

ROAD AND BRIDGE COMMITTEE
WOODFORD COUNTY HIGHWAY DEPARTMENT – ROANOKE, ILLINOIS
THURSDAY, OCTOBER 4, 2018
MINUTES
4:30 P.M.

1. Roll Call –

Doug Huser, Duane Kingdon, John Krug present. Randy Roethler and Andy Rokey are excused. Also present are Conrad Moore, County Engineer and Cheryl Wolfe.

2. Approval of September 6, 2018 regular meeting minutes.

Motion to approve September 6, 2018 minutes made by Kingdon, seconded by Krug. *Motion passed.*

3. Review and Consider minutes of past Executive Sessions

4. Public comment.

None

5. Approval of September claims

Motion to approve September claims made by Kingdon, seconded by Krug. Questions whether townships used and paid for their use of the boom mower, which Mr. Moore reported that they did. Questions about payment to Martin Equipment. It was for the front end loader. The brake pedal was going bad and had to be replaced. It was also asked about truck 200 repairs. It was having power issues. It was taken in to have checked. They adjusted some wiring and now it is working fine. *Motion passed.*

6. Old Business:

(a) Consider Road Use Agreement.

Still on hold. Waiting to hear back from State's Attorney Minger.

(b) Consider FY 2018/19 Budgets.

Mr. Moore changed a few things. He was hoping to pay for the new snow plow trucks this fiscal year. However, he was advised by the County Treasurer to not pay for the trucks till they were delivered. So he moved the money back into the reserve fund. Discussion on how to appropriate it on the budget – does it have to be moved out of reserve in order to spend it. Make sure that we show it in the budget appropriately. Motion to send the revised budget to Finance made by Kingdon, seconded by Krug. *Motion passed.*

(c) Consider Intergovernmental Agreement between County and Townships

It was recommended by the insurance company and TOIRMA that we delete paragraph 3. Mr. Moore took paragraph three out and sent the agreement to the State's Attorney for approval. He is still waiting to hear from him.

(d) Consider Intergovernmental Agreement with Village of Roanoke for Jurisdictional Transfer of North Main Street from Front Street to IL 116.

IDOT is still reviewing the agreement. At this time we cannot take any action till IDOT approves.

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7. New Business:

(a) Consider variance for Doty access spacing on CH 19.

The Doty's temporary access will soon expire. The Doty's wish to appeal the decision of the committee. It was questioned if a process for variance was put into the policy. It was affirmed that it was. The Doty's will be here next month to appeal. It was suggested that a map be provided to the committee has a visual of where things are.

(b) Consider FY2018/19 roadway paint and glass bead purchase; yellow paint: 4,235 gallons; white paint: 3,575 gallons, glass beads: 62,000 pounds.

Mr. Moore is requesting a resolution for yellow and white paint along with glass beads to be purchased at the state bid price. He wants to increase the glass beads to 70,000. Motion to accept 4,235 gallons of yellow paint, 3,575 gallons of white paint, and 70,000 pounds of glass beads to be purchased at the state price made by Kingdon, seconded by Krug. *Motion passed.*

(c) Consider appropriating Motor Fuel Tax funds for FY2018/19 Estimate of Maintenance.

A resolution is being requested for \$800,000 of MFT funds for FY 18/19 for county highway projects. Motion to appropriate \$800,000 of the Motor Fuel Tax for county highway projects made by Krug, seconded by Kingdon. *Motion passed.*

(d) Discuss/select consultant for CH 7 Structure replacement/rehabilitation, SN 102-3130, SN 1023131.

An RFP was sent to 5 engineering firms for repairs on CH 7. A quality based selection was done and Hansen Professional Services was chosen. They will start negotiations with Hansen Professional Services soon. Motion to move forward with the negotiation with Hansen Professional Services made by Kingdon, seconded by Krug. Discussion on how this process works. Since there may be federal dollars spent on the project, the state requires a quality based selection then negotiation on price will come after the selection. *Motion passed.*

(e) Consider Assistant County Engineer position. Discuss and act on County Highway 5 Bridge Deck Overlay bids, Section 15-00160-01-BR.

They had an interview last week with a candidate. After the interview Mr. Moore does not feel comfortable moving forward with this candidate. While there were good qualities, the candidate stated that if something better came along he would leave. Discussion on lowering the years of experience required. It was suggested that we post on *Indeed*. Other departments are posting on *Indeed* when they have an opening, and they are receiving a lot more qualified applications. The committee is comfortable with letting Conrad take control of this. We currently have 4 to 5 project in design with consultants.

8. Other:

County Highway 5

This project will be starting next week. It will be closed for one month while the bridge deck is being replaced.

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County Highway 20

This was discussed last month, where the crane did damage. We have it in writing that the company will pay. The amount they have agreed to pay will cover the damage. It was requested that this be placed on the agenda until it is paid.

Hagey Building

Roanoke Township is no longer interested in the building. The Hagey Building has a lot of space, it is a beautiful building and it is felt that the building is worth more than the asking price. The downfall is that it is not close to the department and personnel would have to travel between the two buildings. The committee was asked their opinion – some members were not familiar with the building enough to make a recommendation, others felt it was up to the Highway Dept. to make a decision. At this point in time, the Hagey Building will not be considered.

Mr. Moore got information regarding Executive Leadership Training. IDOT holds these classes over a 2 year period. The cost is approximately \$2,500. The committee is ok with Mr. Moore taking these classes.

Miss Breyman provided the committee with copies of the Noxious Weed Report that is due November 1. She also asked for direction on how to address the Noxious Weed Plan that is due December 1st with regard to the budget for eradicating noxious weeds. It was suggested that we address this by stating any weeds found on public right-of-way will be paid by proper authority and any weeds found on private property will be paid out of contingency and reimbursed by the land owner.

It was suggested that they spend \$100 on a cabinet to put all the paper products that are sitting out in. This would help clean up the area.

9. Executive Session.

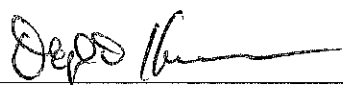
10. Action coming out of Executive Session.

11. Motion to Adjourn.

Motion to adjourn made by Kingdon, seconded by Krug. *Motion passed.*

Meeting adjourned at 5:10

Submitted by: Deb Breyman



Doug Huser, Chairman
Road and Bridge Committee