1-30-341	55.65
			CHECK TOTAL:	59.33
5/1/2020 CHECK:	KOENIG BODY & EQUIP, INC.	CH Line Item: 001-630-6229-002 #PLW-CYLINDER	1-30-341	1,244.64
			CHECK TOTAL:	1,244.64
5/1/2020 CHECK:	MARTIN EQUIP. OF IL., INC	CH Line Item: 001-630-6229-002 #022-GASKET	1-30-341	63.54
5/1/2020 CHECK:	MARTIN EQUIP. OF IL., INC	CH Line Item: 001-630-6229-002 #022-HOSE FITTINGS & HOSE	1-30-341	111.72
5/1/2020 CHECK:	MARTIN EQUIP. OF IL., INC	CH Line Item: 001-630-6229-002 #022-BUCKET TOOTH	1-30-341	19.04
			CHECK TOTAL:	194.30
5/1/2020 CHECK:	MATHIS-KELLEY CONSTRUCTION	CH Line Item: 001-620-6126-002 OAK LATHE (25 BUNDLES)	1-20-325	637.50

DATE	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
			CHECK TOTAL:	637.50
5/1/2020	MCLEAN COUNTY ASPHALT CO, IN	CH Line Item: 001-630-6308-002	1-30-355	1,647.33
CHECK:		COLD PATCH (12.77 TON)		
			CHECK TOTAL:	1,647.33
5/1/2020	MBNARDS-WASHINGTON	CH Line Item: 001-620-6126-002	1-20-325	14.99
CHECK:		WHITE MARKING PAINT(12)		
			CHECK TOTAL:	14.99
5/1/2020	MIDWEST REPAIR INC	CH Line Item: 001-630-6229-002	1-30-341	172.69
CHECK:		#022-FLAT REPAIR		
5/1/2020	MIDWEST REPAIR INC	CH Line Item: 001-630-6229-002	1-30-341	400.00
CHECK:		#013-CORE CHARGE		
			CHECK TOTAL:	572.69
5/1/2020	MINONK AUTO PARTS	CH Line Item: 001-630-6229-002	1-30-341	22.33
CHECK:		#MOW-OIL FILTER & FUEL FILTER		
5/1/2020	MINONK AUTO PARTS	CH Line Item: 001-630-6229-002	1-30-341	8.38
CHECK:		#022-BLADE		
5/1/2020	MINONK AUTO PARTS	CH Line Item: 001-630-6229-002	1-30-341	49.05
CHECK:		#MOW-FUEL FILTERS		
5/1/2020	MINONK AUTO PARTS	CH Line Item: 001-630-6229-002	1-30-341	28.93
CHECK:		#007-MUFFLER CEMENT & CLAMP		
5/1/2020	MINONK AUTO PARTS	CH Line Item: 001-630-6230-002	1-30-342	38.76
CHECK:		CONNECTORS (4)		
5/1/2020	MINONK AUTO PARTS	CH Line Item: 001-630-6231-002	1-30-343	30.88
CHECK:		10W30 FOR MOWERS		
			CHECK TOTAL:	178.33
5/1/2020	PREFERRED CARE MEDICAL CENT	CH Line Item: 001-610-6081-002	1-10-211	125.00
CHECK:		DOT PHYSICAL-S CRAIG, NEW EMP DRUG TEST D		
			CHECK TOTAL:	125.00
5/1/2020	QUILL CORPORATION	CH Line Item: 001-610-6082-002	1-10-308	46.98
CHECK:		FILE FOLDERS		
5/1/2020	QUILL CORPORATION	CH Line Item: 001-610-6082-002	1-10-308	102.75
CHECK:		PAPER, STICKY NOTES, PENS,HIGHLIGHTERS,POS		
5/1/2020	QUILL CORPORATION	CH Line Item: 001-610-6082-002	1-10-308	-18.38
CHECK:		CREDIT FOR RETURN		
			CHECK TOTAL:	131.35
5/1/2020	ROANOKE PLUMBING INC.	CH Line Item: 001-630-6230-002	1-30-342	3.50
CHECK:		1/8 COUPLING		

