

**PUBLIC SAFETY COMMITTEE  
COUNTY BOARDROOM  
MONDAY, MAY 12 , 2021  
AGENDA  
4:30 PM**

**To Attend Meeting by Zoom:**

<https://us02web.zoom.us/j/83864543578?pwd=U0hqK1lmVy96Z3A3TXEwZVFEEaTNJQT09>

ID is: 838 6454 3578      Passcode: 703301

- 1. Call to Order**
- 2. Roll Call** –Barry Logan (ch), Blake Parsons, Albert Durst, Justin Faulk, Donald Tolan
- 3. Approval of Minutes**
  - a. Approval of April 12, 2021 minutes
  - b. Approval and release or keep confidential the April 12, 2021 executive meeting minutes
- 4. Public Input**
- 5. Approval of Claims**
- 6. Coroner**
- 7. Sheriff**
  - a. Masonry Bid Approval for PSB Flashing project
  - b. Janitorial Bid Approval for County Custodial Services
  - c. HEART Technologies Network/Software Updates Quote
  - d. HEART Technologies Network Switch Replacement Quote
- 8. Animal Control**
- 9. Probation**
- 10. Health Department**
  - a. Mass vaccination update
  - b. Contact Tracing update
- 11. New Business**
- 12. Unfinished Business**
  - a. Health Department MOU
  - b. Discussion on IT
- 13. Other**
- 14. Executive Session – Roll Call Vote**
- 15. Any action coming out of Executive Session**
- 16. Adjournment**

**PUBLIC SAFETY COMMITTEE  
COUNTY BOARDROOM  
MONDAY, APRIL 12 , 2021  
MINUTES  
4:30 PM**

**1. Call to Order**

The meeting was called to order at 4:31 PM.

**2. Roll Call**

Barry Logan (ch), Blake Parsons, Albert Durst, Justin Faulk, Donald Tolan all present.

**3. Approval of Minutes**

**a. Approval of March 8, 2021 minutes**

Motion to approve March 2021 minutes made by Parsons, seconded by Durst. *Motion passed.*

**4. Public Input**

None

**5. Approval of Claims**

Motion to approve April claims made by Tolan, seconded by Parsons. There were a lot of vehicle upkeep claims this month. It was asked why all the vehicles were serviced at one time. The vehicles were not serviced at one time. There was a billing problem at Midwest, and they are getting caught up from December. So why it appears that the services were performed all at one time, they were actually spread over several months. *Motion passed.*

**6. Coroner**

**7. Sheriff**

**a. PSB & CH Plaster Repair & Painting Project Bid Approval**

Normally when painting needs to be done in the courthouse, we use inmates and the maintenance personnel to do the painting. Right now painting needs to be done in an area that will require scaffolding, so bids were put out. The 3<sup>rd</sup> floor of the Courthouse, including the dome needs to be painted. Along with that, some of the leaf motif design needs repaired and some plaster areas are falling down. Three contractors came and looked at the project, but only two bid. The majority of the bids are for labor. The scaffolding and planking has to be arranged so that we can continue to hold court and that the States Attorney's office can continue to function. The second part of the bid is for the Public Safety building. The doors have been dinged up, and the employee stairwell has not been painted since the building was built. The lobby also needs to be painted, and it too will require scaffolding. Three bids were received for the Public Safety Building. Questions about the scope of work and why Dunbar is lower. All contractors got the same scope of work. Dunbar is an owner operator and doesn't have the overhead that the other companies do. There has been no time frame for the project. It was requested that the approval be 10% higher than the bid in case there are problems discovered. Motion to approve Wright of Way bid for the Courthouse and Dunbar Painting for the Public Safety Building with an additional 10 percent for work made by Parsons, seconded by Durst. *Motion passed.*

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b. PSB & CH HVAC Engineering Study / Proposal Approval

