

ROAD AND BRIDGE COMMITTEE
WOODFORD COUNTY HIGHWAY DEPARTMENT – ROANOKE, ILLINOIS
THURSDAY, AUGUST 9, 2018
MINUTES
4:30 P.M.

1. Roll Call –

Doug Huser, Duane Kingdon, Andy Rokey, Randy Roethler present. John Krug is excused. Also present are Conrad Moore, County Engineer and Cheryl Wolfe.

2. Approval of July 5, 2018 regular meeting minutes.

Motion to approve July 5, 2018 minutes made by Rokey, seconded by Kingdon. *Motion passed.*

3. Review and Consider minutes of past Executive Sessions

4. Public comment.

None

5. Approval of August claims

Discussion on the fuse box cover purchased. It was for the Kenworth Truck, it wore out. There was a concern the vehicles were not being taken care of and the fuse box was just misplaced. Discussion about chips being purchased at pre-bid cost, as we are purchasing them from several places. The highway department has been working on Santa Fe Trail. It was suggested that instead of taking the time to drive all the way back to Roanoke to get chip, they could purchase chip from the pit that was just a mile away from where they were working. Discussion on purchasing ice. Mr. Moore looking into this issue. They currently are spending less than \$100 a year for ice. To rent an ice box would be about \$450 dollars, plus the purchase of ice. Motion to approve August 2018 claims made by Rokey, seconded by Kingdon. *Motion passed.*

6. Old Business:

(a) Consider Road Use Agreement.

Mr. Moore reported that nothing has changed. He met with State's Attorney Minger and it is more prudent to the road agreement to be for special use only. Mr. Moore received a copy of a shorter form of road use agreement from McLean County. This shorter form would be used when a project would create a lot of traffic on the road, but would not have oversized loads. Discussion as to why we would want to use a shorter form when the longer form covers the county better legally. It was felt that the longer form had language that did not apply when there were no oversized loads. Discussion on if these forms apply to farmers. It was felt that the road use agreement would apply to special use permits only. There was discussion on how long the agreement would be in effect as after the project is completed, a couple years later they could bring in a big crane for maintenance or repairs. Discussion on putting a date the agreement would be in effect

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till. Committee felt that agreement would be in place for the life of the special use permit. It was discussed that there may be a need for a paragraph that addresses maintenance. There is also no decommissioning agreement in the plan. It was discussed that that should be addressed in the decommissioning plan however several committee members felt it should also be included in the road use agreement. Discussion on placing under Surety Bond paragraphs that address preconstruction, construction, maintenance, and decommissioning. Discussion on what surety bond should be as we cannot project future costs. Discussion on how the County has no jurisdiction over townships, so this agreement does not protect the township roads. Discussion on how this agreement should be updated every three years. This probably needs to be a wind farm agreement because that is probably the only thing big enough to warrant it, however, we cannot foresee the future and don't know what other kind of projects could possibly be built or trigger the agreement. Mr. Moore will work with Mr. Minger to get language on decommissioning into the agreement. Discussion on what triggers this agreement. It was stated that the special use permit that will have oversized loads will trigger the long form. Anything else will use the short form.

(b) Consider FY 2018/19 Budgets.

A few changes have been made to the budget from last month. Mr. Moore has received the actual dollar amount for seal coat. He also has a better idea on the bridge projects. Motion to send to finance made by Rokey, seconded by Kingdon. *Motion passed.*

7. New Business:

(a) Discuss and act on bids for snowplow blade inserts.

Mr. Moore is requesting a resolution to purchase snow plow backer/carbide blades. It was bid and the low bid was received from Winter Equipment Company for \$8,658.36, which includes delivery. Discussion on how many blades we go through. Blades have not been ordered in two years. This will give us 2 changes per truck. Motion to accept Winter Equipment Company bid for \$8,658.36 made by Roethler, seconded by Kingdon. Questions about the specs of the blades, and they are IDOT spec grade. *Motion passed.*

(b) Discuss and act on Palestine Township timber pile repair bids, Section 18-12135-00-BR.

The Highway Department took bids for repairing a bridge in Palestine Township. A resolution for entering into an agreement with low bidder Stark Excavating for \$20,628.00 is needed. Motion to accept Stark Excavating bid of \$20,628.00 made by Kingdon, seconded by Rokey. *Motion passed.*

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(c) Discuss and act on Agreement with City of Minonk.