DATE	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
			CHECK TOTAL:	3.50
5/1/2020	RUSH TRUCK CENTER	CH Line Item: 001-630-6229-002	1-30-341	31.69
CHECK:		#200-CONNECTORS, CABLES		
			CHECK TOTAL:	31.69
5/1/2020	TOMKAT ROOFING INC	CH Line Item: 001-610-6081-002	1-10-211	450.00
CHECK:		ROOF INSPECTION		
			CHECK TOTAL:	450.00
5/1/2020	VERIZON WIRELESS	CH Line Item: 001-610-6089-002	1-10-213	242.12
CHECK:		CELL PHONES (4)		
5/1/2020	VERIZON WIRELESS	CH Line Item: 001-620-6126-002	1-20-325	18.02
CHECK:		GPS		
			CHECK TOTAL:	260.14
5/1/2020	VILLAGE OF ROANOKE	CH Line Item: 001-610-6078-002	1-10-205	81.82
CHECK:		WATER, SEWER AND GARBAGE FEE		
			CHECK TOTAL:	81.82
5/1/2020	WATTS COPY SYSTEMS INC.	CH Line Item: 001-610-6081-002	1-10-211	46.11
CHECK:		STANDARD PAYMENT & IMAGES-USING \$90. CRE		
			CHECK TOTAL:	46.11
5/1/2020	WINKLER CONSTRUCTION CO.	CH Line Item: 001-635-6238-002	1-35-441	37.74
CHECK:		BREAKROOM WINDOW REPLACEMENT		
			CHECK TOTAL:	37.74

TOTAL CLAIMS: 11,474.22

Approved by

County Engineer

Submitted for approval.

DATED: Tuesday, May 5, 2020

County Bridge  
Date Range: 5/1/2020 - 5/1/2020

Date: Friday, May 1, 2020

The Committee for Woodford County have met and approved the following Claims.

DATE	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
5/1/2020	ILLINOIS CIVIL CONTRACTORS, IN	CH Line Item: 002-650-6503-002	2-50-165011	1,000.00
CHECK:		SEC 16-00165-00-BR PAY EST 7 & FINAL		
			CHECK TOTAL:	1,000.00
5/1/2020	OTTO BAUM & SONS, INC.	CH Line Item: 002-650-6507-002	2-50-168011	1,994.28
CHECK:		SEC 17-00168-00-DR PAY EST 4 & FINAL		
			CHECK TOTAL:	1,994.28
			TOTAL CLAIMS:	2,994.28

Approved by

\_\_\_\_\_  
County Engineer

Submitted for approval.

DATED: Friday, May 1, 2020



Motor Fuel Tax  
Date Range: 5/1/2020 - 5/1/2020

Date: Monday, May 4, 2020

The Committee for Woodford County have met and approved the following Claims.

DATE	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
5/1/2020 CHECK:	CONTECH CONSTRUCTION INC	CH Line Item: 005-630-6287-002 VARIOUS CULVERTS	5-30-2004	5,621.89
			CHECK TOTAL:	5,621.89
5/1/2020 CHECK:	REESER TRUCKING INC	CH Line Item: 005-630-6303-002 CA-6 (194.54 TON)	5-30-2020	3,278.00
			CHECK TOTAL:	3,278.00
			TOTAL CLAIMS:	8,899.89

Approved by

\_\_\_\_\_  
County Engineer

Submitted for approval.