There have been a lot of HVAC bills over the past several months. We rely on Ruyle to lead us in the direction we need to go with repairing those units, but they are not HVAC engineers. We are not doing much in upgrading those units, just putting band-aids on them to keep them running. We are doing a lot of replacements, but not sure this is the answer to fix the problems. In the Public Safety Building there is a tremendous amount of temperature swing, and this should not be. They reached out to Keith Engineering, who specialize in HVAC, to give us a quote on looking at our system and analyzing it to see what we need. We want assurance we are moving in the right direction. The Public Safety Building will cost about \$6,000 and the Courthouse \$8,100 to come in and look at our system and analyze it to see if it is fitting our needs. Keith Engineering will then write the RFP and find the contractors to bid. Keith Engineering will not do the repairs. They will just tell us what they found and what they recommend for repairing it. We are under no obligation to take their recommendations. The Sheriff would like to get this done now so that whatever is recommended can be budgeted for as we go forward. Motion to approve the two contracts for the HVAC study by Keith Engineering for the Public Safety Building and the Courthouse made by Parsons, seconded by Tolan. *Motion passed.*

c. RLF Elevator Project, CH Restroom Project & Annex 4 ADA Access  
Project Informational

There is some confusion regarding what is being done in the Courthouse with the RFL grant money. Items that were put in the original plans and approved Mr. Cummings is now saying that they don't meet requirements. We don't want to start this project with an expectation and not end up with what we need. The ultimate decision for deciding what meets the project criteria is the DCEO. Mr. Nagel will reach out to Mr. Cummings and report back.

d. Annex 4 Digital Recorder Project Update

The recording system has been installed. The training on the system will take place the last of this month.

e. PSB Flooring Project Courtroom 1 Update

Everything is done except Courtroom 1. The carpet will be replaced in July when the Judge is on vacation and no court will be held.

f. Sheriff Merit Commission

The Merit Commission has been budgeted for, but nothing has been done because of the pandemic. The Merit Commission is run by statute and referendum. The Commission will have a list of people who are qualified to hold a position within the jail or Sheriff's Department. They will also oversee any discipline issues and promotions. By statute you have to have people appointed to the Commission within 60 days of approval by the Board. But before the Board can approve, there has to be a meeting with the union. States Attorney Minger would like to know if the Board is still interested in doing the Merit Commission before he approaches the union. The Board would need to decide if

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the Commission will be a 3 or 5 member Commission. The Commission would take decisions out of the Sheriff's hands and makes it more transparent. There is no mandate that we have to have a Commission. Several communities around us have Commissions. There are statutes that regulate the Commission such as how often they meet. Woodford County used to have a Merit Commission at one time. It was asked what it would take to abolish the Commission should they wish to do so at some time in the future. Mr. Minger will check into that. The consensus is that the Board is still interested in having the Commission. Mr. Minger will start working on setting up meetings with the union.

**8. Animal Control**

**9. Probation**

a. Squad Car purchase

Last year it was approved for the purchase of 3 cars. Because of Covid, one car was not purchased. This car has been budgeted for and will be paid for out of Probation Capital Funds. These funds can only be used for certain services within Probation, but new standards are coming as to what those funds can be used for and there is concern of what those future changes will be. The Director wants to get the car purchased before the changes come. This does not really need to be brought before the committee or the Board, but he wants to be as transparent as possible. Motion to purchase a vehicle for Probation not to exceed \$35,000 made by Tolan, seconded by Parsons. *Motion passed.*

b. Other

Director Noar has had to be absent from work due to a family medical situation. John Warren as stepped up to the plate and covered many extra duties that are not in his job description. Director Noar has spoken to the Judge about this and it was suggested that he give Mr. Warren a bonus. The committee is not in favor of giving bonuses, but will offer the suggestion that he be paid over time for all the work he has done.

**10. Health Department**

The Health Department has been vaccinating about 1,000 citizen per week. This results in about 25.15% of the population being vaccinated. They are working with the National Guard in setting up another clinic at Case Manufacturing for the Johnson & Johnson one dose vaccine. Participants for this one dose shot must live in the tri-county area and be 18 years of age. The positive tests results are starting to rise again in the County.

