

**COUNTY OFFICES COMMITTEE
COUNTY BOARDROOM
TUESDAY, OCTOBER 9, 2018
MINUTES
4:00 P.M.**

1. Call to Order

2. Roll Call – Bryant Kempf (Ch.), Richard Hill, and Donald Tolan present. Pete Streid and Jason Jording excused.

3. Approval of Minutes

a. Approval of September 11, 2018 regular meeting minutes.

Motion to approve September 11, 2018 regular session minutes made by Tolan, seconded by Hill. *Motion passed.*

4. Public Input

5. Appointments

6. Approval of Claims

Motion to approve October claims made by Tolan, seconded by Hill. *Motion passed.*

a. County Board Per Diem – Roll Call Vote

Per Diem for Kempf, Parson, Huser, and Glaizer were presented. Motion to approve per diem claims made by Tolan, seconded by Hill. *Motion passed.*

7. Unfinished Business

a. Ethic Ordinance

Moved to next month

8. New Business

a. Veeam ware contract.

b. VMware Contract Renewal

c. IT License Contract renewals

A, B, and C were all addressed at once. The discussion to be had is for budgetary purposes. Discussion on the amount of saving that could be saved if multiple years were purchased. Mike Zimmerman stated that the prices that were presented do not include a discount. Most companies give a 15-20% discount for purchasing multiple year contracts. The more years purchased, the higher the discount. The life of the equipment is 5-7 years. Quotes that are given are good for 30 days. It was questioned if a multi-year contract would have a clause that allowed us to break it within a certain period of time. Mr. Zimmerman stated that they usually have some wording that would allow this. Motion to approve 5 year licenses contingent on at least a 15% discount made by Hill, seconded by Tolan. Sophos is only a three year contract, but Mr. Zimmerman suggest we not go higher than three years with it. *Motion passed.*

d. IT services.

Mr. Kempf met with Mr. Zimmerman two times, and Mr. Zimmerman is getting quotes from various companies. Mr. Kempf reported that Mr. Zimmerman is interested in having Mike Raney come in 4 to 5 days week in the morning to address daily problems. This would be provided at a cost of \$66,000. It was stated that we are paying more money for basically the same thing we have now. Mr. Kempf feels that it would be beneficial to keep what we have as Mr. Zimmerman knows the system. It was discussed that we need to have a scope of our needs. Whoever we hire needs to have a plan, see what our future needs are, make sure to inform the Board, and then make sure it is budgeted for. Sheriff Smith stated that the person has to be

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willing to show up when there is an emergency, even if it is on a holiday, to fix a problem. Discussion that some IT companies have blocked period of times that have to be purchased. It was brought up that the IT person would have to take the LEADS and HIPPA training in order to work on the system. It was questioned as to what the intent is? The consensus is that the intent right now is to budget for IT, and take time to review vendors and choose where we are going.

e. Approval of Ordinance 2017-18 #031 To Amend County Clerk Fees

This was discussed last month after the cost study was completed. Ms. Harms was directed to raise fees to that which was suggest in the cost study to cover the cost of reproducing documents. Motion to approve Ordinance 2017-18 #031 made by Hill, seconded by Tolan. *Motion passed.*

f. Approval for Agreement for professional service with Tri –County

This agreement is for services that Tri-County gives to the Assessor’s Office for GIS and mapping support and is the same agreement as last year with just a slight change in fees. This has been reviewed by the State’s Attorney. Motion to approve agreement for professional services with Tri-County made by Hill, seconded by Tolan. *Motion passed.*

g. Approval of Resolution 2017-18 #89 Increasing the Salary of the Woodford County Public Defender

The state raised the State’s Attorney salary and by statute the Public Defender’s salary needs to be within 90% of the State’s Attorney salary. It will be retroactive from July 1, 2018. Motion to approve resolution 2017-18 #89 to increase the Public Defender salary made by Tolan, seconded by Hill. *Motion passed.*

h. Approval of Resolution 2017-18 #90 Authorizing Execution of Amendment of Downstate Operating Assistance Grant Agreement

This is the same agreement we sign every year for We Care. Motion to approve resolution 2017-18 #90 made by Hill, seconded by Tolan. *Motion passed.*

i. Resolution 10-18-001 Authorization for the County Board Chairman to Execute a Deed of Conveyance on parcel #06-07-307-022.

Motion to approve resolution 10-18-001 authorizing the County Board Chairman to execute a deed of conveyance made by Tolan, seconded by Hill. *Motion passed.*

j. Fraud, Waste and Abuse policy

This is a policy that GATA requires the Public Health Department to have. Motion to approve Fraud, Waste and Abuse policy made by Hill, seconded by Tolan. *Motion passed.*

k. GATA updates

GATA – Government Accountability and Transparency Act. There are a lot of units within the system with different functions. In the past each unit operated separately. GATA is changing and every unit will not be pulled into one system to act as a whole instead of individually. So if one part in not in compliance, then the whole system is not in compliance. This is another layer of bureaucracy that is a night mare.

l. Discussion and action on Health Care Building Purchase Agreement.

This is discussed in executive session.

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m. Discussion and action on E-mail

This will be discussed next month

n. Upgrade router for 911 (Roanoke locations)

Mr. Zimmerman has not received the quote yet. This will be discussed in the Finance Committee tomorrow night.

9. Budget

10. Other

11. Executive Session (if necessary)

a. 5 ILCS 120/2(c)(5) Purchase or lease of real property – discussion and action Health Care Building Purchase Agreement.

Motion to go into executive session under 5 ILCS 120/2(c)(5) made by Hill, seconded by Tolan.

Mr. Logan and Ms. Aggertt will remain in executive session. *Motion passed.*

12. Any action coming out of Executive Session

Motion to come out of Executive Session made by Tolan, seconded by Hill. *Motion passed.*

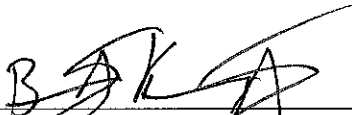
Motion to send Purchase Agreement to County Board for approval made by Hill, seconded by Tolan. *Motion passed.*

13. Adjournment

Motion to adjourn made by Tolan, seconded by Hill. *Motion passed.*

Meeting adjourned at 5:46 PM.

Submitted by: Deb Breyman



Bryant Kempf, Chairman
County Offices,