

Road and Bridge Committee  
Woodford County Highway Department – Roanoke, Illinois  
Monday, February 11, 2019  
MINUTES  
8:00 AM

1. **Call meeting to order** – meeting called to order at 8:00 AM.
2. **Roll Call** – Richard Hill (chairman), Donny Tolan, Barry Logan, Danny Steffen (v-ch) all present. Josh Davis was absent. Conrad Moore, County Engineer was present.
3. **Meeting minutes**

- a. **Approval of January 7, 2019, regular meeting minutes**

Motion to approve January 7, 2019 regular meeting minutes made by Logan, seconded by Tolan. *Motion passed.*

4. **Review and consider minutes of past Executive Sessions.**

5. **Public Comment**

6. **Consider claims for the February 19, 2019 Board meeting**

Motion to approve February claims made by Tolan, seconded by Logan. It was asked if the three filters from Central Illinois Trucking were duplicate charges. It was explained that it is charged by truck and three different trucks needed a filter. Questioned why two charges for DKS – they are for two different bills. It was also asked about the rental for the track loader and planer. They rented it for a day and ground out bumps on bridges and CH2. Committee went over petty cash expenditures and felt that what was being paid out of petty cash should probably be handled different. *Motion passed.* Mr. Steffen abstained from any bills involving DKS trucking.

7. **Old Business:**

- (a) **Consider Intergovernmental Agreement with Village of Roanoke for Jurisdictional Transfer of North Main Street from Front Street to IL 116.**

There has been no change since last month.

8. **New Business:**

- (a) **Discuss and act on crack sealant material, Section 19-00000-19-GM.**

Motion to approve low bid by Logan (no relationship to Board member Barry Logan) for \$9,405.00 made by Logan, seconded by Steffen. Discussion on the difference in quantities of the bids. Mr. Moore wanted to keep it under \$10,000 so the quantities are what the company could provide for that cost. *Motion passed.*

- (b) **Discuss and act on spray patch oil quotes, Section 19-00000-19-GM.**

Motion to approve bid for \$32,780.00 for spray patch oil by Steffens 3D made by Logan, seconded by Tolan. *Motion passed.* Danny Steffen abstained from vote.

- (c) **Discuss and act on quotes for stockpiling materials (materials delivered to Highway Dept.), 19-00000-20-GM.**

Motion to approve rate per ton whichever is most advantageous made by Logan, seconded by Steffen. It was explained that it is shipped to the Highway Department, and we have to accept the lowest bid. Mr. Logan withdrew his motion and Mr. Steffen withdrew his second. Motion to accept per ton rate by Reeser Trucking made by Logan, seconded by Tolan. *Motion passed.*

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**(d) Discuss and act quotes for pit materials (material at the pit), 19-00000-25-GM.**

Quotes were taken on various materials, and whichever is most advantageous will be used. Motion to accept all bids and the Highway Department will use the most advantageous place made by Logan, seconded by Tolan. *Motion passed.*

**(e) Discuss and act on procurement of Bulk Rock Salt for FY 2019/20.**

Motion made to request up to 3,500 tons of salt made by Tolan, seconded by Logan. Each year we request salt, and determine how much we need to purchase based on last year's use and the quantities left over. The salt shed holds 3300 tons. In the past few years, not much salt has been used. This year they have used a lot of salt. Quantities for next year need to be determined. With the increase in salt usage, the price will go up. It was suggested that Mr. Moore order has must as we can at the lower price and not be stuck with a lot of high priced salt. *Motion passed.*

**(f) Discuss and act on equipment bid for new tractors.**

Motion to approve bid from Blunier Implement for \$87,344.00 made by Tolan, seconded by Steffen. Question if all the bids met specs, and it was stated they did. All tractors appear to have the same warranty. New Holland and Case offer an extended 5 year warranty. Discussion on which brand of tractor is better. We received a greater trade in value with Bluniers. These are open tractors with no cabs. The workers state that the cabs obscure their visibility. It was discussed if this was budgeted for. There is money in the budget to pay for this. Discussion on how the committee needs to look into doing things different on paper, as while we are paying for this out of reserve funds, it looks like it was not budgeted for this year. These new tractors are front wheel assist. *Motion passed.*