**11. New Business**

a. Discussion on IT

There are issues with the high cost and work not getting done. The committee would like an itemization on the number of tickets and how long the tickets are open. Last year we put in 801 tickets. So far this year, we are at 187 tickets. There are 29 tickets at this

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current time open. Many of the invoices we receive are for the contract cost, backup cloud storage agreement, which is based on the volume. This will continue to go up as we upload more and more video from the road patrol officers. Some of invoices on the printout are from 911 and not from the Courthouse or Sheriff work. It was pointed out that some tickets are not work related tickets, but just communication, as a ticket has to be put in to communicate with Heart. The Sheriff was in need of a new computer and asked Heart for a price. He found the same computer on CDWG for \$400 less than what Heart quoted him. He does not approve what other department heads order from Heart, but suggests that all department heads do some research and find the lowest price. It was asked about the contract with Heart expires – it rolls over from year to year. There is no questions of Heart’s ability to go the job. The question is if it would be more cost effective to hire an in-house IT person. The amount of money we are spending is a lot and we need to re-examine our options. We need to determine how much money was spent on contractual services or maintenance service in order to justify in-house. It was stated that Heart has expert IT personnel in different fields. One in-house person will more than likely not have the expert knowledge in all the different fields. It was asked if Heart has our infrastructure working now and the work they do is just maintenance or are they still working on infrastructure. The answer to that questions is that it is a work in progress. If we don’t continue to update, things will stop working. We will ask the department heads to bring their issues and suggestions to Ms. Breyman to compile into a list for next month’s discussion. This issue will continue to put on the agenda and looked into each month.

**12. Unfinished Business**

**13. Other**

**14. Executive Session – Roll Call Vote**

- a. 5 ILCS 120/2 (c)(1) Employee Compensation

Motion to go into executive session under 5 ILCS 120/2 (c)(1) made by Parsons, seconded by Durst. Roll call vote – Parsons- yes; Faulk – yes; Tolan –yes; Logan – yes; Durst – yes. *Motion passed.*

**15. Any action coming out of Executive Session**

- a. 5 ILCS 120/2 (c)(1) Employee Compensation

Motion to come out of executive session made by Durst, seconded by Parsons. *Motion passed.*

**16. Adjournment**

Motion to adjourn made by Tolan, seconded by Parsons. *Motion passed.*

Meeting adjourned at 7:02 PM.

Submitted by: Deb Breyman

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Barry Logan, Chairman  
Public Safety Committee



We have prepared a quote for:

**Woodford County Government**

**SQL Licensing, Server Hardware Upgrades, Server Migrations  
& Reconfigurations**

Quote # BB004241EP Version 1

Prepared by:

**Blake Barnard**

Engineered by:

**Tim Perry**



Products

Description	Qty
Microsoft SQL Server 2019 Standard - License - 2 Core - Volume, Local Government, Microsoft Qualified - Microsoft Open License for Government - English - PC	5
HPE - DDR4 - 16 GB - DIMM 288-pin - 2666 MHz / PC4-21300 / 2-pack	12
Labor // vSphere Host Hardware Upgrades and Reconfiguration	1
Labor // Nimble SAN Firmware Upgrade and Reconfiguration	1
Labor // Highway Department - AD Configuration and Application Migration	1
Labor // Courtside - AD Configuration, Application Migration, SQL Migration	1
Labor // Sheriff and Jail - AD Configuration, Application Migration, SQL Migration	1
Labor // Health Department - AD Configuration and File Share Migration	1



## SQL Licensing, Server Hardware Upgrades, Server Migrations & Reconfigurations

Prepared by:  
**Heart East Peoria**  
Blake Barnard  
(309) 427-7264  
bbarnard@heart.net  
3105 N Main St.  
East Peoria, IL 61611

Prepared for:  
**Woodford County Government**  
Dennis Wertz  
(309) 467-2116  
dwertz@woodford-county.org  
115 N. Main Street  
Eureka, IL 61530

Quote Information:  
**Quote #: BB004241EP**  
Version: 1  
Delivery Date: 10/20/2020  
Expiration Date: 11/04/2020

### Quote Summary

Description	Total:	Amount
SQL Licensing, Server Hardware Upgrades, Server Migrations & Reconfigurations		<b>\$43,740.46</b>

### Payment Schedule

Description	Payments	Interval	Amount
Purchase Price: 50/50			
50% Due on Signing	1	One-Time	<b>\$21,870.23</b>
50% on Completion	1	One-Time	<b>\$21,870.23</b>

### Payment Due at Signing

Description	Amount
Purchase Price: 50/50: 50% Due on Signing	
<b>Total of 50% Due on Signing Payment</b>	<b>\$21,870.23</b>

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Heart East Peoria

Woodford County Government

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Name: Dennis Wertz  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_





## Statement of Work

### Customer Responsibility

This job will not be taxable. Customer shall provide tax-exempt certificate.

