

Road and Bridge Committee
Woodford County Highway Department - Roanoke, Illinois
FRIDAY, APRIL 5, 2019
MINUTES
8:00 A.M.

1. **Roll Call** - Richard Hill (ch), Barry Logan, Dan Steffen, Don Tolan all present. Josh Davis is excused. Also present are County Engineer Conrad Moore, and Board Chairman John Krug.

2. **Approval of March 11, 2019 regular meeting minutes.**

Motion to approve March 11, 2019 minutes made by Logan, seconded by Tolan. *Motion passed.*

3. **Public Input** – none

4. **Approval of April 16, 2019 claims**

Motion to approve April 16, 2019 claims made by Tolan, seconded by Steffen. It was asked if we have taken all of the salt for the year and was answered yes. We received 1,200 tons of salt. The shed is about half full at this time. On page 4 - there are several truck parts for truck six, and the committee asked what was happening with that truck. It is the International and it was having problems. They thought it was the turbo, so they purchased a turbo kit. Found out it was something else so the turbo kit was returned. This truck is one that we are trading. On page 3 there is an oil change for \$8. It was asked how they got an oil change for \$8. It was stated that the labor cost are broken out into another line item, so the cost was more than \$8.00. On page 2 – there is mower rental fee for 2018. The half bat was broken, so they rented the full bat for an extra month. On page 1 of 2 – questioned what the crack sealant included. The crack sealant was for everything. *Motion passed.*

5. **Old Business**

a. Consider Intergovernmental Agreement with the Village of Roanoke for Jurisdictional Transfer of North Main Street from Front Street to IL 116.

There is nothing new at this time to report. It is still with IDOT.

6. **New Business.**

a. Discussion and action on Woodford County and Various Townships Seal Coat bids, Section 19-XX000-15-GM.

Bids were received from two vendors. Steffen's 3-D Construction was the lowest bid. Motion to approve Steffen 3-D Construction for various townships seal coat bids made by Logan, seconded by Tolan. *Motion passed.* Steffen abstained from voting.

b. Discussion and action on Various Townships Calcium Chloride bids, section 19-XX000-01-GM.

Bids were only received from 1 vendor. Motion to approve Sicalco Ltd bid for various townships calcium chloride made by Tolan, seconded by Logan. *Motion passed.*

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c. Discussion and action on Palestine Township Aggregate bid, Section 19-12000-01-GM.

Bids were received from 2 vendors. Motion to approve Miller and Sons Construction for \$49,914.90 made by Logan, seconded by Tolan. *Motion passed.*

d. Discussion and action on Panola Township Aggregate bid, Section 19-13000-01-GM.

Bids were received from one vendor. Motion to approve Steffen's 3-D Construction for \$86,775.00 made by Tolan, seconded by Logan. *Motion passed.* Steffen abstained from vote.

e. Discussion and action on CH 13 Box Culvert Replacement bids, Section 16-00165-00-BR

Bids from 3 contractors were received. Project will be funded by using MFT funds, bridge funds, and matching funds. Motion to accept the low bid from Illinois Civil Contractors for \$212,149.85 made by Logan, seconded by Steffen. *Motion passed.*

f. Discussion and action on CH 3 Bridge Replacement bids, Section 01-00101-00-BR.

Bids were received from 3 contractors. Project will be funded using MFT funds, bridge funds, and matching funds. It was asked what determines the percentage of cost that is paid by Tazewell County. It is based upon the equalized assessed value. The original project was a joint project when it was built. Discussion on what determines what a shared cost is and what is up to a county to pay for. If it is within a quarter mile of the county line, then the cost is shared between the two counties. Motion to accept the bid from Stark Excavating for \$389,628.00 made by Tolan, seconded by Steffen. *Motion passed.*

g. Discussion and action on a petition for County Aid for a structure in Panola Township, Section 19-13119-00-BR.

Motion to accept petition from Panola Township for county aid made by Tolan, seconded by Steffen. We received a petition from Panola for aid on bridge for timber pile repair. The project will be split 50/50 with Panola Township. It was stated that the resolution is premature as there are not bids as of yet. Another resolution will need to be done once the bids are received. This is the way it has been done in the past. A project was done like this last year and the cost was roughly \$20,000. The state has already developed plans for this project. *Motion passed.*

7. Other

a. Highway Department Shop Upgrade.

The highway department has been working with an architect on possible design concepts. The current structure is corrugated metal. The metal and corrugation provide the structural strength for the building. Cutting into, or building onto the current building could impact the structural integrity of the existing. Therefore, it appears that option 3 (removing this structure and building a new building) is the best option. Discussion on why estimates are so high. There is currently roughly \$600,000 that has been budgeted for and set aside for a new shop. With the estimated cost being so high, it was stated that we cannot build the building this year. It was suggested that we keep the current building and, build a building in place of the cold storage building. That probably is not an option due to the traffic patterns the trucks use to get in and out of the sheds.

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Discussion on the possibility of purchasing the GEI building. That building is better than all of our buildings together and could house everything. There would need to be a salt shed built, but everything else could fit under the one roof. Discussion on the possibility of purchasing ground next to the current highway department. This is a long term project and doesn't need to be solved quickly. We will keep this on the agenda every month to discuss.

b. Civil Engineer

Conrad is going to place an ad for a civil engineer with 1-5 years' experience. Discussion on advantage of having a civil engineer. They could help with project design, overseeing and managing projects. It was stated that in the past they have used techs to manage projects at less cost than an engineer. The civil engineer can help with design work on non-structural projects that a tech cannot do. Conrad signs off as PE on all in-house projects and when a project is contracted out, the company that we contract with signs off as PE. For contract projects Conrad signs as County Engineer. The committee is not opposed to him hiring another engineer. The civil engineer would not alleviate us from hiring outside contractors as they would not be structural engineer. This civil engineer would help Conrad with the work load. Conrad will offer a salary dependent on experience.

8. Executive Session

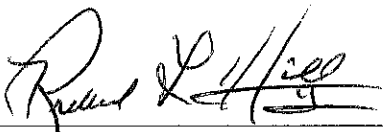
9. Action coming out of executive session

10. Motion to adjourn.

Motion to adjourn made by Logan, seconded by Tolan. *Motion passed.*

Meeting adjourned at 8:50 AM.

Submitted by: Deb Breyman


Richard Hill, Chairman
Road and Bridge Committee