

**WOODFORD COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MEETING**

DATE: September 28, 2020 START TIME: 7:03 p.m. END TIME: 8:22 p.m. LOCATION: Woodford County Health Department

Present: Board Members: Gary Schaer, Bonnie Allen, Lisa Maynard, Dr. Susan Cole in person. Emily Barker, virtually.

Absent:

Staff: Hillary Aggertt, Administrator

TOPIC	DISCUSSION	ACTION / RESPONSIBLE PERSON / DATE
	The meeting was called to order by Bonnie Allen, President of the Board of Health.	
<u>ROLL CALL</u>	Gary Schaer, Bonnie Allen, Lisa Maynard, Dr. Susan Cole present in person and Emily Barker, virtual.	
<u>REVIEW OF MINUTES</u>	Approval of minutes from May 18, 2020. Approval of minutes from July 27, 2020 Approval of July 27, 2020 executive session minutes 1-5	Gary Schaer moved to approve May 18 minutes, Lisa Maynard seconded. All voted in favor, motion carries. Lisa Maynard moved to approved July 27, 2020 minutes, Susan Cole seconded. All voted in favor, motion carries. Susan Cole moved to accept all five executive session minutes from July 27, 2020. Gary Schaer seconded. All voted in favor, motion carries.
<u>FINANCIAL REPORT</u>	\$493,493.56 expended as of August 1 st . 60% of overall budget. New hires being trained for contact tracing, so expenses will be going up. \$200,000 received for contact tracing so far. Waiting for executed contract for emergency planning.	Lisa moves to approve financials. Gary Schaer seconded. All voted in favor. Motion carries.
<u>ADMINISTRATIVE UPDATES</u>	Environmental Health reports: Paul is doing food inspections, septic and water programs are staying consistent. MCH reports: WIC case numbers provided through July. New IWIC system	

in August, still working on how to obtain those numbers. WIC audit conducted: Nutrition plan will be completed by end of August.

87 VFC immunizations provided in July through Leslie Hodgen, RN in a PRN position. Working to provide vaccinations as time allows and to make sure vaccines don't expire. Flu vaccines have been received, working to find times for clinics. MTHs on October 1st, County employees and dependents will be held October 6th. Setting aside 4 hours per week to do flu. Alissa will be doing regular vaccines.

COVID numbers provided for the month.

Third party billing: Able to begin billing again due to services that were offered in July.

Discussed new IWIC system and trying to find time for staff to learn the new system. Will be working with Tazewell or Peoria to assist with training, as training offered by the state was not useful.

Units of Government tire collection gathered 16.8 tons, or 822 tires this year.

Health Education: signed MOU with Peoria for TFC grant.

PFS has been continuing virtually, but some things on hold due to other duties needed elsewhere. Hillary still maintains website.

Hillary's IAPHA term is up in December. Advocate for increase in LHP dollars - \$3,000 increase for WCHD. Meetings held by Zoom. Hillary is contributing to COVID guidance put out by the state, ie. Halloween safety, Holiday safety, etc.

Hillary nominated for State Health Improvement Planning committee. She will participate as time allows.

Hillary gave update on new hires for Contract Tracing. All new positions are remote. She will try to have at least 3 people scheduled to be working at a time.

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	<p>Hillary discussed processes in place to allow traditional employees to work from home if situations should arise in their personal lives that would prevent them from being at work (ie being in quarantine, remote learning) and still monitor that work is being completed.</p>	<p>Motion to approve Administrator’s report made by Gary Schaer. Seconded by Susan Cole. All voted in favor, motion carries.</p>
<p><u>OLD BUSINESS</u></p>		
	<p>Hazard pay for employees having direct patient contact was discussed. Hillary discussed process for attempting to contact positive covid patients that don’t respond to our repeated calls. Hillary will continue to work with States Attorney’s office to reach those who don’t respond to phone calls.</p> <p>Pay for hours worked over 38 hours for exempt employees discussed. Hillary will review overtime/comp time data and present at next BOH meeting to drive decision going forward.</p> <p>Discussion held on opening building to the public. All services are offered by appointment currently. We are answering door if people knock and assisting them as we can.</p>	
<p><u>NEW BUSINESS</u></p>		
	<p>BOH members voted virtually to price flu shots for county employees, dependents, and MRC members at \$21 regular, \$58 for high dose flu. Vote was done virtually (and was unanimous for those who voted) due to time constraints to have item put in County Board agenda.</p> <p>General flu pricing can be set at \$22 and \$64 based on formulations of 125%.</p>	<p>Formal motion to approve flu pricing made by Lisa Maynard. Seconded by Susan Cole. All voted in favor, motion carries.</p> <p>Motion to approve flu pricing made by Gary Schaer. Seconded by Emily Barker. All voted in favor, motion carries.</p>

