

**FINANCE & ECONOMIC DEVELOPMENT COMMITTEE
COUNTY BOARD ROOM
MONDAY, AUGUST 13, 2018
MINUTES
6:00 PM**

1. Call to Order

2. Roll Call – Richard Hill (Chairman), Jason Jording (Vice-Chairman), Pete Streid, Bryant Kempf, Randy Roethler present

3. Approval of Minutes

a. Approval of July 9, 2018 regular meeting minutes

Motion to approve July 9, 2018 minutes made by Streid, seconded by Kempf. Jording and Roethler abstained. *Motion passed.*

4. Public Input

None

5. Approval of Claims

a. Approval of August 2018 claims

Motion to approve August claims made by Roethler, seconded by Streid. Discussion on deductibles. One was for an employee who ran into a stationary object, and the other was for hitting a deer. *Motion passed.*

6. Treasurers Report

The Treasurer reported that all funds are positive. There are 6 revolving loans that are currently being paid. She received an email from the state and they are starting the process to prepare for the transfer of loans. Ms. Andrews will prepare the documents the state has requested and respond to them by September 15. We have one loan that is bankrupt, and we will not be receiving any more money on that loan. We were in the number 2 position to receive money from the estate should there be any. The County was offered the opportunity to buy out the number one spot. There was discussion on who has authority to make a determination if we buy out a loan in a loan bankrupt situation. Who has the authority to forfeit the counties \$9,000? There was no meeting held or any discussion on this matter prior to a decision being made by an individual. While the committee does not disagree with that decision, there needs to be someone in county to look at property, what is owed to us, and see if the value of property benefits county in buying. It was brought up that with the program going away, we may never have to address this situation again.

7. Budget

a. Highway Budget - #610, #620, #630, #605, #650, #670, #680, #605, #640,

To calculate the levy, Mr. Moore used an EVA of 3% and a maximum of 10 cents. All budget items remained the same with the exception of new equipment. Discussion on the levy. It was stated that the appropriations were to be at zero discretionary, but was never discussed that the levies also be at zero percent. It was suggest the committee and Board look at the County Clerk computation report to see how things work. Budget will be sent back to Highway Department to redo.

b. Assessor budget - #110, #080, #120

Moved to next month.

c. County Clerk budget - #010, #160, #065, #071,

Moved to next month.

d. Zoning - #80, #60, #85, #210,

Budget #80 - Mr. Jording refrained from participating in zoning budget discussion. Some of the amounts have been moved around, but the budget is at zero discretionary except for salaries. Ms. Jording is requesting a salary closer to what the other department heads in the County are being paid. The amount put in her budget was suggest by CP&Z, and is a 24% increase. The committee felt that the salary needed to be adjusted, but the

increase was too high. Discussion on what her salary should be. This salary would be for one year, and can be increased each year, while the other department heads are locked in for four years. It is a two person office, and she has been the only person in that office for almost 11 months. Discussion on what to appropriate for salary. Motion to approve budgets with the salary for department head set at \$54,000 for one year, and a bottom line of \$122,299 made by Kempf, seconded by Roethler. Mr. Jording abstained. *Motion passed.*
NOTE – it was decided that the committee did not need to vote on each budget. They would review the whole budget when it was all put together and vote at that time.

Budget #60 – has not changed

Budget #85 - Ms. Jording requested that a line item be added to her budget for a court reporter for permits for solar and wind farms. A petitioner will pay actual cost – we will pay bill then bill the petitioner. It is estimated a couple meeting per permit will be needed. Motion for \$12,835 as bottom line with \$6,000 pass through fund for court reporter added made by Roethler, seconded by Kempf. *Motion passed.*

Budget #210 – Tri-County is for special projects, if they need assistance on plat review.

e. Regional Office of Education - #070

This budget is the same as last year.

f. State's Attorney - #130, #081, #093, #097

Budget #130 – it has been a rough year for the State's Attorney office. Mr. Minger hired Erik Gibson. Mr. Gibson was a prosecutor for 5 years, and has both criminal and civil experience. He has hit the ground running and doing a fine job. Mr. Minger at this time, is not going to hire another assistant state's attorney. In order to entice Mr. Gibson, he had to raise the salary. But he is only having one assistant. He gave the office staff 1.5% increase. A few line items have been increase because of high profile cases. He will go over budget this year because of some high profile cases, and knows of more of those cases that will be tried in the next year. Therefore he increased those line items to cover the costs. He also increased office supplies. His salary will be going up as legislation has approved a raise, but at this time he does not know of the amount or when it will go into effect. Discussion if Mr. Gibson or Mr. Minger will be at all committee and Board meetings. Mr. Minger responded that they would unless they were in trail. R&B is a hard one to get to, but if they let him know of an issue before, he can provide an answers. It was stated that part of Mr. Minger's State's Attorney job is to be at the meetings. The county should take the same precedence as a jury trial. It was stated that Mr. Gibson is worth the money and has already proved himself. Mr. Minger should budget for a 2% raise in salary, but if he wants to only give 1.5% that is up to him. However, he will have the money in his budget to work with. All other items need to be at zero percent discretionary. Ms. Andrews will reach out to the Department of Revenue to see if she can find when the State's Attorney salary will go up and at what increase.

Budget #97 – currently get \$2 per court case but this will change in the middle of the year as legislation has changed to a flat rate now.

Budget #93 – This is out of Tazewell County, but they rent a building her in Eureka. In a criminal case, \$15.00 of the fines is applied to this fund.

Budget #81 – the law has changed and now you can't forfeit certain things. The balance in this fund has been consistent. He is considering using funds to purchase an iPad which would help in speeding up search warrants.

g. Public Defender - #140

Moved to next month.

h. Probation - #230, #073

Budget #230 - Salaries have increased by 2%. The contract for Probation is being negotiated, so that number may change. Mr. Noir has moved some money around, but bottom line is flat. He moved money into travel and training as the new Veteran's court has mandated training.

Budget #073 – This is flat except the new vehicle line. Up until this year the Board has wanted to go with leasing cars, now they prefer to purchase. The two cars Probation has have a little less than 100,000 miles, but have extended engine run time. He has budgeted for 1 vehicle, but with the new radio system needing to be installed in the cars, would prefer buying two and not having to pay to move the radio system from an old car to a new car down the road. Discussion on why a 4-wheel drive vehicle is needed and how transporting works.

i. ADDWC - #058, #080
Budget is the same as last year.

8. New Business

9. Unfinished Business

10. Other

11. Executive Session


12. Any Action Coming Out of Executive Session

13. Adjournment

Motion to adjourn made by Kempf, seconded by Roethler. *Motion passed.*

Meeting adjourned at 8:28 PM.

Submitted by: Deb Breyman


Richard Hill, Chairman
Finance Committee