

**MINUTES**  
**CONSERVATION, PLANNING, AND ZONING COMMITTEE**  
**WOODFORD COUNTY, ILLINOIS**  
**MONDAY, February 10, 2020**  
**5:30 P.M.**

1. Call to Order:  
Chairman Parsons called the meeting to 6:03 pm.
2. Roll Call: Blake Parsons, Justin Faulk, Don Tolan and Charles Nagel were present. Jason Spence was absent.
3. Approval of Monthly claims: Motion was made by Faulk to approve the claims, seconded by Nagel. *Motion Carried.*
4. Approval of January 13, 2020, minutes:  
Motion to approve minutes made by Nagel, seconded by Faulk. *Motion Carried.*  
January 13, 2020 Executive session minutes approval to release or keep confidential  
Motion to approve and make public the executive session minutes made by Faulk, seconded by Nagel. *Motion Carried.*
5. Review of Executive Session Minutes: November 13, 2008, February 10, 2009 Session 1, February 10, 2009 Session 2, March 10, 2009.
6. Motion to approve and Keep Confidential the executive session minutes from November 13, 2008, February 10, 2009 Session 1, February 10, 2009 Session 2, and March 10, 2009 made by Faulk, seconded by Tolan. *Motion Carried.*
7. Public Input: None
8. Unfinished Business:
  - Minonk Wind LLC Special Use – No discussion
  - Inoperable Motor Vehicle ordinance – proposed verbiage  
Mr. Parsons discussed that this is the verbiage being presented for the rewrite of the existing ordinance. Ms. Jording noted that the States Attorney’s office had reviewed it and recommended a definition of “temporarily inoperable” be added. Mr. Parsons asked if it would be ready to go next month. Ms. Jording stated that should not be a problem.
  - Zoning Administrator Annual Review/salary recommendation  
The committee discussed that they would like each member and Ms. Jording to look at the job description and think about some goal statements that could be used for evaluation. It was discussed that these do not have to be super specific but can be more broadly relating to the duties and job performances. It was discussed that the committee would like to discuss more specific goals next month.
9. New Business:
  - Public hearings relating to text amendment changes  
Mr. Parsons discussed that he had ask the States Attorney’s office to look into the possibility of making minor text amendment changes with a hearing at the County Board. Ms. Jording read an excerpt from 55 ILCS 5/5-12014 (b) which states: “(b) *The regulations imposed and the districts created under the authority of this Division may be amended from time to time by ordinance or resolution, after the ordinance or resolution establishing same has gone into effect, but no such amendments shall be made without a hearing before the board of appeals.*”
10. Planning and Zoning Issues:
11. Other:

- ZBA Hearing - ZBA hearing on February 25 at 6 pm  
This will be a hearing officer only with a single variance.  
Special Hearing February 13 at 3:30 pm  
This is for a map amendment in Montgomery township.
- Schedule special meetings (if necessary)

10. Executive Session (if necessary):None

11. Any action coming out of Executive Session:

12. Adjournment

Mr. Faulk made the motion to adjourn at 7:07 p. m., seconded by Nagel. *Motion Carried.*

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Lisa Jording, Secretary

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Blake Parsons, Chairman

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Date