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	<p>Mass vaccination update given by Hillary. Four different types of vaccines are projected. We sign up through ICARE to request the COVID vaccine. Hillary trying to find out why state is not planning to use SNS model to distribute vaccine. As vaccine will likely come during winter months, she would like to purchase tent for drive-up clinic. Extra nurses will also need to be hired on top of utilizing MRC nurses. Hillary projects that 50% of population will want to get vaccine. Elderly and first responders will be first to receive vaccination. Hillary discussed special refrigeration unit needed for storage of the vaccine.</p> <p>Alternative housing options discussed. Hillary hopes to work with Peoria to take advantage of their housing options and pay for room as it is needed. Tazewell County has taken out a lease on 2 efficiency apartments. Housing would be for individuals in quarantine situations.</p> <p>COVID resources discussed. We have worked with Tazwood Community Services to help with resources. They will do the application process and will help if they can. Otherwise, they will refer back to us. We have account at Eureka IGA that we could purchase groceries if needed. CARES funding would pay for this. Child care and elderly care is also an issue that could potentially need to be addressed.</p> <p>Hillary discussed different types of testing: PCR testing (community sites), Saliva testing (Shield program – used at Champaign/Urbana), LTC using rapid testing. Schools are wanting antigen testing. Discussion held on providing test kits (saliva) for congregate settings, paid for with CARES funding.</p> <p>Contact tracing response efforts discussed. Thanks to Dr. Cole for her help with contact tracing.</p> <p>WIC Policies: Outreach Policy updates reviewed.</p> <p>WIC Breast Pump Policy updates reviewed.</p>	<p>Motion made to hire nursing staff and order supplies/equipment as soon as they are needed for mass vaccination purposes made by Lisa Maynard. Seconded by Susan Cole. All vote in favor, motion carried.</p> <p>Lisa Maynard moved to use Tazwood Community Care formulations for income levels to assist residents. Seconded by Gary Schaer. All voted in favor, motion carries.</p> <p>Moved to approve WIC Outreach policy made by Gary Schaer. Seconded by Lisa Maynard. All voted in favor, motion carries.</p> <p>Moved to approve WIC Breast Pump</p>
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	<p>Holiday closures discussed.</p> <p>Hillary would like to propose a resolution from the County Board honoring outgoing BOH members. Gary Schaer and Jim Johnson will be leaving at end of their terms.</p> <p>Emily Barker and Anna Laible (Admin at Eureka Hospital) have been nominated to fill vacant BOH seats. Both accept nomination.</p> <p>Proposing that Dr. Cole continues to be BOH member for 3 more years.</p>	<p>policy made by Lisa Maynard. Seconded by Susan Cole. All voted in favor, motion carries.</p> <p>Emily Barker moves that WCHD is closed on Thanksgiving Day and Christmas Day. Lisa Maynard seconded. All voted in favor, motion carries.</p> <p>Lisa Maynard moves that resolution is proposed. Emily Barker seconded. All voted in favor, motion carries.</p> <p>Lisa Maynard moved that Emily and Anna be approved as BOH members. Susan Cole seconded. All voted in favor, motion carries.</p> <p>Gary Schaer moved that Dr. Cole be approved for another 3 year term on the BOH. Emily Kelly seconded. All voted in favor, motion carries.</p>
<p><u>MISC:</u></p>	<p>Bonnie Allen shared that an electronics recycling event will be coming up on Saturday, October 10 from 8-12 PM at 2200 E Washington St in East Peoria.</p>	
<p><u>Next Meeting</u></p>		
<p><u>Adjournment</u></p>	<p>Meeting adjourned at 8:22 PM.</p>	<p>Lisa Maynard moved to adjourn meeting. Susan Cole seconded. All voted in favor, motion carries.</p>

Respectfully submitted by: _____

Secretary