

**PUBLIC SAFETY COMMITTEE
COUNTY BOARDROOM
MONDAY, AUGUST 10, 2020
MINUTES
4:30 PM**

1. Call to Order

- 2. Roll Call** – Barry Logan (ch), Donald Tolan, Justin Faulk present. Emily Barker is excused and Blake Parsons is absent.

3. Approval of Minutes

a. Approval of July 13, 2020 regular meeting minutes

Motion to approve July 13, 2020 minutes made by Tolan, seconded by Faulk. *Motion passed.*

4. Public Input

5. Approval of Claims

Motion to approve August claims made by Tolan, seconded by Faulk. Question regarding the \$1,200 security window for Probation. Probation had a 2 panel sliding glass window that fell apart. It was replaced with a solid glass window. There are several departments that charge for food for different trainings. The chairman would like to get away from this process. *Motion passed.*

6. Coroner

7. Sheriff

a. Annex 4 Update

Riverside is done. The carpet has been back ordered and will be here September 7th. Because of this back order, the chairs have will arrive on the 10th of September. Mr. Huber should have the desk done the third or fourth week of September. IAS is working the Mr. Huber to configure the desk to accommodate for the electrical ports. Mr. Logan and Mr. Faulk walked through the board room and the hallway and bathrooms are not to spec level 5 finish. The door jams are rough, there are paint drippings where has run down the wall, there are bubble holes, and dry wall joints don't meet up. The Chief Deputy will speak with the contractor and have the repairs made.

b. Annex 1 Update

Widmer is working with Probation to configure the layout and should have a spec sheet soon.

c. Parking Lot Overlay Project

Three vendors were contacted regarding overlying the parking lots. Only one vendor responded, and they did not do each individual lot, but combined the lots as a whole. The lots being considered are the north parking lot, employee parking lot and Sally Port lot. This will be brought back next month for discussion.

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d. Retaining Wall Project

The retaining wall by the employee parking lot/Sally Port is crumbling. There are two separate walls that have been repaired several times, but need to be replaced. Three vendors replied to the request for repair. There is no drainage tile behind the either wall, so water is behind it causing the problem. They want drainage tile put in and a concrete wall poured instead of blocks. This project has been budgeted for. The three quotes are far apart in pricing. The low bid, New Horizon, does not state the length of wall, size of footings, if rebar is used, or thickness of sidewalk. Before a contract will be awarded to them, we need answers to a few questions – thickness of wall, tile behind wall, rebar in footings, clean or washed aggregate backfill used, thickness of sidewalk, reinforcement of sidewalk, etc. Mr. Coffman will reach out to New Horizon and report to the committee at 6PM before the Board meeting next Tuesday.

e. Roanoke Flash Flooding /SBA

July 15th there was a flash flood in Roanoke in which several homes were flooded, and 5 homes were destroyed. The Small Business Administration is offering low interest loans to get homes repaired. On July 30th a resource center was set up with multiple organizations offering assistance to the Roanoke citizens affected by the flooding.

f. Annex 4 gutter replacement project Bids

The gutters on Annex 4 are falling apart and need to be repaired. Water pours out of the elbows instead of down the downspout. There were holes drilled in the bottom of the downspouts at the elbows. Currently there are 4 inch gutters on the building, but would like to replace with 6 inch gutters. This project has not been budgeted for in this fiscal year. This will be discussed at the 6PM meeting before the next Board meeting.

g. Courthouse Roof Project Update

The roof is complete and the final inspection has been done. That inspection found 2 minor issues that have been repaired. Comments were made on how good the roof looks.

8. Animal Control

9. Health Department

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10. New Business

a. Recognition of volunteer help – Resolution 2019/20 – 075

Dr. Knepp put in tons of volunteer hours during the Covid pandemic. The Board would like to publically thank him. Motion to approve resolution 2019/20 #075 made by Tolan, seconded by Faulk. *Motion passed.*

b. Approval of Resolution 2019/20 – 073 Audio Equipment for Annex 4

Last month it was approved to accept the bid from IAS for the audio equipment for Annex 4. There was an error in the pricing for that equipment. This resolution is creating a paper trail of the purchase at the correct price. Motion to approve resolution 2019/20 #073 made by Faulk, seconded by Tolan. *Motion passed.*

11. Unfinished Business

12. Other

It was asked about security at Annex 4. The County Clerk can use money from a grant for security since we house the voting machines in annex 4. This would be placed in next year budget. Discussion on using ADT, buying cameras, and type of security needed. A concern with using cameras would be how often the footage is reviewed. The County Clerk will do some research into types of security available and report back.

13. Executive Session – Roll Call Vote

14. Any action coming out of Executive Session

15. Adjournment

Motion to adjourn made by Tolan, seconded by Faulk. *Motion passed.*

Meeting adjourned at 5:28 PM.

Submitted by: Deb Breyman



Barry Logan, Chairman
Public Safety Committee