

Road and Bridge Committee
Highway Department, Roanoke, IL
Thursday June 7, 2018
MINUTES
4:30 PM

Meeting called to Order at 4:35 PM

1. **Roll Call** – Doug Huser (Chairman), John Krug, Duane Kingdon present. Randy Roethler and Andy Rokey are excused. Also present are Conrad Moore, Cheryl Wolfe, and Carrie Burditt.

2. **Review and consider meeting minutes of regular meeting on May 3, 2018.**

Motion to approve the May 3, 2018 minutes made by Kingdon, seconded by Krug. *Motion passed.*

3. **Review and consider minutes of past Executive Sessions.**

4. **Public Input**

5. **Consider claims for the June 19, 2018 Board Meeting.**

Motion to approve June claims made by Kingdon, seconded by Krug. Questions about the pedestal stub from Hall Signs was for. It was reported that the stop sign in Minonk by the truck stop keeps getting knocked over. They will put a pedestal down with a break away base so they can just replace the sign base when it breaks. *Motion passed.*

6. **Old Business**

a. Consider Access Ordinance amendments from February 9, 2017 Public Hearing
The four sections that were changed at the public hearing never got sent to the full Board for approval. The committee asked that on 5.7.3 – the Pavement Design – the wording be changed from the Woodford County Subdivision Code to the Land Subdivision Ordinance of Woodford County to match the new code title. Motion to amend the Woodford County Highway Access Regulation Ordinance 5.7.3, Pavement Design, to change Woodford County Subdivision Code to Land Subdivision Ordinance of Woodford County made by Kingdon, seconded by Krug. *Motion passed.*

Motion made by Kingdon to forward the remaining four changes made at the Public Hearing to the full board, seconded by Krug. Discussion on if 3.2.6, where it talks of “may apply for an appeal” if that verbiage should be changed to “may apply for a variance” to keep the language the same throughout the document. Discussion also on what the Board has the right to vary, and if the Ordinance should list what they have the right to vary. Ms. Breyman will check with State’s Attorney Minger for these answers. Once this Ordinance is passed it will be added to the Subdivision Code. *Motion passed.*

b. Consider Road Use Agreement

This is intended to give uniformity to any entity, such as wind farm, solar farm, etc., which would haul oversized loads which would potentially cause damage to roads. There were a few changes, such as adding ICLS wording and surety bonds. It was discussed that the last sentence in Section 6 – Surety Bond – which states “as is reasonably acceptable to the County” needs to be made more specific, it is too broad and creates a big problem. It was decided that the verbiage that was used in the Utility Ordinance should also be used here. It was also discussed about the AA bank rating, Motion to amend Section 6 Surety Bond paragraph (a) to state ‘surety bond shall be issued by another financial entity with a rating of AAA and must be from an institute located in Peoria, Tazewell or Woodford County made by Kingdon, seconded by

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Krug. It was questioned if the local banks meet that rating. It was also questioned that having a local branch does not mean the home headquarters of that bank isn't located out of the country. Mr. Kingdon withdrew his motion. This section will be sent to State's Attorney Minger for his help in verbiage.

On page 11 it talks about procedure and dispute resolution. If there is a dispute between the company and the County they will get an independent third party to propose a solution. If that third party does not recommend a solution that is agreeable to both parties, then each party will hire their own independent engineer and those two engineers will pick a third engineer and the three will propose a solution. The ordinance states that the cost of the third engineer will be split between the two parties. In the past the ordinances have been written so that the company has to pay for the County's legal representative. The committee would like to see this verbiage added into this Ordinance. Discussion on how the third party decision is not binding, and if rejected then they would proceed with legal action. Discussion on who will be made to sign the road use agreement and what the current procedures for a single over size loads are. It was reported that a company will request a permit, at no charge, for an oversized load, and the County engineer will look at the route the load will be taking, and come with the best route, or alternate route, for it to use. Any oversized load would trigger the signing of this moving permit. Discussion if that kind of language needs to be included in the agreement. Ms. Cheryl Wolfe reported what was discussed at ZBA for the solar farm, where only the solar farm transformer would be oversized. Discussion that known businesses, such as wind farm, that has oversized weight would be automatic, but do we also hold farmers who are building grain bins to this. Engineer Moore will look into this matter, and report back next month.