Provide open access to all wiring closets, panels and work areas.

All administrative credentials, hostnames, IP addresses, and other network details must be supplied by the customer before installation can begin.

### Heart Technologies, Inc., Responsibility

#### Project Overview

- Upgrade outdated/unsupported operating systems
- Configure Windows AD (Active Directory), file services, and print services using Microsoft's best practices
- Create a centralized Microsoft SQL Server environment with separate Instances for each SQL-Based application
- Upgrade memory (RAM) on each VMware host to handle 100% failover from one host to the other
- Upgrade Nimble SAN to the latest firmware release, and optimize the configuration for improved performance
- Update vSphere components (ESXi hosts, vCenter, VMware Tools, etc.) to the latest release, and reconfigure vCenter policies for automated failover
- While the majority of the work will be done during business hours with little to no interruption to business as usual, this project will require some downtime and unavailability of certain resources – downtime will be coordinated with stakeholders to minimize the impact

#### Datacenter Updates and Upgrades

- Upgrade memory (RAM) on each HPE ProLiant DL360 from 192GB to 384GB to provide enough system resources to run all VMs (Virtual Machines) on a single host (physical server) in the event of a host failure.
  - Today the current amount of memory is not capable of running all VMs on a single host.
  - This process will require downtime of some virtual machines – downtime will be coordinated with stakeholders to minimize the impact of offline servers
- Update VMware vSphere components to the most up-to-date release of version 6.5
  - Configure vCenter policies to automate the failover process in the event of a host failure/degradation
- Upgrade the existing Nimble SAN to the latest firmware
  - This upgrade will NOT require downtime but will be scheduled during non-peak times
- Reconfigure volumes on the Nimble SAN for optimized performance in the proposed SQL environment
  - Separate volumes for Transaction Logs, Data Files, and SQL Backups – each with specific configurations for optimized performance

#### New Microsoft SQL Server and Application Servers

- Provision a new VM running Windows Server 2016 from the customer's existing Volume Licenses
  - Install and configure Microsoft SQL Server on the newly provisioned VM
  - SQL-Based applications will use separate instances of SQL running on this single VM
  - SQL Server instances will be configured separately using best practices as defined by the Line-Of-Business Application provider
- Provision two new Application servers running Windows Server 2016 from the customer's existing Volume Licenses
  - Migrate applications (see department specific application details below)
  - Migrate SQL databases to the new Microsoft SQL Server environment



## Statement of Work

### New AD (Active Directory) Servers

- Provision 2 new VMs running Windows Server 2016 from the customer's existing Volume Licenses
  - Configure both servers with Active Directory Roles (FSMO, ADDS, and DNS) on the WCSHERIFF domain
  - Configure DHCP – migrating settings and reservations from existing role
- Decommission existing DCs
- Raise the Domain Function Level to the highest version suitable for the environment

### New File Share and Print Server

- Provision a new VM running Windows Server 2016 from the customer's existing Volume Licenses
  - Migrate existing file shares from department servers to the new File Share and Print Server
  - Migrate existing printers from department servers to the new File Share and Print Server

### New IIS Web Server

- Provision a new VM running Windows Server 2016 from the customer's existing Volume Licenses
  - Migrate existing IIS instances to the new IIS Web Server

### Highway Department

- Configure WCSHERIFF domain with AD OUs (Organizational Units) containing user accounts and computer accounts for Highway Department users and computers
  - Create sub-OUs, security groups, and GPOs (Group Policy Objects) for file/folder security, mapped drives, and automatic printer deployment
- Migrate Highway Department user accounts to the WCSHERIFF domain
- Join existing Windows desktops and laptops to the WCSHERIFF domain
  - Migrate old domain profiles on each Windows desktops and laptops
- Verify functionality of the Highway Department's Access Database with front desk users
- Decommission VMs replaced/no longer used

### Courtside

- Configure WCSHERIFF domain with AD OUs (Organizational Units) containing user accounts and computer accounts for Courtside users and computers
  - Create sub-OUs, security groups, and GPOs (Group Policy Objects) for security, mapped drives, and automatic printer deployment
- Join existing Windows desktops and laptops to the WCSHERIFF domain
  - Migrate old domain profiles on each Windows desktops and laptops
- Migrate GIS, DEVNET, and Abila (MVP) to the newly created Application Servers and applicable SQL databases to the new Microsoft SQL Server environment
- Migrate IIS site from TREASFP01 and WCAPP5-01 to the newly created IIS Environment
- Decommission VMs replaced/no longer used

