MINUTES
CONSERVATION, PLANNING, AND ZONING COMMITTEE
WOODFORD COUNTY, ILLINOIS
TUESDAY, February 14, 2017
5:30 P.M.

1. Call to Order:
   Chairman Kingdon called the meeting to order at 7:06 pm.

2. Roll Call: Duane Kingdon, Andy Rokey, Bryant Kempf, Doug Huser, and Tom Karr were present.
   Others present: Zoning Specialist Alycia Lingle, County Board Chairman Stan Glazier, County Board members Mike Hinrichsen.
   (*set time to adjourn)

3. Approval of January claims: Motion was made Mr. Karr to approve the January claims. 2nd by Mr. Kempf. Mr. Karr asked for clarification on the notary claim. Mr. Huser made motion to amending the original motion to pull the Tri County Regional Planning Commission $11,200 dues in the 2017 budget to be placed in CP&Z report. 2nd by Mr. Rokey. 4 ayes. Mr. Karr voted nay. Motion carried. The claim is to be submitted to the county board for discussion.

4. Approval of January 10, 2017, minutes: Motion was made by Mr. Huser to approve the January 10, 2017, minutes. 2nd by Mr. Rokey. All approved. Motion carried.

5. Public Input:
   Chairman Kingdon opened public input.

6. Unfinished Business:
   a. Minonk Wind LLC Special Use - Decommissioning and Security discussion – ASA Jason Spence did not have an update for the committee. Mr. Glazier said he would speak to Mr. Spence. County verified complaint for reimbursement of Patrick Engineering report cost and reimbursement for County State's Atty office work done for Minonk Wind LLC

   - 2016/17 Budget discussion* - no discussion

   - Zoning Ordinance discussion*
     a. Section 28 WECS - security and roads. Keep on agenda.

   - Subdivision Code – discussion and possible action to strike "4 parcels on shared drive". There was lengthy discussion at the public hearing held prior to the meeting. To be on March agenda.

   - Variance processing through Zoning Administrator/Hearing Officer – Keep on agenda.

7. New Business: no new business

8. Planning and Zoning Issues: Committee was updated by Alycia Lingle Zoning Specialist
   - **2017-02-V** Partridge Township – Everly Springs Preserve requests variance in minimum lot size to construct a shed at 2155 State Route 26, Washburn, which is in the Conservation District.
   - **2017-03-V** Worth Township – Adams Outdoor Advertising requests a variance in allowable billboard size located east of the mini storage units at 589 State Route 116, Metamora, which is in the General Commercial District.

- **2017-04-S** Palestine Township – Jonathan Leman requests a special use to operate a commercial dog kennel at 557 County Road 2175 E, Secor, which is in the (AG) Agriculture District.
- **2017-05-S** Worth Township – Adams Outdoor Advertising requests a special use to construct a billboard on a parcel located east of the mini storage units at 589 State Route 116, Metamora, which is in the General Commercial District.

9. Other:
   - Tri-County Regional Planning Commission report – Eric Miller came to explain the expenditures for Tri County Regional Planning.
   - ZBA Hearing - ZBA hearing on February 28 – Mr. Huser & Mr. Karr to attend
   - Schedule special meetings (if necessary)

10. Executive Session (if necessary): Motion was made at 7:52 pm by Mr. Huser to go into Executive Session pursuant to 5 ILCS 120/(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 2ND by Mr. Rokey. Roll call vote. Doug Huser, Bryant Kempf, Andy Rokey, Duane Kingdon, and Tom Karr all voted aye. Motion carried.
    Motion was made at 8:07 by Mr. Rokey to come out of executive session. 2nd by Mr. Huser. All approved. Motion carried.

    Motion was made at 6:59 pm by Mr. Huser to go into Executive Session pursuant to 5 ILCS 120/2 (c)(11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 2ND by Mr. Rokey. Roll call vote Duane Kingdon, Tom Karr, Doug Huser, Bryant Kempf, and Andy Rokey all vote aye. Motion carried.
    At 8:20 p.m. motion was made by Mr. Huser to go back into regular session. 2nd by Mr. Rokey. All approved. Motion carried.

11. Any action coming out of Executive Session: After first executive session motion was made by Doug Huser to submit Lisa Jording for the position of Zoning Administrator at $47,500 to the full board. 2nd by Andy Rokey, all aye, motion carried.

    No action was taken on second executive session.

12. Adjournment:
    Motion was made by Mr. Karr to adjourn at 8:23 pm. 2nd by Mr. Rokey. All approved. Motion carried.

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Aly Lingle, Acting Secretary Duane Kingdon, Chairman

Date _____

*monthly agenda item