On page 2 of 17 – it is stated “pay the sum of _____ . . .” how do we determine that amount? Should it be a percentage of the surety bond or what? We will consult with the State's Attorney on this matter.

On page 5 of 17 – Section 3 Road Recovery A. Pre-Construction Inventory – verbiage needs to be added that states ‘the company’s engineer has to be approved by the County Engineer’.

7. New Business

a. Consider Access Ordinance Amendments to add a mailbox and newspaper box policy. A mailbox section will be added to the access regulation to make sure mailboxes meet US Postal Services, are installed properly, and give us authority to regulate it. This will be presented along with the other four amendments. There is a possibility to tie it in with the entrance permit. The County will only replace mailboxes, should they be damaged by the snow plows, with a metal mailbox. The ordinance needs to include that any damage to the mailbox must be reported within 3 days, no more than 1 mailbox replacement per year, and damaged mailboxes will only be replaced with steel. Item G needs to be added that we replace because of collision, not because snow chunks hit it. Discussion as to having no plastic mailboxes within the county. It

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was decided that we would pay for a post the plastic mailbox sits on, and we would only pay for a replacement mailbox with a steel mailbox, not a plastic one. Motion to send forward with the changes that were discussed by Kingdon, seconded by Krug. *Motion passed.*

b. Discuss and act on Olio Township Culvert Extension Bids, Section 16-11145-00-DR. There were four bids that were received. The low bid by Illinois Civil Contractors for \$52,836.00. Motion to accept low bid by Illinois Civil Contractors for \$52,836.00 made by Kingdon, seconded by Krug. *Motion passed.*

c. Discussion and act on Woodford County snow plow truck bids. We received four bids, but two withdrew because they forgot to bid the dump body, so we basically have two bids. The low bid was Mack but they had several deficiencies from what we requested. They have manual circuit breakers, PTO is through the radiator, it would be 300 days for delivery, it is a galvanized cab, and the engine is a Mack not a Cummins. They did offer more on the trucks trade in. Central IL Truck was closer to our specifications, but was at a higher bid. Discussion if we trade the two trucks in or try to sell them outright. The 1999 International we sold – we asked \$15,000, and we got 4 or 5 bids at that price. However, there were a couple companies that wanted it, and a bidding war was started. We ended up selling it for \$27,000. Danny Steffen thought truck 19 was probably worth \$30,000 as it has a steel bed, single axle truck is probably worth \$25,000, and the other truck is probably \$22-25,000. Discussion that we don't need to get rid of both trucks, we can keep one. Discussion if we go with low bid that doesn't meet specs or the higher bid. It was the committee consensus that we hold a meeting before the Board meeting and have the full committee present to discuss what to do. Mr. Krug has been asked by citizens why the County is buying such a big truck and he would like to know reasons to give them. It was stated that trucks were not made to push snow, but to haul. The front axles are overloaded empty with the plow on them. The cinders are wet and heavy, so the truck is loaded heavy before it even starts. And then when you are pushing snow, and ramming the plow into a pile of snow, you need a big truck to handle it all. It was decided to hold a special meeting on Tuesday, June 19, 2018 at 6:00 PM at the County Board Room.

d. Discuss and act on Woodford County Prevailing Wage Ordinance. This is a formality that is done every year. Motion made by Kingdon to approve the Prevailing Wage Ordinance and forward to the County Board, seconded by Krug. *Motion passed.*

e. Discuss and act on a petition for County Aid for a structure in Palestine Township, section 18-12135-00-BR. This is the Palestine Bridge that was posted last month. We got signed, sealed plans from IDOT and have been petitioned to do repairs. Motion to accept Palestine Township petition made by Kingdon, seconded by Krug. *Motion passed.*

f. Discuss and act on anti-spall compound quotes. This is for 8 drums of anti-spall compound to put on the bridge to protect them. It was done in 2016 and we do them every two years. Motion to accept low bid by Mathis-Kelly for \$5,729.92 made by Kingdon, seconded by Krug. *Motion passed.*

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g. Consider FY 2018/19 Budgets

County Highway Fund - The line 340 went up – this is from money collect from townships. It was explained to Mr. Moore the theory of the reserved funds. They put \$175,000 in equipment every year, and the balance is what is left over from any purchases bought in that year. There may be an adjustment to capital outlay equipment budget if we trade the three trucks or sell them. The revenue is based on \$0.10.

