

**WOODFORD COUNTY HEALTH DEPARTMENT
BOARD OF HEALTH MEETING**

DATE: 05/18/2020 START TIME: 7:00 p.m. END TIME: 8:29 p.m. LOCATION: Woodford County Health Department / Remote

Present: Board Members: Bonnie Allen, Gary Schaer, Emily Barker, Lisa Maynard, Dr. Susan Cole

Absent: Jim Johnson

Staff: Hillary Aggertt, Dustin Schulz, Stephanie Wurmnest

TOPIC	DISCUSSION	ACTION / RESPONSIBLE PERSON / DATE
	The meeting was called to order by Bonnie Allen, President of the Board of Health.	
<u>ROLL CALL</u>		
<u>REVIEW OF MINUTES</u>	January 27, 2020 and March 30, 2020 minutes were presented.	Lisa Maynard moved to approve the January 27, 2020 minutes. Emily Barker seconded. Motion carried. Gary Schaer moved to approve the March 30, 2020 minutes. Emily Barker seconded. Motion carried.
<u>FINANCIAL REPORT</u>	At end of April, \$295,927.40 had been spent, which is about 36% of annual budget. Some staff time will be able to be claimed to COVID budget. Deliverables and work plans to other grants have had to be modified due to COVID work.	Dr. Cole motioned to approve financial report. Schaer seconded. All in favor. Motion carried.
<u>ADMINISTRATIVE UPDATES</u>	COVID-19 response was discussed. Dustin Schulz reported on WCHD response. COVID came on WCHD radar in January. First Woodford County case was reported on March 13 th . Schulz discussed preparations and response. Stephanie Wurmnest discussed contact tracing and the changes that WCHD had to adapt to. Patients were more cooperative at the beginning of the outbreak; they tend to be not as cooperative the longer the outbreak goes on, especially for those who need to quarantine vs. isolation. Wurmnest discussed some difficulties with getting guidance and test results in a timely manner. Nurses have still been carrying on with regular WCHD activities, such as other communicable diseases and WIC. Aggertt commented that we don't know how many contacts each positive patient will have. Cole asked about reporting numbers. Wurmnest spoke about process of probable cases and how those are reported. Woodford County has had 2-3 known probable	Motion to approve administrator's report made by Schaer. Seconded by Barker. Motion carried.

cases. Aggertt spoke about how public health was viewed at the beginning of the outbreak as to how it is viewed now, and how political things have gotten. One issue is lack of official guidance from IDPH. Aggertt also discussed Restore Illinois plan and Heart of Illinois Regional plan. WCHD is trying to provide guidance to local businesses so that if they decide to open against Governor's order that they do as safely as possible. Aggertt discussed how guidance information is received from state level and shared at local level; and the tri-county level that information is shared at. Aggertt discussed the COVID-19 grant that WCHD received. There may be a contact tracing grant available soon.

Aggertt gave Environmental Health report. WCHD still follows up on food, well and septic complaints. Staff has also been going into the field for well and septic inspections.

Wurmnest presented Maternal Child Health. Tazewell County has been assisting us with the WIC program. Erin is coordinating WIC pick up once per week to keep us compliant with the WIC program. We are looking at how to safely see patients for immunizations. Plans are also being developed to bring WIC services back to Woodford.

Aggertt gave Third Party Billing report. Deficit due to building being closed due to COVID19.

Aggertt talked about losing funding for fee for services and how we will begin to phase those services back in.

Health education reported Facebook likes went from 1539 to 1862, likely due to COVID. Andrea also shared information about census, Child Passenger Safety, and the Quitline, in addition to many COVID-19 posts. She is trying to continue promoting all of our regular programs. Tri-County briefings are still being held weekdays and COVID information being shared daily. New infographic is being used to share daily data. Continuing to share information from IDPH and CDC on our website. New GIS map is updated daily and is available on the website.

Census grant funding provided by tri-county planning commission. Working

BOARD OF HEALTH
May 18, 2020

	<p>as well as we can virtually to promote the program. Local libraries have assisted. Grocery stores and Dollar General stores helped to pass out promotional items.</p> <p>Partnership for a Healthy Community have started to meet virtually as best as they can. Focusing on leadership from community organizations to keep process going.</p> <p>IAPHA members have been reaching out to government officials to share importance of Public Health and to propose and increase funding for Public Health. Aggertt trying to bring to forefront the issues that rural health departments face, especially with COVID response.</p>	
<p><u>NEW BUSINESS</u></p>		
	<p>Aggertt discussed phasing approach to reopen Health Department for services. Child immunizations is one of the first programs to bring back. Looking to utilize MRC nurses to assist with some programs. Staff thresholds are being evaluated. Discussion held.</p> <p>State’s Attorney Minger discussed the response his office will have as far as isolation and quarantine issues that may arise and thoughts on businesses opening against Governor’s Order.</p> <p>Allen shared part of an email sent to her by staff of WCHD, commending Administrator Aggertt on her leadership.</p> <p>Executive Session ILCS 120/2C1</p> <p>Executive Session ended at 8:20 PM.</p>	<p>Motion to enter into executive session made by Maynard. Seconded by Schaer. Roll call vote. All in favor. Motion Carried. Executive session begins at 7:58 PM.</p> <p>Lisa Maynard moved to abstain about making a decision until more</p>

BOARD OF HEALTH

May 18, 2020

	Hillary shared that she may not have budgets available at July meeting due to unknowns with grants. A special meeting may have to be held to vote on the budget for next fiscal year.	information is available. Barker seconded. All voted in favor. Motion carried.
<u>MISC:</u>		
<u>Next Meeting</u>		
<u>Adjournment</u>		Schaer motioned to adjourn meeting. Seconded by Dr. Cole. All voting in favor. Meeting adjourned at 8:29.

Respectfully submitted by: _____

Secretary