### Sheriff and Jail

- Provision a new VM running Windows Server 2016 from the customer's existing Volume Licenses
  - Configure this new VM for the WatchGuard application
  - Migrate WatchGuard SQL database to the new Microsoft SQL Server Environment
    - Configure endpoints to connect to the new SQL database instance
- Migrate SQL databases for CIMIS, WOODFORD, REPORTSERVER, and WASPEXpress to the new Microsoft SQL Server Environment
  - Configure endpoints to connect to the new SQL database instance



## Standard Terms and Conditions

1. This proposal is in accordance with our understanding of the requirements of the project and from verbal information which we received from the Customer, or its agent, and if written plans and specifications are furnished by Customer, and HEART Technologies, Inc., (from here on referred to as HEART Technologies, Inc.) interpretation of them. HEART Technologies, Inc. assumes no responsibility as to the accuracy of such plans and specifications. It is further understood and agreed that this proposal and contract does not include any labor or materials not specifically mentioned herein. Any additional work not covered herein shall be billed as time and material.
  2. Terms and amount of payment shall be those specified herein. If not specified in the proposal, payment shall be 50% down at contract signing, 30% upon receipt of materials, and the remaining 20% due upon completion of this contract where the work is completed within the same month as the billing period. Where work continues beyond a period of 30 days, or is delayed for reasons beyond the control of HEART Technologies, Inc., monthly progress payments shall be paid in an amount equal to 90% of the first 50% of the job covered by this contract and 100% of the last 50% of the job covered by this contract. Payment shall be made to HEART Technologies, Inc. by the 10th of the month following the date of any billing. HEART Technologies, Inc. shall not be required to proceed with the installation of the work if the payments applying on same have not been made as specified in the contract. In the event suit is filed by HEART Technologies, Inc. to collect any Moneys due hereunder or to enforce any other provisions of the contract, the Customer agrees to pay all cost, and the attorney's fees incurred. Past Due balances shall be charged finance charges at a rate of 1.5% per month. Customer agrees to pay these charges, if for any reason payments are not received by due date.
  3. Alterations or additional work ordered by Customer or his agent shall constitute an addition to this proposal, and shall be charged for on a time and material basis in accordance with the current prices shown in a locally recognized trade pricing standard, in effect at time of billing. If any additions to the contract are ordered, the amount to be paid for the same shall be determined by the Customer and HEART Technologies, Inc. at the time that they are ordered, and if they do not agree upon an amount to be paid, then the Customer shall pay a reasonable price therefor. If the change requested by the Customer shall reduce the amount of labor or material, or both, that HEART Technologies, Inc. shall furnish to the project, then the Customer and HEART Technologies, Inc. shall agree at the time that the change is requested on the amount of credit that shall be given by HEART Technologies, Inc. to the Customer, and if they do not agree upon an amount of credit then the reasonable value of the labor and material shall be credited to the Customer. HEART Technologies, Inc. shall receive written orders for all additional work or changes signed by an authorized person before proceeding with such additions or changes. However, if such written orders are not received this shall not affect the right of HEART Technologies, Inc. to receive payment as outlined above for said labor and materials so furnished. Payments for additions or changes shall be made under the same terms and conditions as are embodied in the original proposal and contract.
  4. All prices quoted herein are firm upon acceptance of this proposal, and are subject to correction prior to acceptance. All written proposals are conditioned upon acceptance within time limit specified on the face of this proposal. Verbal quotations are subject to immediate acceptance and terminate the day they are made.
  5. It is a condition of this proposal that all materials or devices which are supplied by HEART Technologies, Inc. for installation will be of a type that is approved for the purpose. It is further stipulated that the Customer will assume the same responsibility for any material or equipment not furnished by HEART Technologies, Inc..
  6. This proposal including any plans, specifications, drawings or engineering data are furnished by HEART Technologies, Inc. to Customer in trust for determining the scope of the work to be performed and shall remain the property of HEART Technologies, Inc.. They shall be immediately returned to HEART Technologies, Inc. In the event it is not awarded the contract to perform such work. If such plans, specifications or other data are used for the purpose of obtaining other bids or in connection with the installation, the Customer shall pay HEART Technologies, Inc. for all expense in preparing such plans or other data on an engineering fee basis.
  7. Unless otherwise provided herein, the amount of any present or future sales or other tax, Federal, State or City, which we now, or hereafter shall be required to pay, either on our own behalf or on behalf of the Customer, or otherwise, with respect to any labor or material covered by this proposal shall be added to the prices quoted herein and paid by the Customer in the same manner and with the same effect as if originally added hereto.
  8. If the Customer shall enter into a sale or shall sell all or any part of the premises herein involved, the full amount remaining unpaid on this contract becomes due and payable within 48 hours after date of such sale or agreement of sale at the option of HEART Technologies, Inc.. Title to any of the material sold or installed hereunder by HEART Technologies, Inc. shall remain HEART Technologies, Inc. until all the terms hereof have been complied with, and in the event such materials are affixed to realty, it is expressly understood and agreed that they shall remain personal property subject to removal by HEART Technologies, Inc. The owner, buyer and Customer hereby waive any and all claims for damage to said realty or buildings caused by the removal of said materials or any part thereof.
  9. This proposal is contingent upon approval by the authority having jurisdiction. Should additions or modifications be recommended by the authority having jurisdiction, or should the scope of protection change, this proposal will be adjusted accordingly.
  10. We represent that the products listed within this quotation are free from defects in material or workmanship. Any product or part, thereof, which proves to be defective in workmanship or material during a period equal to manufacturer's warranty but not to exceed twelve (12) months from the date of purchase (unless otherwise stated in the proposal) shall be replaced at no charge during normal working hours.
  11. Any repairs or modifications of the system as installed by the owner, owner's representative or any third party will void the warranty as stated herein.
  12. HEART Technologies, Inc. maintains the capability to service your system using our factory-trained technicians from our nearest service facility on a 24-hour emergency basis.
  13. The price has been determined on the basis of straight time and normal work week. No overtime will be worked unless ordered by Customer or his representative. In the event overtime is worked, the overtime premium rates plus HEART Technologies, Inc. regular mark-up for overhead and profit will be paid as an extra.
  14. Upon acceptance, it is understood and agreed that this contract cannot be canceled except by mutual consent, and then only after payment to HEART Technologies, Inc. for all labor, material and job costs plus his regular mark-up for overhead and profit.
- Authorization to proceed with work or issuance of purchase orders by Customer to HEART Technologies, Inc. accepting any or all parts of this proposal shall be subject to the foregoing conditions.