DATED: Monday, May 4, 2020

301 South Main Street  
Roanoke, IL 61561  
Phone 309-923-2891  
FAX 309-467-7220  
highway@woodford-county.org

## Woodford County Highway Department

# Memo

**To:** Chairman Hill and Members of the Woodford County Road & Bridge Committee  
**From:** Conrad Moore, P.E., County Engineer  
**CC:** File  
**Date:** May 7, 2020  
**Re:** May 2020 Agenda Item 8(a) (Olio Road District Engineering)

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### Background:

In 2019, Olio Road District petitioned Woodford County for County Aid to remove and replace an existing box culvert. The County Aid includes splitting the engineering costs 50/50 for the design of said culvert. A copy of the bridge aid petition and a location map are attached. Due to its location on the township line shared with Palestine Township, the two townships will share the 50% of the township cost based upon a ratio of the equalized assessed values with the County paying the remaining 50%. The section number is 20-11148-00-DR

The Highway Department solicited a request for an engineering proposal from Hutchison Engineering, Inc. The amount of the engineering agreement is \$18,500.00, which includes preparation of structural design plans for the project. The preparation of the remainder of the plans and specifications will be performed in-house.

The County's share of the engineering fees will be paid for out of the County Bridge Fund #002 from the following budget line:

- 002-670-6892-002

### Applicable Rules:

Road & Bridge Law 605 ILCS 5/5-501  
Purchasing Ordinance

### Other Information:

It is anticipated that the construction will take place in FY 2021. The construction costs will be split between the County and Townships in the same manner described above.

### Recommendation:

The County Engineer recommends the Road and Bridge Committee approve the engineering agreement and resolution and forward the recommendation to the full County Board for approval for the County Board Chairman to enter into the agreement on behalf of Woodford County.

STATE OF ILLINOIS )  
 ) SS.  
COUNTY OF WOODFORD)



WOODFORD COUNTY BOARD

May 19, 2020 A.D.

**RESOLUTION # 2019/20-060**

**WOODFORD COUNTY HIGHWAY DEPARTMENT  
RESOLUTION FOR AN ENGINEERING SERVICES AGREEMENT  
FOR A OLIO ROAD DISTRICT PROJECT  
SECTION 20-11148-00-DR**

**WHEREAS**, the Olio Township Highway Commissioner petitioned the County Highway Department to replace an existing drainage structure, located approximately 1 mile north of US Route 24 on 1900E, and

**WHEREAS**, said drainage structure crosses a tributary of West Branch Panther Creek, and

**WHEREAS**, securing the services of a Professional Engineering firm for preliminary engineering is necessary to replace said structure.

**THEREFORE, BE IT RESOLVED**, that the Chairman of the County Board, Woodford County, State of Illinois, be and he is authorized to execute the attached agreement with Hutchison Engineering, Inc., of Peoria, Illinois for engineering services (amount not to exceed \$18,500.00) – pertaining to the captioned subject – in duplicate copies, each of which shall be considered as an original, on behalf of the said County of Woodford by affixing his signature to each copy, the same to be attested by the County Clerk.

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I, Dawn Kupfer, County Clerk in and for said County of Woodford, in the State of Illinois, and keeper of the records and files thereof, as provided by Statute, do hereby certify the foregoing to be a true, perfect and complete copy of the resolution adopted by the County Board of Woodford County, at its regular meeting held at Eureka, Illinois on May 19, 2020.

**IN TESTIMONY WHEREOF**, I have hereto set my hand and affixed the seal of said County at my office in Eureka, in said County, this 19<sup>th</sup> day of May, 2020.

(SEAL)

**ATTEST:**

\_\_\_\_\_  
Dawn Kupfer – Clerk of the Woodford County Board

\_\_\_\_\_  
John Krug – Chairman of Woodford County Board

Municipality	<b>L O C A L  A G E N C Y</b>	<b>Preliminary Engineering Services Agreement</b>	<b>C O N S U L T A N T</b>	Name Hutchison Engineering, Inc.
Township Olio				Address 1801 West Lafayette Avenue P.O. Box 820
County Woodford				City Jacksonville
Section 20-11148-00-DR				State Illinois 62651

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2020 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. The State Department of Transportation is hereinafter called the "DEPARTMENT". Local revenue source funds will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

**Section Description**

Name CR 1900 E over an unnamed drainage ditch tributary to the West Branch of Panther Creek

Route CR 1900 E Length 0.05 Mi. 250 FT Structure No. ( N/A )

Termini Culvert under CR 1900 E at the drainage ditch. Section 1 / 2, Township 26N, Range 1W, 3<sup>rd</sup> P.M.

