Checklist for Pyrotechnic Display Fireworks
Woodford County

☐ It shall be unlawful for any person to display or allow to be displayed Pyrotechnic Display Fireworks in the unincorporated areas of Woodford County without a permit.

☐ An application for a Pyrotechnic Display Fireworks permit shall be filed at least 15 days in advance of the date of the display.

☐ The application for the permit shall contain identifying information for the person sponsoring the display, the exact location of the display, the exact date and time of the display and identifying information for the individual who is the licensed lead pyrotechnic operator supervising the display.

☐ A Certificate of Insurance from an insurance company licensed to do business in the State of Illinois evidencing a minimum of $1,000,000 in liability coverage shall accompany this application.

☐ This application shall also be accompanied by a current and valid copy of the lead pyrotechnic operator's license.

☐ In accordance with State law a written approval letter or permit from the Chief of the Fire Department (or his/her designee) providing fire protection coverage to the area of the display shall accompany this application.

☐ After the permit has been granted, the possession, use and display of display fireworks shall be lawful for that purpose only. No permit granted shall be transferable.

☐ No permit shall be required for supervised displays of State or County Fair Associations.

☐ The applicant shall pay a permit fee in the amount of $25.00 plus a Clerk's fee in the amount of $20.00 to the Woodford County Clerk.

☐ Provided that the application requirements have been met by the applicant, a Pyrotechnic Display Fireworks Permit shall be issued by the Woodford County Clerk.

☐ Reschedule Clause-Notification of changed date of the event must be given to the County Clerk.

☐ Any person violating any provision of this Ordinance shall be guilty of a petty offense punishable by a fine not to exceed $500.00.

☐ A copy of all documentation pertaining to the permit will be delivered to the Woodford County Sheriff's Department upon issuance of permit.

Woodford County Clerk
Debbie Harms
115 North Main, Room 202
Eureka IL 61530
e-mail: dharms@woodford-county.org
website: www.woodford-county.org

Application for Pyrotechnic Display Fireworks

Application must be filed 15 days in advance of the date of the display. This permit for Pyrotechnic Display Fireworks only applies to the unincorporated areas of the county.

(1) Name, address, phone number(s) of person or entity sponsoring display:

_____

_____

(2) Exact location of display: _____

_____

(3) Exact date and time of display and if applicable "rain date":_____

_____

(4) Name, address, phone number(s) for the LICENSED Lead Pyrotechnic Operator supervising the display: _____

_____

_____

Please attach the following REQUIRED documents:

- ☐ **A current and valid copy of the Lead Pyrotechnic Operator's License**
- ☐ **A Certificate of Insurance from an insurance company licensed to do business in Illinois evidencing a minimum of $1,000,000 in liability coverage**
- ☐ **A written approval letter or permit issued by the Chief of the Fire Department providing fire protection coverage to the area of the display**
- ☐ **Payment in the amount of $45.00 ($25.00 permit fee plus $20.00 County Clerk fee) payable to the Woodford County Clerk (Cash or Check only)**

Date:_____ **Applicant:**_____

Applicant Address and Phone Number:_____

_____

A copy of all documentation pertaining to the permit will be delivered to the Woodford County Sheriff's Department upon issuance of permit.

County of Woodford

APPLICATION FOR PERMIT FOR SUPERVISED DISPLAY OF FIREWORKS

We hereby make application for a permit to conduct a display of fireworks on the: _____ day of _____, 20_____.

Organization/Person Name & Address _____

Said Display To Be Held At:_____

Firm Providing Fireworks (Name & Address)

_____

IF THE DISPLAY IS A PYROTECHNIC DISPLAY:

Firm / Lead Pyrotechnic Operator (Name & Address)

_____

Lead Pyrotechnic Operator State License # (Attach copy of Illinois Pyrotechnic License)

_____

Attach a list of Fireworks to be discharged.

Where will Fireworks be stored prior to Display?_____

Has Liability Insurance been obtained for $1,000,000 or more? Yes _____ No _____ (copy must be provided)

IF THE DISPLAY IS A CONSUMER DISPLAY:

_____ has received training approved by the Office of the Illinois State Fire Marshall, to be a Consumer Operator.

Attach a list of Fireworks to be discharged.

Where will Fireworks be stored prior to display?_____

Has Insurance been obtained for bodily injury and property damage for $100,000 or more?

Yes _____ No _____ (Copy must be provided)

All Accidents Must Be Reported To The Office Of The State Fire Marshal Within Thirty-Six (36) Hours of Any Occurrence.

I UNDERSTAND AND AGREE THAT I MUST ALSO OBTAIN A FIREWORKS DISPLAY PERMIT FROM THE WOODFORD COUNTY CLERK IF THE DISPLAY IS LOCATED OUTSIDE OF A CITY, TOWN OR VILLAGE.

Applicants Signature Date of Birth Typed or Printed Names Phone

_____

Applications MUST be submitted at least 15 days prior to the date of occasion.

NOTE: Attach a diagram of display site, Copy of Insurance Papers, List of Fireworks to be ignited when application is submitted.

ALL applicants are subject to a criminal background check as a condition to the issuance of the permit.

This application will be approved only after all applicable forms are received and the proposed site has been inspected by the Chief (or their designee) of the Fire Department in which the display is to be held, and all are in compliance with the Fireworks Regulation Act (45 ICLS 35)

(For Fire Department use only)

_____(Name) Is Found To Be A Competent Individual

And Is Hereby Designated As The LEAD OPERATOR And Is Authorized To Handle And Supervise Said

Display Of Fireworks.

Approved When Signed And Dated By Authority Having Jurisdiction.

Date Issued _____ Fire Chief _____

FIREWORKS SITE INSPECTION REPORT

LOCATION _____

Date Of Inspection _____

Is Distance To Any Fire Hydrant Or Water Supply More Than 600 Feet?

Yes _____ No _____

Is Display Area Clear Of All Overhead Obstructions?

Yes _____ No _____

Have Provisions Been Made To Keep The Public Out Of The Display Area?

Yes _____ No _____

Is There A Hospital, Nursing Home Or Other Institution Within 600 Feet?

Yes _____ No _____

Have Provisions Been Made For On Site Fire Protection During Display?

Yes _____ No _____

This Display Site Has Been Determined Not To Be Hazardous To Property Or A Danger To Any Person Or Persons.

_____

Fire Chief (or their designee)

_____

Fire Department or Fire Protection District Where Display is to Occur