## Standard Terms and Conditions

It is the policy of HEART Technologies, Inc. to provide equal opportunity in employment for all qualified persons and to prohibit discrimination in employment on the basis of race, creed, color, sex, age, national origin, religion, disability or veteran status.



We have prepared a quote for:

**Woodford County Government**

**Adtran Switch Replacements**

Quote # LL004661EP Version 3

Prepared by:

**Lance Lelm**

Engineered by:

**Aaron Sherman**

Products

Description	Qty
Cisco Meraki MS225-48FP Switch	2
Cisco Meraki MS225-48FP / 3 Year License	2



## Adtran Switch Replacements

**Prepared by:**

Heart East Peoria

Lance Lelm

(309) 427-7000

llelm@heart.net

3105 N Main St.

East Peoria, IL 61611

**Prepared for:**

Woodford County Government

Matt Smith

(309) 467-2375

mismith@woodford-county.org

115 N. Main Street

Eureka, IL 61530

**Quote Information:**

Quote #: LL004661EP

Version: 3

Delivery Date: 04/09/2021

Expiration Date: 04/23/2021

## Quote Summary

Description	Amount
Products	\$11,745.08
Labor	\$750.00
<b>Total:</b>	<b>\$12,495.08</b>

## Payment Schedule

Description	Payments	Interval	Amount
Purchase Price: 50/30/20			
<b>50% Due on Signing</b>	<b>1</b>	<b>One-Time</b>	<b>\$6,247.54</b>
30% on Receipt of Materials	1	One-Time	\$3,748.52
20% on Completion	1	One-Time	\$2,499.02

## Payment Due at Signing

Description	Amount
Purchase Price: 50/30/20: 50% Due on Signing	
<b>Total of 50% Due on Signing Payment</b>	<b>\$6,247.54</b>

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.



