

MINUTES
CONSERVATION, PLANNING, AND ZONING COMMITTEE
WOODFORD COUNTY, ILLINOIS
Tuesday, October 13, 2021
5:30 P.M.

1. Call to Order:

Mr. Parsons called the meeting to order at 6:02 p.m.

2. Roll Call: Blake Parsons, Ansel Burditt, Don Tolan, and Dave Meinhold were present. Jason Spence was absent.

3. Approval of Monthly claims:

Mr. Tolan made the motion to approve the monthly claims, seconded by Burditt. *Motion Carried.*

4. Approval of September 21, 2021, minutes:

Mr. Burditt made the motion to approve the minutes, seconded by Meinhold. *Motion Carried.*

5. Public Input: None

6. Unfinished Business:

7. New Business:

a) Permit window extensions for Special Use Permits authority

The committee discussed that there is currently no avenue for Special Uses to be extended in the ordinance. Past practice has been for the ZBA to grant permit timeline extensions to granted special use permits if they had been unable to start in the designated timeline. It had been noted that this authority is not granted in the zoning ordinance and so the practice should be stopped, or the authority placed into the ordinance. The committee and Mr. Gibson discussed the ramifications of assigning that authority to either the County Board or the Zoning Board and the requirements that would be driven by adding this to the ordinance. Primarily the concern was that notice and due process would need to be maintained. The ordinance currently allows for an applicant to request additional time to pull permits during the Special Use petition presentation at the Zoning Board hearing. The committee concluded the best course of action would be to have petitioners request the necessary timeline during their application process and include it in the Special Use Ordinance as a condition.

b) SUP extension for 2018-22-S – No action needed; this petition will be allowed to finish out its current extension.

8. Planning and Zoning Issues:

The committee discussed that Road and Bridges committee requested they review the Omiotek lot issue. After brief discussion it was determined that the only remaining issue is the county determining if they wish to sell the right of way back to Mr. Omiotek, that is a road and bridge issue, and that committee would need to make that determination. The committee chairman had no desire to discuss reducing the minimum lot size in the agriculture district. Mr. Parson noted he will discuss this with Mr. Hill, Road and Bridges Chair.

Ms. Jording informed the committee she is working on reviewing the zoning ordinance to identify issues that need correcting, she will bring this to the committee in the future.

9. Executive session (if necessary) - None

10. Any action coming out of Executive Session:

11. Adjournment

Motion to adjourn made by Tolan at 6:44 pm, seconded by Burditt. *Motion Carried.*

Lisa Jording, Secretary

Blake Parsons, Chairman

Date