Description: Construction of a new single barrel concrete box culvert and roadway approaches on CR 1900 E over the unnamed drainage ditch on the existing horizontal alignment. Existing structure to be removed and roadway to be closed to traffic during construction. The proposed culvert will be minimum clear roadway and clear zone width with approach roadway transitions and incidental items as necessary.

**Agreement Provisions**

**The Engineer Agrees,**

1. To perform or be responsible for the performance of the following engineering services for the LA, in connection with the proposed improvements herein before described, and checked below:
  - a.  Make such detailed surveys as are necessary for the preparation of detailed roadway plans.
  - b.  Make stream and flood plain hydraulic surveys and gather high water data, and flood histories for the preparation of detailed bridge plans.
  - c.  Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
  - d.  Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
  - e.  Prepare Army Corps of Engineers Permit, Department of Natural Resources-Office of Water Resources Permit, Bridge waterway sketch, and/or Channel Change sketch, Utility plan and locations, and Railroad Crossing work agreements.
  - f.  Prepare Preliminary Bridge design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high-water effects on roadway overflows and bridge approaches.
  - g.  Make complete general and detailed structure plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required, shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.
  - h.  Furnish the LA with drafts in quadruplicate of all necessary right-of-way dedications, construction easement and borrow pit and channel change agreements including prints of the corresponding plats and staking as required. Locate or re-establish land corners as required.

- i.  Assist the LA in the tabulation and interpretation of the contractors' proposals.
  - j.  Prepare the necessary environmental documents in accordance with the procedures adopted by the DEPARTMENT's Bureau of Local Roads & Streets.
  - k.  Prepare the Project Development Report when required by the DEPARTMENT.
  - l.  Checking of shop drawings as may be required.
  - m.  Completion of required Structural Load Ratings.
- (2) That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to the AGREEMENT, will be in accordance with current standard specifications and policies of the DEPARTMENT. It is being understood that all such reports, plats, plans and drafts shall, before being finally accepted, be subject to approval by the LA and the DEPARTMENT.
- (3) To attend conferences at any reasonable time when requested to do so by representatives of the LA or the Department.
- (4) In the event plans or surveys are found to be in error during construction of the SECTION and revisions of the plans or survey corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the Contractor.
- (5) That basic survey notes and sketches, charts, computations and other data prepared or obtained by the Engineer pursuant to this AGREEMENT will be made available, upon request, to the LA or the DEPARTMENT without cost and without restriction or limitations as to their use.
- (6) That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.

**The LA Agrees,**

1. To pay for services stipulated in paragraphs 1g, 2, 3, 5 & 6 of the ENGINEER AGREES at the hourly rates shown on the attached Schedule of Hourly Charges for personnel assigned to the SECTION as payment in full to the ENGINEER for the actual time spent in providing these services. The attached hourly charges are effective until January 1, 2021 and are subject to change on or after that date. CADD time, Robotic Total Station, and GPS will be billed at the Engineer's current rate. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under the paragraph 1g. If the ENGINEER sublets all or part of this work, the LA will pay the cost to the ENGINEER. "Cost to Engineer" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm, including the Principal Engineer, perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

Payment for the preparation of single cell box culvert structural design plans, quantities, and estimates described under the ENGINEER AGREES shall not exceed \$18,500.00 unless otherwise approved in writing by the LA.