Heart East Peoria

Woodford County Government

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
Name: Matt Smith  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_





## **Statement of Work**

### **Customer Responsibility**

This job will not be taxable. Customer shall provide tax-exempt certificate.

Provide 110v power as needed to support this installation.

It is the customer's responsibility to provide cabling that meets or exceeds industry standards. All cable runs should be installed, tested, and in good working order before installation begins.

All administrative credentials, hostnames, IP addresses, and other network details must be supplied by the customer before installation can begin.

### **Heart Technologies, Inc., Responsibility**

Cut-Over shall be performed during normal business hours, 8:00 AM - 4:30 PM.

Labor is included to perform the following:

- Update switch to latest firmware and boot code to date
- Configure switch management IP and VLANs
- Onsite installation & cabling
- Removal of legacy switch

Customer has reviewed and acknowledged statement of work. \_\_\_\_\_



## Standard Terms and Conditions

1. This proposal is in accordance with our understanding of the requirements of the project and from verbal information which we received from the Customer, or its agent, and if written plans and specifications are furnished by Customer, and HEART Technologies, Inc., (from here on referred to as HEART Technologies, Inc.) interpretation of them. HEART Technologies, Inc. assumes no responsibility as to the accuracy of such plans and specifications. It is further understood and agreed that this proposal and contract does not include any labor or materials not specifically mentioned herein. Any additional work not covered herein shall be billed as time and material.
2. Terms and amount of payment shall be those specified herein. If not specified in the proposal, payment shall be 50% down at contract signing, 30% upon receipt of materials, and the remaining 20% due upon completion of this contract where the work is completed within the same month as the billing period. Where work continues beyond a period of 30 days, or is delayed for reasons beyond the control of HEART Technologies, Inc., monthly progress payments shall be paid in an amount equal to 90% of the first 50% of the job covered by this contract and 100% of the last 50% of the job covered by this contract. Payment shall be made to HEART Technologies, Inc. by the 10th of the month following the date of any billing. HEART Technologies, Inc. shall not be required to proceed with the installation of the work if the payments applying on same have not been made as specified in the contract. In the event suit is filed by HEART Technologies, Inc. to collect any Moneys due hereunder or to enforce any other provisions of the contract, the Customer agrees to pay all cost, and the attorney's fees incurred. Past Due balances shall be charged finance charges at a rate of 1.5% per month. Customer agrees to pay these charges, if for any reason payments are not received by due date.
3. Alterations or additional work ordered by Customer or his agent shall constitute an addition to this proposal, and shall be charged for on a time and material basis in accordance with the current prices shown in a locally recognized trade pricing standard, in effect at time of billing. If any additions to the contract are ordered, the amount to be paid for the same shall be determined by the Customer and HEART Technologies, Inc. at the time that they are ordered, and if they do not agree upon an amount to be paid, then the Customer shall pay a reasonable price therefor. If the change requested by the Customer shall reduce the amount of labor or material, or both, that HEART Technologies, Inc. shall furnish to the project, then the Customer and HEART Technologies, Inc. shall agree at the time that the change is requested on the amount of credit that shall be given by HEART Technologies, Inc. to the Customer, and if they do not agree upon an amount of credit then the reasonable value of the labor and material shall be credited to the Customer. HEART Technologies, Inc. shall receive written orders for all additional work or changes signed by an authorized person before proceeding with such additions or changes. However, if such written orders are not received this shall not affect the right of HEART Technologies, Inc. to receive payment as outlined above for said labor and materials so furnished. Payments for additions or changes shall be made under the same terms and conditions as are embodied in the original proposal and contract.
4. All prices quoted herein are firm upon acceptance of this proposal, and are subject to correction prior to acceptance. All written proposals are conditioned upon acceptance within time limit specified on the face of this proposal. Verbal quotations are subject to immediate acceptance and terminate the day they are made.
5. It is a condition of this proposal that all materials or devices which are supplied by HEART Technologies, Inc. for installation will be of a type that is approved for the purpose. It is further stipulated that the Customer will assume the same responsibility for any material or equipment not furnished by HEART Technologies, Inc..
6. This proposal including any plans, specifications, drawings or engineering data are furnished by HEART Technologies, Inc. to Customer in trust for determining the scope of the work to be performed and shall remain the property of HEART Technologies, Inc.. They shall be immediately returned to HEART Technologies, Inc. in the event it is not awarded the contract to perform such work. If such plans, specifications or other data are used for the purpose of obtaining other bids or in connection with the installation, the Customer shall pay HEART Technologies, Inc. for all expense in preparing such plans or other data on an engineering fee basis.
7. Unless otherwise provided herein, the amount of any present or future sales or other tax, Federal, State or City, which we now, or hereafter shall be required to pay, either on our own behalf or on behalf of the Customer, or otherwise, with respect to any labor or material covered by this proposal shall be added to the prices quoted herein and paid by the Customer in the same manner and with the same effect as if originally added hereto.
8. If the Customer shall enter into a sale or shall sell all or any part of the premises herein involved, the full amount remaining unpaid on this contract becomes due and payable within 48 hours after date of such sale or agreement of sale at the option of HEART Technologies, Inc.. Title to any of the material sold or installed hereunder by HEART Technologies, Inc. shall remain HEART Technologies, Inc. until all the terms hereof have been complied, with, and in the event such materials are affixed to realty, it is expressly understood and agreed that they shall remain personal property subject to removal by HEART Technologies, Inc. The owner, buyer and Customer hereby waive any and all claims for damage to said realty or buildings caused by the removal of said materials or any part thereof.
9. This proposal is contingent upon approval by the authority having jurisdiction. Should additions or modifications be recommended by the authority having jurisdiction, or should the scope of protection change, this proposal will be adjusted accordingly.
10. We represent that the products listed within this quotation are free from defects in material or workmanship. Any product or part, thereof, which proves to be defective in workmanship or material during a period equal to manufacturer's warranty but not to exceed twelve (12) months from the date of purchase (unless otherwise stated in the proposal) shall be replaced at no charge during normal working hours.
11. Any repairs or modifications of the system as installed by the owner, owner's representative or any third party will void the warranty as stated herein.
12. HEART Technologies, Inc. maintains the capability to service your system using our factory-trained technicians from our nearest service facility on a 24-hour emergency basis.
13. The price has been determined on the basis of straight time and normal work week. No overtime will be worked unless ordered by Customer or his representative. In the event overtime is worked, the overtime premium rates plus HEART Technologies, Inc. regular mark-up for overhead and profit will be paid as an extra.
14. Upon acceptance, it is understood and agreed that this contract cannot be canceled except by mutual consent, and then only after payment to HEART Technologies, Inc. for all labor, material and job costs plus his regular mark-up for overhead and profit.



