

**FINANCE & ECONOMIC DEVELOPMENT COMMITTEE  
COUNTY BOARDROOM**

**WEDNESDAY, FEBRUARY 15, 2017**

**MINUTES**

**6:00 PM**

**1. Call to order.**

2. Mr. Cotton called the meeting to order at 6:08pm

3. **Roll call.** – Present: Russell Cotton (ch), Bryant Kempf, Jason Jording, Richard Hill. Absent: Randy Roethler

**4. Approval or correction minutes**

a. January 9, 2016 Regular minutes

Mr. Jording made the motion to approve the January minutes made by Jording, seconded by Hill. *Motion Carried.*

**5. Public Input - None**

**6. Approval of claims**

Motion to approve the claims made by Jording, seconded by Kempf. *Motion Carried.*

Mr. Jording noted that the committee should continue to watch deductible as many are paid in a year.

**7. Treasurers Report**

Mrs. Andrews presented the Treasurers report, the revolving loan report and the quarterly revenue report. She discussed that one fund is overdrawn and is being watched, once the DARE contributions are received that fund will recover. She noted that the Historic Grounds revolving loan has been paid in full and closed.

**8. Report of CEDS**

**9. Report of EDC**

**Mr. Glazier discussed the CEDS and EDC together, he discussed that a grant is being looked at to bring high speed cable internet to the county, he noted that one of the grant requirements is that residents that utilize the Health Department do not have access to the internet for health information. He noted that the Bike Trail was also discussed. He also spoke about the EDC meeting in which they discussed the effects of the Caterpillar announcement and the effect it may have on the area.**

**10. Budget**

Mr. Jording discussed that he would like the committee to determine the target budgetary increase for the total 2018 budget. The committee discussed the merits of a 1% reduction versus a 0% increase or a 1% increase. The concerns over the 27 vs. 26 pay periods was identified as artificially increasing the budget numbers. The committee then discussed that the targets might work better for the discretionary funds with the salaries removed as they are a contractual increase with unions for most of the employees. The Committee consensus was to recommend a 0% budget increase in discretionary funds.

**11. New Business**

a. Resolution 2016/17 #005 Non-Union Pay increases

The committee discussed the need to pull Mr. Umdenstock off the group resolution and create a separate resolution for his pay only. Mrs. Jording indicated she would accomplish that. Mr. Jording noted that would work better as he could then vote on this issue since it is contentious and has become political.

Mrs. Andrews noted that the Animal Control Wardens should be removed as they no longer work for the County. Motion to amend the resolution and remove the Animal Control Wardens and create a separate resolution for Mr. Umdenstock made by Jording, seconded by Kempf. *Motion Carried.* Motion to approve as amended made by Jording, seconded by Kempf *Motion Carried.*

b. Washburn TIF District

The Washburn TIF information was presented as informational. Mr. Hill expressed that he would like them to provide more notice for the TIF meetings as he was unable to attend due to short notice.

Mr. Hill left the meeting at 7:54 pm

c. Payment of Extension Claim for 2016 funding

Mr. Jording discussed that this claim was approved to be paid in County Offices he requested it be on the finance agenda to make them aware of the issue. It was discussed that this claim will be paid out the Extension line item and the auditors can make adjustments during the audit since the fund will be over the appropriations. It is expected that there will be additional funding requests in July and November. Mr. Cotton notes he was surprised the Extension Office failed to notice \$80,000 in funding had not been received. Mrs. Jording stated that the extension is on a July-June fiscal year and is therefore still in their 2016 fiscal year. Mr. Jording discussed that have been given several reasons why the request was not made earlier, the individual who accomplishes the request was out of the office on medical for some time, additionally Woodford requires requests on paper while other counties do funds transfers automatically., he noted there has been a large turn over in staff at the Extension as well. Mrs. Andrews discussed that this has never happened before and she expects it will not happen again.

d. Review and discussion of Elected official salaries

Mr. Jording discussed the need to review how elected officials salaries are set. He discussed the fact that the reasoning for salary increases changes depending on the elected official and board composition. He noted that there should be some form of policy which the board follows in determining these salaries and applying the policy equitably across the departments. Mr. Glazier echoed those same thoughts. No action was taken but Mr. Jording asked if this item could remain on the agenda for future meetings.

**12. Unfinished Business**

- a. Raffle Ordinance modification/elimination. - None
- b. Circuit Clerk Audit issues/update - None
- c. Purchasing Ordinance rewrite

The Committee continued review and changes of the purchasing ordinance, the attached draft contains tracked changes. Motion to approve and send to the board made by Jording, seconded by Kempf. *Motion Carried.*

- d. Economic Development Property Tax Levy - None
- e. Feasibility of itemized property tax bills by individual levy - None
- f. Requirement for audit to be on file prior to approving block grant funding. - None
- g. Woodford County plan of action concerning economic development - None
- h. Historical Labor costs for the County/Projected labor costs through 2025 – Discussion on strategies to control these costs. - None

**13. Other**

**14. Executive Session (if necessary)**

**15. Any action coming out of executive session**

**16. Adjournment**

Motion to adjourn at 8:32 pm made by Jording, seconded by Kempf. *Motion Carried.*

Submitted by: Lisa Jording

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Russell Cotton, Chairman  
Finance and Economic Development Committee

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Date