

**FINANCE & ECONOMIC DEVELOPMENT COMMITTEE
COUNTY BOARD ROOM
MONDAY, July 9, 2018
MINUTES
6:00 PM**

1. Call to Order

Meeting called to order at 6:22 P.M.

2. Roll Call – Richard Hill (Chairman), Pete Streid, Bryant Kempf present. Jason Jording and Randy Roethler unexcused.

3. Approval of Minutes

- a. Approval of June 11, 2018 Regular Meeting

Motion to approve June 11, 2018 minutes made by Kempf, seconded by Streid. *Motion passed.*

4. Public Input

5. Approval of Claims

- a. Approval of July claims

There are no July claims

6. Treasurers Report

Melissa Andrews reported that the first distribution of real estate taxes has been done. There are positive fund balances in all accounts. We have 6 active revolving loans that are paying regularly. She will be sending the semi-annual report to the state, and she has received no more information from DCED regarding the revolving loan program.

7. Budget

- a. Coroner budget #40

Motion made to discuss budget made by Kempf, seconded by Streid. *Motion passed.* Motion to approve Coroner budget and forward to Board made by Kempf, seconded by Streid. *Motion passed.*

- b. Sheriff Budgets - #220, #67, #77, #78, #85, #87, #89, #90, #91, #92, #95, #96, #108, #109, #170, #180, #190, #195, #225, #210

Budget #220 – This is general operation budget. Increase is mostly for salaries and purchase of a new car. Also for a confectioner oven that needs to be replaced.

#67 – Used for drug enforcement. There are specific rules this money can be used for.

#77 –DUI fines & equipment. Money comes from fees and fines. There are specific rules that say what this money can be used for. Discussion on the function of the DUI cameras.

#78 – medical reserve fund – used for inmate medical.

#85 – this is anything that is awarded in court from confiscated goods.

#87 – grant fund

#89 – sex offender fund – money can be used for things related to sex offenders. Once a year they have to pay a percentage of the money to the State

#90 – DARE fund – money we collect from schools

#91 – this is money they get from Court supervision

#92 – seized and impounded vehicle fund

#95 – Pull Tab & Jar Games – money used for K9 program.

#96 – E citation – fee from Circuit Clerk. We do not have E-citation yet. Every car needs a computer, and money from this fund is used for that.

#108 – Conceal and Carry – money collect for fingerprinting for conceal and carry.

#109 – Liquor inspections – paid from state to do liquor inspections. They use some of the money to pay young adults for liquor compliance checks.

- #170 – This is for the old Courthouse building. He has put in \$3,000 for a part time person to help in maintenance.
- #180 – is for the Board room building. At Public Safety it was decided that new carpet and chairs needed to be purchased, so this budget will change.
- #190 – no changes to budget
- #195 – Mutual building. Budgeted to remove asbestos and put in ramp. Last month they spoke of what to do with building. An architectural company has come to look at building and will report next month. Sheriff Smith will also get a quote to tear down building. We have no direction on what to do with the building. Smith would like to make the back part storage for the voting machines and the front part offices. He would move the VA over there and put in a conference room. He would also put early voting over there, which would eliminate citizens having to go through security to vote. No matter what we do, the asbestos has to be removed. He doesn't want to see the building be used for storage as he states the County has a habit of storing junk for years that doesn't need to even be kept.
- #225 – Public Safety Building – this year they replaced the windows and the blinds. The cleaning supplies is for the entire complex. He came up with \$258,000 worth of projects that could be done. \$130,000 was allocated to the Public Safety building.
- #210 – phone system – any repairs and changes to the phone system come out of here. WoodCom911 fees are to pay for 2 contracts. \$610,000 is to pay for StarCom. They will use money out of reserve to help pay for. Discussion on life of StarCom equipment. Motion to approve sheriff's budgets and send to Board made by Kempf, seconded by Streid. *Motion passed.*
- c. EMA Budget - #50
Motion to approve EMA 2019 budget and send to Board made by Kempf, seconded by Streid. *Motion passed.*
- d. Treasurer - #030, #200, #210, #69, #83, #88, #70, #75, #76, #59, #107
Motion to approve Treasurer 2019 budget made by Kempf, seconded by Streid.
- #030 – Her salary was set last month. Staff received a 2% raise. Everything else in the budget stayed the same except for new equipment. She needs to purchase a new folding machine.
- #200- Insurance. May need a 3-5% increase once the insurance committee meets with Snedeker and sees what the premiums will be. We do not pay unemployment unless someone is drawing through the County.
- #210- The only thing that changed from last year was the audit. She needs to hire an actuarial to make an audit deficiency finding go away. Board will have to determine how much to put in for CEDS and/or Tri-County.
- #69- Treasurers Automation. We are held by statute what we can charge.
- #83-Tazwood Transportation - no changes in budget
- #88- Tax Interest Fund – no changes
- #70 – Tort Fund – this is an estimate. In October the Treasure will have a better idea of where fund stands. *Motion passed.*
- #75 – in October we will make the last payment on the jail. In the future the money from this line item will be transferred to fund #076.
- #76 – this is line item where the public safety tax will be placed.
- #59 – Animal Control - Salary was increased by 2%.
- #107- This is a pass through account with Menssen Trust.
- e. Highway Budget - #610, #620, #630, #605, #650, #670, #680, #605, #640,
Move to next month.
- f. Circuit Clerk Budget - #020, #066, #086, #72,
Lynne Gilbert presented her budget. There are no changes to the automation, document storage, or child support budgets. The only changes that have been made to the overall budget is for salaries. She raised her employees overall pay \$1 an hour to bring their salary in line with other employees in the Courthouse. She will cover the additional expense out of her document storage fees. Her salary she put in the 8% increase that had been given to other elected officials, and will keep her salary the same

for the next four years. The Circuit Clerk and the County Clerk share a heavy duty shredder. The shredder they currently have was bought in 2010 and is on its last leg. She has budgeted for a new shredder. Motion to accept the Circuit Clerk 2019 budget and send to Board made by Kempf, seconded by Streid. *Motion passed.*

- g. Assessor budget - #110, #080, #120
Move to next month.
- h. County Office Budget - #290, #295, #300, #310, #100,
Motion to approve County Offices 2019 budget and send to Board by Kempf, seconded by Streid. Nothing changed except salary and the IT has been left blank so the Board can decided what they are doing. Motion to amend budget contingent on IT service amount being added made by Streid, seconded by Kempf. *Motion passed.* Vote taken on original motion as amended *Motion passed.*
- i. Veteran's Assistance Budget - #090
Motion to approve the Veteran's Assistance 2019 budget and send to Board made by Streid, seconded by Kempf. *Motion passed.*
- j. County Clerk budget - #010, #160, #065, #071,
Move to next month.
- k. Zoning - #80, #60, #85, #210,
Move to next month.

8. New Business

9. Unfinished Business

10. Other

11. Executive Session

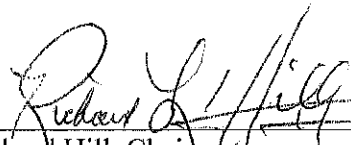
12. Any Action Coming Out of Executive Session

13. Adjournment

Motion to adjourn made by Kempf, seconded by Streid. *Motion passed.*

Meeting adjourned at 8 PM.

Submitted by: Deb Breyman


Richard Hill, Chairman
Finance Committee