## Standard Terms and Conditions

Authorization to proceed with work or issuance of purchase orders by Customer to HEART Technologies, Inc. accepting any or all parts of this proposal shall be subject to the foregoing conditions.

It is the policy of HEART Technologies, Inc. to provide equal opportunity in employment for all qualified persons and to prohibit discrimination in employment on the basis of race, creed, color, sex, age, national origin, religion, disability or veteran status.



## ILLINOIS EMERGENCY MANAGEMENT AGENCY

JB Pritzker  
Governor

Alicia Tate-Nadeau  
Director

April 12, 2021

Kent McCanless, EMA Coordinator  
Woodford County  
303 S. Main Street  
Roanoke, IL 61561

Dear Mr. McCanless,

In accordance with Title 29 Illinois Administrative Code Part 301, I have reviewed the Woodford County Emergency Operations Plan (EOP) which you submitted to this office on March 15, 2021 and verified that all required provisions are met. As a result of my review, the EOP is hereby approved.

The EOP approval is effective for a term of two years. Therefore, in accordance with the IEMA Region 7 EOP review schedule, your next EOP review is due to be completed no later than March 15, 2023.

Woodford County shall have a documented exercise program for its EOP and conduct or participate in an IEMA-approved exercise for hazards identified through the processes set forth in Section 301.220, and exercise all core capabilities, within a four-year cycle beginning with IEMA's approval of Woodford County EOP. The Woodford County Training and Exercise 4 year Plan is due 30 days from the approval date in the Regional office.

If the IEMA Regional office can be of any assistance, please do not hesitate to contact us at your convenience.

Sincerely,

A handwritten signature in cursive script that reads "Iris Ducey".

Iris Ducey  
Regional Coordinator