Minonk wants to put in a cross walk on CH2 to get to Millennia Park. Mr. Minger has reviewed this and okayed it. Motion to enter into agreement with Minonk and send to full Board made by Kingdon, seconded by Roethler. *Motion passed.*

(d) Discuss and act on appropriating Motor Fuel Tax funds for CH 3 box culvert located three and one half miles southeast of Metamora, Section 01-00101-00-BR.

An MFT resolution is requested to appropriate \$10,000 from the County's MFT fund to pay for a portion of construction of a box culvert on CH 3. This will also allow for use of matching funds to pay for the project. Motion to approve and send to full board made by Kingdon, seconded by Rokey. *Motion passed.*

(e) Discuss and act on a petition for County Aid for culvert repair in Montgomery Township, Section 18-10151-00-DR

This is a request for county aid from Montgomery Township. Motion to approve the petition and send to County Board made by Rokey seconded by Roethler. Discussion on how this is split, and it is split 50/50. The County's cost will be \$10,000. This is a formality, the County has to honor request. *Motion passed.*

(f) Discuss and act on P.P.U.A.T.S. annual dues.

An MFT resolution is requested to appropriate \$9,360.00 to pay the County's P.P.U.A.T.S. dues. Motion to approve P.P.U.A.T.S. dues for \$9,360.00 made by Rokey, seconded by Kingdon. Discussion on what dues were last year, and they have not changed significantly. *Motion passed.*

(g) Consider Intergovernmental Agreement between County and Townships.

Mr. Moore was approached by a highway Commissioner to have an intergovernmental agreement, which TOIRMA requires. The main purpose is to be transparent. This agreement will be presented to the highway Commissioners meeting next month. Discussion of making the agreement an automatic renewal. Mr. Moore will discuss this with the Commissioners next month. Discussion on if all townships have to participate or just those that want to. It will be up to the townships to determine if they participate or not.

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8. Other:

Engineering for SN 102-3130 & 3131 (CH 7 bridges).

Highway 7 has two structures that are posted for weight limits. The Highway Department is looking at options for repair. Options include replacing whole deck or replacing the minimum necessary to get back to legal loads. In the meantime, they will continue with the weight limits. It was asked if this bridge repair is in the budget, and the response was “yes”.

Anticipate bid opening next month for CH 5 bridge deck concrete overlay (SN 102-3110).

There will be a bid opening next month for CH5. The specs are being put together. There are currently patches on deck and if they wait much longer it could possibly be a full deck replacement.

CH 3 grain elevator update.

CH 3 is closed indefinitely. There was no damage to the road when the grain elevator blew up.

Update on Assistant County Engineer

Mr. Moore placed an ad but has not had any replies. The requirements were 5 years' experience, PE license, and civil/structural engineer. He will reach out to colleges and see if he can get a prospect.

Question was asked about the door replacements. Mr. Moore has contacted the company and waiting for them to come check for alternate options to repair the doors.

Santa Fe Trail was redone last year and there is a difference from last year's to this year's work. A thank you was given to the Highway Department.

It was asked about the skid steer. Another International truck is starting to have some of the same issues.

It was questioned about the jumper cables that were running a secondary engine when the committee did a walk through. It was stated that striper is a Ford and has a special

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Motorola alternator that no one has anymore. They used the compressor to keep the truck running. P&G in East Peoria can rebuild an alternator. Mr. Moore will check into this.

The committee would like Mr. Moore to look at the Hagey building that is for sale. We have funds for building a new building, but the Hagey building is a great building for the price and Mr. Moore needs to look at it. Mr. Moore stated that the thought was to have everything in one place as opposed to multiple sites, but he is willing to look at the building.

Just FYI – the McCluggage Bridge is going to be redone. Traffic should not be altered during the building of the new bridge.

9. Executive Session.

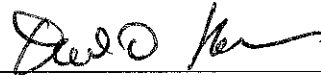
10. Action coming out of Executive Session.

11. Motion to Adjourn.

Motion to adjourn made by Kingdon, seconded by Rokey. *Motion passed.*

Meeting adjourned at 6:15

Submitted by: Deb Breyman



Doug Huser, Chairman
Road and Bridge Committee