

Road and Bridge Committee
Woodford County Highway Department - Roanoke, Illinois
Monday, January 11, 2021
AGENDA
8:00 A.M.

1. Call meeting to order

The meeting was called to order by Chairman Hill at 8:03 A.M.

2. Roll Call.

Richard Hill, Donald Tolan, David Meinhold, Barry Logan, and Dan Steffen all present. Also present was Woodford County Engineer Conrad Moore.

3. Review meeting minutes of regular meeting on December 8, 2020.

Motion to approve December 8, 2020 minutes made by Meinhold, seconded by Logan. *Motion passed.*

4. Review and consider minutes of past Executive Sessions.

5. Public comment.

6. Consider claims for the January 19, 2021, Board meeting.

Motion to approve claims made by Steffen, seconded by Tolan. It was asked about the two payments to Roanoke Ford – were there two turbos that went out? One invoice was for the turbo labor and the other invoice was for the turbo parts. This was on truck number 17. *Motion passed.*

7. Old Business: None

8. New Business:

(a) Discussion and action on wheel loader bid.

The Highway department solicited bids to replace the 2009 wheel loader. Low bid was from Martin Equipment for \$113,000, which included \$68,000 for trade in. A request for buy-back was included in the bid. It was asked how many bids were solicited. The Highway Department reached out to three companies, but did not hear back from one.

A discussion ensued regarding the snow plow truck situation. A plan had been set up where we would purchase a new truck every year, so as not to be hit with several trucks at one time. Other equipment purchases seem to be being made, and the trucks are not getting purchased yearly. It was discussed if when a new truck is purchased, do we transfer any equipment from the old truck to the new truck. It is best to keep the equipment on the truck with the truck and not transfer it. A purchase of a new truck should be placed in the budget for next year. We still have two Internationals. Those two trucks would be the next to be replaced. We need to make sure we are getting back on track for replacing trucks.

Motion passed.

9. Other:

(a) New Shop Building

Several maps were presented with three options. These options are the same options which have been discussed in the past. The first two options add on to the existing building, while the third option is for a new building.

Option 1 – 67 feet would be added to the North end of the existing building and 32 feet to the East. It would add approximately 6,500 square feet and cost would be approximately \$1.7 million. The North side of the building would be approximately 30 feet from the north property line and the East side of the building would be approximately 55 feet from the east property line.

Option 2 – Expansion would be the West and East of the existing building. 52 feet would be added to the East and 35 feet to the West. The East side would then be approximately 35 feet from the east property line and the west expansion would interfere with the existing parking. It would add approximately 5,200 square feet at a cost of \$1.5 million.

Option 3 – This would be a whole new building. Taking the placement of the existing building, the new building would lay in the same position and would extend 65 feet to the East, and 20 feet to the North. It would be a 185 x 80 building and would cost approximately \$2.2 million. The east side of the new building would be approximately 30 feet from the east property line.

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The cost for these options were taken from Farnsworth's estimate 2 years ago. One estimate is about \$300 a square foot, which the committee felt was too high. They hoped that competitive bidding would bring this cost down. Discussion on adding on to existing building or building a whole new building. Keeping the old building does not eliminate the problems we are having with it now. And it would be difficult to add on to it. There was a discussion on how to use the old building while the new building was being constructed. The cost of demolishing the old building is included in the estimated cost.

It was asked about what is stored behind the building. Guardrails, pipe, snow fence, etc. are stored in that area. We no longer put up snow fence, so that could be eliminated. Discussion on if the building could be placed in another area, the location of EMA, and on where the doors could be placed. It was suggested that we visit other facilities and see what we like and don't like about them so we know what we need to do. It is felt that the way we are handling this is correct in that we are starting to look into it now for building next year, and are looking for needs in the future. A concern was brought up regarding placement of garage doors on the west side of a building due to wind patterns in the winter. Discussion on Roanoke Township's property to north of us. A short discussion was held on the condition of other buildings at the Highway Department.

(b) Fuel Bid Results

The bids were accepted and low bid was Yoder Oil at 25 cents lower than last year.

(c) Discuss 2021 Seal Coat

A map was provided that shows where the 2021 planned seal coat will be done – approximately 16.5 miles. It was asked if this would interfere with the windfarm, and it will not. Discussion on the ½ of mile into Washburn off of Rt. 89 that we still maintain. It was thought that we traded that section before, we took over a section of County Highway 1 that was a dirt road and Cazenovia Township took over that ½ mile section. We need to look at the paperwork to see if this is correct. If not, we will approach the Township into taking this small section over.

(d) Spring Weight Limits

Spring weight limits start this Friday. An email was sent out last month notifying of this.

(e) Next Month Bid Openings for Materials and Crack Sealant

Next month bids on rock, crack seal and spray paint will be opened.

10. Executive Session.

11. Action coming out of Executive Session.

12. Motion to Adjourn.

Motion to adjourn made by Logan, seconded by Tolan. *Motion passed.*

Meeting adjourned at 8:50 A.M.

Submitted by: Deb Breyman



Richard Hill, Chairman
Road and Bridge Committee