2. That payments due the ENGINEER for services rendered in accordance with this AGREEMENT will be made as soon as practicable after the services have been performed.
3. That, should the LA require changes in any of the detailed plans, specifications or estimates except for those required pursuant to paragraph 4 of THE ENGINEER AGREES, after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of actual cost-plus 125 percent to cover profit, overhead and readiness to serve – "actual cost" being defined as in paragraph 1 of the LA AGREES. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans and specifications.

**It is Mutually Agreed,**

1. That any difference between the ENGINEER and the LA concerning their interpretation of the provisions of this Agreement shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all surveys, permits, agreements, preliminary bridge design & hydraulic report, drawings, specifications, partial and completed estimates and data, if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 3 of THE LA AGREES.
3. That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under this AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.
4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract, and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration, contingent upon or resulting from the award or making of this contract. For Breach or violation of this warranty the LA shall have the right to annul this contract without liability.

IN WITNESS WHEREOF, the parties have caused the AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized officers.

Executed by the LA:

ATTEST: \_\_\_\_\_  
By \_\_\_\_\_  
Woodford County Clerk  
(Seal)

County of Woodford of the  
(Municipality/Township/County)  
State of Illinois, acting by and through its  
County Board  
By \_\_\_\_\_  
Title Chairman

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Executed by the ENGINEER:

ATTEST: \_\_\_\_\_  
By \_\_\_\_\_  
Title Assistant Secretary

Hutchison Engineering, Inc.  
Consulting Engineers  
Jacksonville, Illinois  
By \_\_\_\_\_  
Title Executive Vice President

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TABLE 1 - Woodford County					
Motor Fuel Tax Allotment Summary					
IDOT FY2020 (Jul 2019 to date) <sup>1</sup>					
Date	Description	Regular MFT Allotment	New MFT Allotment	Total MFT Allotment	Percent Increase
09/05/2019	Aug 2019 Allotment	\$46,158.98	\$37,477.19	\$83,636.17	81.19%
10/07/2019	Sep 2019 Allotment	\$53,089.16	\$37,756.87	\$90,846.03	71.12%
11/04/2019	Oct 2019 Allotment	\$49,392.48	\$33,964.15	\$83,356.63	68.76%
12/03/2019	Nov 2019 Allotment	\$56,479.12	\$37,383.46	\$93,862.58	66.19%
01/06/2020	Dec 2019 Allotment	\$74,842.40	\$35,561.33	\$110,403.73	47.51%
02/05/2020	Jan 2020 Allotment	\$43,819.59	\$34,413.02	\$78,232.61	78.53%
03/04/2020	Feb 2020 Allotment	\$43,691.30	\$33,700.37	\$77,391.67	77.13%
04/02/2020	Mar 2020 Allotment	\$48,448.56	\$31,669.36	\$80,117.92	65.37%
TOTAL Allotment FY To Date:		\$415,921.59	\$281,925.75	\$697,847.34	67.78%

Note: 1: The new MFT rates went into effect July 1, 2019, however, the first allotment was not received until September, 2019, or the MFT earned in August 2019.



TABLE 2 - Woodford County				
Comparison of Regular MFT Allotments (FY19 to FY 20)				
(IDOT Fiscal Years)				
Month	Month Received	MFT Allotment (FY19)	MFT Allotment (FY20)	Yr-Yr Comparison
August Allotment	September	\$54,929.36	\$46,158.98	84.0%
September Allotment	October	\$45,886.97	\$53,089.16	115.7%
October Allotment	November	\$60,204.32	\$49,392.48	82.0%
November Allotment	December	\$56,682.32	\$56,479.12	99.6%
December Allotment	January	\$54,580.01	\$74,842.40	137.1%
January Allotment	February	\$54,547.14	\$43,819.59	80.3%
February Allotment	March	\$49,610.95	\$43,691.30	88.1%
March Allotment	April	\$47,443.37	\$48,448.56	102.1%
TOTAL Allotment FY to Date:		\$423,884.44	\$415,921.59	98.1%