**(g) Discuss and act on equipment bid for new mowers.**

Motion to accept Blunier Implement for \$25,610.00 for a new mowers made by Steffen, seconded by Logan. The half bat we are using now is 10 feet. The Highway Dept. rented a 15 foot batwing and it saves time as they don't have to make two passes. The 6 foot disc mower will be traded in as it is not being utilized. Discussion on if we should try and sell the 6 foot disc mower instead of trading. It was felt that we should trade it. It was asked if the mower would have chain shielding included and it was stated it would. *Motion passed.*

**(h) Discuss and act on an engineering agreement with Wendler Engineering Services, Inc. for Linn Township, Section 17-07136-00-BR.**

This was a project that was being done in-house. However, we lost our structural engineer, so now we have to outsource the work. Motion to approve Wendler Engineering Services for Linn Township Bridge design made by Tolan, seconded by Steffen. *Motion passed.*

**(i) Discuss and act on a supplemental engineering agreement with Maurer Stutz for County Highway 13, Section 13-00091-00-EG.**

Motion to approve Maurer Stutz for supplemental engineering work made by Logan, seconded by Steffen. There has been additional requests made by IDOT that are usually done in phase II, but IDOT is asking for it now in phase I. The additional request is taking more of Maurer Stutz time, thus the additional charge. It was questioned if this additional charge comes out of our 10% portion of payment for the project. Mr. Moore was not sure, but will look into it. Mr. Logan and Mr. Steffen withdrew their motion and second. Mr. Moore will find out about the payment.

**(j) Salt/Cinder Mix Prices**

Salt prices have gone up. This also causes the mix price to increase. The county has not increased the price it charges municipalities, and townships for these items. With the increase in our price, Mr. Moore would like the consensus of the committee on raising the prices we charge just to cover the increase in salt prices. The consensus of the committee is that this is not a money maker, but we do need to cover our costs. Consensus is to increase the salt and mix prices.

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**9. Other:**

**(a) Highway Department Shop Upgrades**

Farnsworth is the company working on conceptual drawings. In discussion with Metamora Township, it seems that heated floors and a large ceiling fan are beneficial.

**(b) Equipment Update**

Mr. Moore put together a spreadsheet of the big ticket equipment with a brief summary of each piece. Discussion on cost of in-house paint striping as opposed to hiring out. It was suggested that Mr. Moore check with the state to see if they have a paint striper for sale. The highway department not only does paint striping for the county but also several towns and townships.

**(c) Purchasing Ordinance**

The Finance Committee is looking into changing the Purchase Ordinance. The Highway Department operates on a different standard than other departments in the County. It was suggested that an exception be written in to the new ordinance that allows the Highway Department some leeway with purchases.

**(d) Ameren Upgrades (CH 25)**

Kyle Frick from Ameren and Nick Otte from Power Engineers were present to report to the committee. There have been changes made in Ameren system and electric code. Because of these changes, they have to rebuild sections of powerlines. They will be bringing in large pieces of equipment – 20,000 pounds per axle – on county roads. They will start mid-March on Sante Fe Trail and continue until the end of May. They will have one trip in with the heavy equipment, then nothing will come in for a couple weeks, then one trip out with the heavy equipment. Discussion on the weight limits of the road in mid-March. They are willing to work with us with regard to the road conditions. They will video the road conditions before they start and when they are finished. They will repair any damage done to the road. We will have a road use agreement with them. It was asked if our engineer would have discretion on when the road was favorable for use to them, and they stated that they would avoid using the road until conditions were favorable. If there is any damage, Ameren would prefer that we do the work to repair it, and they would pay us for the work done. They will not pay to improve road, but pay for any damage they cause. We have worked with Ameren before and have not had issues. The committee is in favor of a road agreement use as long as Mr. Moore can oversee it.

Mr. Moore reported that there are several milestones in the Highway Department. Doug Mullen, and JD Andrews have been there 5 years, Charlie Schlossler has been with the Highway Department for 15 years, and Glenn Fischer for 20 years.

**10. Executive Session.**

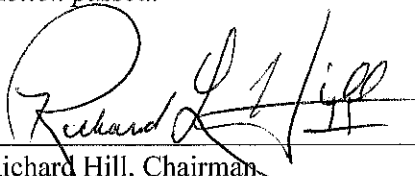
**11. Action coming out of Executive Session.**

**12. Motion to Adjourn.**

Motion to adjourn made by Steffen, seconded by Tolan. *Motion passed.*

Meeting adjourned at 9:30 A.M.

Submitted by: Deb Breyman

  
Richard Hill, Chairman  
Road and Bridge Committee