

ROAD AND BRIDGE COMMITTEE
WOODFORD COUNTY HIGHWAY DEPARTMENT – ROANOKE, ILLINOIS
THURSDAY, SEPTEMBER 6, 2018
MINUTES
4:30 P.M.

1. Roll Call –

Doug Huser, Duane Kingdon, John Krug present. Randy Roethler arrived at 4:33. Andy Rokey is excused. Also present are Conrad Moore, County Engineer and Cheryl Wolfe.

2. Approval of August 9, 2018 regular meeting minutes.

Motion to approve August 9, 2018 minutes made by Kingdon, seconded by Krug.
Motion passed.

3. Review and Consider minutes of past Executive Sessions

4. Public comment.

None

5. Approval of September claims

Motion to approve September claims made by Kingdon, seconded by Krug. Questions regarding the removal of bats. There were bats in the sign shop. Mr. Moore took quotes on removing them. Wettstein's was the low bid, they came and sealed up the place there were coming in. The bats are now gone. Questioned if the paint was bid out, and it was reported that it is state bid. *Motion passed.*

6. Old Business:

(a) Consider Road Use Agreement.

Mr. Moore made a few changes based on the discussion last month. This is still in draft form. State's Attorney Minger is reviewing it. This will be discussed next month after committee has a change to review the changes.

(b) Discuss and act on Agreement with City of Minonk

This was approved by committee last month, but there were questions at the Board meeting regarding the crossing. The pedestrian crossing signs will be placed on the side of the road, and Minonk will paint on the road the crossing. There is no cost to the County. Motion to resubmit agreement to the Board made by Kingdon, seconded by Roethler. *Motion passed.*

(c) Consider FY 2018/19 Budgets.

The finance committee asked Mr. Moore to hold the levy flat except for the 2% salary increases. Mr. Moore reworked the budget to keep the levy flat. The Highway Department has received a grant for guard rail replacement. We pay 10% of the cost and the grant covers the rest. This cost has been worked into the budget. Discussion on how this grant will be received – if it is a pass through account or do we have to appropriate for amount. It was asked if this new budget was workable for the Highway Department, and Mr. Moore reported that it was. Discussion on line item 001-620-6148-002 of the County Highway Fund if it was still necessary. Mr. Moore reported that he would like to keep money in that fund in case any issues arose. Motion to resend the budget to Finance made by Kingdon, seconded by Krug. *Motion passed.*

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(d) Consider Intergovernmental Agreement between County and Townships

This agreement is between the County and Townships for shared services. The County's insurance provider has looked it over and made some comments. This is still in draft form, so no action needs to be taken at this time. Discussion on item number 1 of the agreement and using the alternate verbiage. TOIRMA is still looking over the agreement. Consensus of the committee is to use the alternate verbiage under item 1 on the agreement.

7. New Business:

(a) Discuss and act on County Highway 5 Bridge Deck Overlay bids, Section 15-00160-01-BR.

Mr. Moore is requesting a resolution to award work on CH 5 Bridge north of Secor to low bidder. Motion to approve bid by Illinois Civil Contractors for \$90,841.80 made by Roethler, seconded by Kingdon. Discussion on why there is such a big discrepancy between the high and low bid. Mr. Moore called Illinois Civil Contractors, and they stated that they misinterpreted something, but wanted to honor their bid. *Motion passed*

(b) Discuss and act on quotes for Excavator and Operator.

Earlier this summer the Highway Department cleaned out ditches on Banta Road, and Amigoni was the lowest quote. Now there is a ditch that needs cleaned on Highway 8. Amigoni is again the low quote at \$2,250.00. Motion to accept Amigoni quote, not to exceed \$2,250.00 made by Roethler, seconded by Kingdon. Discussion on looking into ways to plug up gullies, and where material that is clean out goes. *Motion passed.*

(c) Consider Intergovernmental Agreement with Village of Roanoke for Jurisdictional Transfer of North Main Street from Front Street to IL 116.

IDOT is currently reviewing the jurisdictional transfer agreement. The agreement spells out all maintenance responsibilities. County will have maintenance of roadway from curb to curb, Village will maintain sidewalks, Village utilities, mowing. This maintenance will not take effect until the construction contract is awarded. Resolution from 2017 has stipulations that have to be met before jurisdictional transfer can take place. One stipulation is the Front Street intersection design study is reviewed and approved by IDOT, second is the structural hydraulics for bridge has to be reviewed and approved by IDOT, and the third is the intersection of 116 and County Highway 13 intersection design study has to be reviewed and approved by IDOT. The only thing pending submittal is the structural hydraulics of the bridge, the other two are pending approval. Discussion on which street will be blocked off. Discussion on which streets will have stop signs posted. No action needs to be taken at this time.

8. Other:

County Reseal Costs

-This year's reseal costs are a little over \$311,000. They did 15 miles, a little over half of the 15 miles was the whole width of road. Last year over \$400,000 was spent.

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- Mr. Moore put together a colored coded map of the condition of bridges in the County and provided a copy to each committee member.

-Mr. Moore and Mr. Huser looked at the Hagey building. This is a very nice building. There are a couple other options that have just become available, so this will be discussed next month.

-Since we have the grant, IDOT doesn't want us to hold off on replacing the guard rails. Plan is to have an engineering firm do the design work. Once that firm is chosen, Mr. Moore will bring this back before the committee. There will be 8,000 feet of guardrails replaced. Most of the replacement will be north of Congerville and south of Secor. Discussion as to what happens to guard rails that are being taken down – this will be spelled out in the specs. Discussion as to why they are being replaced – some are height issues, and some are dilapidated. Post and rails will be replaced.

-Next month they will be looking into hiring an engineering company for County Highway 7. Goal is to enter into agreement by November.

-Paint quantities have to be decided by next month in order to make the State bid deadline.

-Mr. Moore has received two applications for the new engineer. Neither of them are Structural Engineers. He has spoken to one applicant by phone and hopefully one more shortly. The next process will be face to face interviews. Mr. Huser stated that he would like to sit in on the interviews and asked if anyone else on the committee would like to be present. No one replied.

- We need to stay on top of the reimbursement from the Wind Farm. This will be placed on next month's agenda.

-Mr. Huser provided copies of PPUATS projects.

-Mr. Roethler reported that he watches govdeals.com. He found a 3,000 gallon hot oil reservoir that sold for \$6,000. He wants to pursue purchasing either a transportable wagon or on site storage.

-It was stated that Mr. Loy had approval from the Board to purchase surplus equipment, and we need to get approval from the Board for Mr. Moore also.

9. Executive Session.

10. Action coming out of Executive Session.

11. Motion to Adjourn.

Motion to adjourn made by Kingdon, seconded by Roethler. *Motion passed.*

Meeting adjourned at 5:24

Submitted by: Deb Breyman



Doug Huser, Chairman
Road and Bridge Committee