

**COUNTY OFFICES COMMITTEE  
COUNTY BOARDROOM  
TUESDAY, AUGUST 18, 2020  
MINUTES  
5:45 P.M.**

**1. Call to Order**

**2. Roll Call** – Jason Spence (ch.), Emily Barker, Dan Steffen present. Russ Cotton and Chuck Nagel are excused.

**3. Approval of Minutes**

- a. Approval of July 14, 2020 minutes

Motion to approve July 14, 2020 minutes made by Barker, seconded by Steffen. *Motion passed.*

**4. Public Input**

**5. Claims**

- a. County Board Per Diem Claims

There is one per diem claim for Chuck Nagel. Motion to approve Chuck Nagel per diem claim made by Barker, seconded by Steffen. *Motion passed.*

**6. Unfinished Business**

**7. New Business**

- a) Resolution 08-20-001 To accept full payment of delinquent taxes, penalties, interest, and costs from Mark Pinkham for parcel #06-07-209-009 and authorize the cancellation of the Certificate of Purchase on said parcel.
- b) Resolution 08-20-002 To accept full payment of delinquent taxes, penalties, interest, and costs from Mark Pinkham for parcel #06-07-209-035 and authorize the cancellation of the Certificate of Purchase on said parcel.

Every year the Treasurer holds a sale of parcels whose taxes have not been paid. Those parcels that are not bought by tax buyers go to the County as trustee and goes through a process to acquire the tax deed. Mr. Pinkham came in to pay the taxes on his property but the redemption period had expired, therefore he had to redeem the taxes through the county trustee. These parcels were almost on the sealed bid sale. There are penalties that apply. Motion to approve Resolution 08-20-001 and 08-20-002 made by Steffen, seconded by Barker. *Motion passed.*

- c) Motion to approve moving the polling place in Metamora 4 and Metamora 5 from Snyder Village at 1200 E Partridge, Metamora, IL, to the Christian Union Church (East doors) located at 925 W. Walnut Street, Metamora, IL.
- d) Motion to approve moving the polling place in Worth 9 and Worth 10 from The Parish Center at Lourdes Church at 424 Lourdes Church Road, Metamora, IL, to Marlene's Event Barn located at 1380 Hickory Point Road, Metamora, IL.

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- e) Motion to approve moving the polling place in Worth 7 and Worth 8 from Mt. Alverno Novitiate (Motherhouse) at 1175 St. Francis Lane, East Peoria, IL, to Kouri's located at 105 Elizabeth Point Dr., Metamora, IL.
- f) Motion to approve moving the polling place in Olio 3 from The Apostolic Christian Home, at 610 W. Cruger, Eureka, IL, to the Church of the Nazarene located at 1601 S. Main Street, Eureka, IL.
- g) Motion to approve moving the polling in Roanoke 3 from the Village Hall at 101 N. Main Street to the Roanoke Park Building on Victory Avenue (next to Roanoke Pool), Roanoke, IL.

Due to Covid, several of the polling places have to be moved. Snyder Village, The Apostolic Christian Home and Mt. Alverno Novitiate are nursing homes. The Parish Center is being renovated and the Roanoke Village Hall was damaged in the flood. Motion to approve moving the polling places in c, d, e, f and g made by Barker, seconded by Steffen. *Motion passed.*

- h) Resolution 2109-20 #076 to pay Microsoft Office 365 in vacation

The Microsoft Office 365 billing date falls after our monthly cutoff date. The invoice we receive then has to wait till the next month to be approved, making us late in payment. Because of this extra month, we get notices that our email service will be shut off, and the County Coordinator has to get approval to pay in vacation so the shut off doesn't happen. If we pay it always in vacation, we avoid this late process. Motion to approve paying the Microsoft bill in vacation made by Steffen, seconded by Barker. *Motion passed.*

### **8. Other**

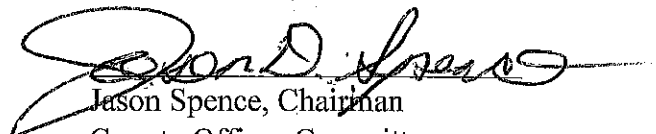
It was asked about the mask requirements at our meetings. There is a mask requirement, and we should be wearing masks at meetings. There is really no way to enforce the mask mandate. The County Coordinator is participating in webinars about the masks, and trying to stay on top of all the changes.

### **9. Adjournment**

Motion to adjourn made by Barker, seconded by Steffen. *Motion passed.*

Meeting adjourned at 6:56 PM.

Submitted by: Deb Breyman

  
Jason Spence, Chairman  
County Offices Committee