County Bridge Fund – Mr. Moore sent a letter to all the townships asking if there were any projects they see will be forth coming, and have received response from about ½ of the townships. This budget might need to be tweaked as there was a bridge that was just rated at a lower rate and will need to be posted. So that expense will need to be added as we have to appropriate for it.

County Matching Fund – These are projects the County is using federal funds or MFT funds for repair. County Highway 13 is the biggest item. Most of the money budgeted for CH 13 is for the right of way purchase.

It was pointed out that more members of the County Board need to be aware of the understanding of the Road and Bridge budget. Motion to send Road and Bridge budget to the Finance Committee made by Kingdon, seconded by Krug. *Motion passed.*

h. Consider Engineering Agreement for Section 15-00160-01- BR (CH #5 Bridge Deck Overlay)

This is for CH 5 Bridge north of Secor where the rocker bearings are being replaced. The overlay design would be the same concept that was used on the Robenstein Bridge in Congerville. Motion to approve agreement with Wendler Engineer Service for the deck overlay design on CH 5 bridge for \$8,700.00 made by Kingdon, seconded by Krug. *Motion passed.*

i. Consider Supplemental Engineering Agreement with Hutchison Engineering, Inc. for Section 17-17161-00-BR (Worth Twp.)

A resolution is needed to enter into a supplemental engineering agreement with Hutchison for Worth Township. The scope of the project has changed. It needs a complete structural replacement instead of just an overlay so additional engineering fees are needed. Motion to approve the supplemental engineering agreement with Hutchison Engineering for an additional \$8,000 made by Kingdon, seconded by Krug. *Motion passed.*

j. Consider Appointment of Conrad Moore, P.E. as County Engineer

This will be addressed in 10. Action coming out of Executive Session.

k. Discuss and act to appropriate County Engineer's salary from MFT Funds.

This will be addressed in 10. Action coming out of Executive Session.

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1. Consider Engineering Agreement with Wendler Engineering Services, Inc. for Section 15-00160-01-BR

This is a duplicate for h. above and has been addressed.

m. Permission to advertise for Assistant County Engineer Mr. Moore will accept the full time appointment of the Woodford County Engineer. His replacement needs to be hired. Discussion on pay range and qualifications. Discussion on how to work into the budget. He will advertise for a structural engineer at a rate of \$90-100,000 dollars. Mr. Moore can make the decision on how to fill position.

8. Other:

9. Executive Session

Motion to go into executive session at 6:45 under 5 ILCS 120/2(c)(1) appointment, employment, compensation made by Kingdon, seconded by Krug. Roll call vote – Kingdon – yes, Krug – yes, Huser –yes.

Motion by Kingdon to come out of executive session at 6:50, seconded by Krug. *Motion passed.*

10. Action coming out of Executive Session

Motion to send resolution to the County Board to authorize the County to enter into an employment agreement with Conrad Moore to be the Woodford County Engineer, at a salary of \$112,000 made by Kingdon, seconded by Krug. *Motion passed.*

Motion to send resolution to the County Board to appropriate funds for the payment of the County Engineer salary from the MFT Fund with changes in the date to match Conrad Moore's annual contract renewal from October – December by Kingdon, seconded by Krug. *Motion passed.*

11. Motion to adjourn.

Motion to adjourn made by Kingdon, seconded by Krug. *Motion passed.*

Meeting adjourned at 6:55 PM.

Submitted by: Deb Breyman



Doug Huser, Chairman
Road & Bridge Committee