

**WOODFORD COUNTY LIQUOR COMMISSION  
COUNTY BOARD ROOM  
MONDAY, JULY 2, 2018  
3:30 PM  
AGENDA**

**1. Call to Order**

2. **Roll Call** - Stanley Glazier, Duane Kingdon, Russ Cotton. Mr. Chad Udell - President Metamora Park Foundation, Heather Green – interim Executive Director of Metamora Park District, and Kerry Brock – Park District Board Commissioner. .

**3. Approval of Minutes**

- a. Approval of April 18, 2018 minutes

Motion to approve April 18, 2018 minutes made by Kingdon, seconded by Glazier.  
*Motion passed.*

4. **Public Input** - None

**5. Discussion of license options and approval for Metamora Park District Class E License.**

Mr. Udell reported that they are a 501(c)3 organization that raises funds to improve the Metamora Park District. They are planning a one day event in Black Partridge Park on July 14<sup>th</sup>, 2018, and are applying for a type E liquor license. This will be a family friendly event with bouncy houses for the kids, lawn games, food vendors, live music, and a beer garden. There will place plastic orange fence around the garden. Only 21 years and older will be allowed into the garden. After ID's are checked, all 21 years and older will be issued an arm band that denotes they have passed the check point and are affirmed at 21 years. They will be sell packaged goods only, and no outside food or beverages can come into the designated beer garden. They have volunteer staff to clean up the area after the event. They have spoken to Deputy Tipsword and at the least one off duty officer will be present at the event. The Village of Metamora has also agreed to help assist with the patrolling of traffic on Coal Bank Road. It was brought to Mr. Udell's attention that the plastic orange fences have a tendency to fall down if you do not support the center of them. It was suggested that they place either the post close together or weave a rope through the top and secure it on the post to help hold the center up. The organization had all the paper work in order, and had a well thought out plan for the event. They do not need a bond as they are tax exempt. The event will end at 10pm. Mr. Udell presented the committee with the Rules and Regulations along with a signed letter from the Park District stating they are aware of the event and approve of it. Unanimous consent was given to approve the application for a class E license.

**6. Adjournment**

Motion to adjourn made by Cotton, seconded by Kingdon. *Motion passed.*

Meeting adjourned at 3:36 PM.

Submitted by: Deb Breyman

  
Stan Glazier, Chairman  
Liquor Commission