

**PUBLIC SAFETY COMMITTEE  
COUNTY BOARDROOM  
MONDAY, JANUARY 7, 2019  
MINUTES  
4:00 PM**

1. **Call to Order** – Meeting was called to order at 4:22 PM
2. **Roll Call** – Barry Logan (ch), Donald Tolan (v-ch), Emily Barker, Blake Parsons all present. Justin Faulk was excused.
3. **Approval of Minutes**
  - a. Approval of December 10, 2018 minutes  
Motion to approve December 10, 2018 minutes made by Parsons, seconded by Tolan. *Motion passed.*
4. **Public Input**
5. **Approval of Claims**

Motion to approve January claims made by Tolan, seconded by Parsons.

  - Questions regarding the Ruyle payment to remodel 911 – should this not be a 911 claim. The duct work had to be redone, and it falls under building repair as a Sheriff claim.
  - The animal control castration of a feline is a population Voucher.
6. **Coroner**
7. **EMA**
  - a. **Community Safe Enbridge Grant**  
Mr. McCanless received a \$1,000 grant to support Care Track from Com Ed.
8. **Sheriff**
  - a. **MVE DUI Vehicle Camera Equipment Purchase Approval**  
Sheriff Smith provided the committee with information regarding the cameras. The quote they have is for 5 4RE cameras and wireless downloads. These cameras will be purchased out of the DUI and forfeiture funds. They will be car mounted and will integrate into the body cameras that we will be getting in the future. There are certain cases that will not go to court if there is video footage, which is vital to the officers case if an arrest is made. Motion to approve the MVE DUI vehicle camera equipment for \$26,850 made by Barker, seconded by Parsons.  
*Motion passed.*
  - b. **Equipment Room HVAC Project Bid Approval**  
There is a humidity problem in the 911 computer room area. They need to remove the crack unit and install the mini split system that will do only air conditioning. This should take care of the problem. The majority of work would be in taking the crack units out and having a crane remove them from the roof. This was put out for bid and the only bid that was received was from Ruyle for \$10,735. Motion to approve quote from Ruyle for \$10,735 made by Parsons, seconded by Tolan. *Motion passed.*
  - c. **Employee Assistance Program Discussion / Approval**  
The sheriff reported that his department is in dire need for an employee assistant program (EAP). This is short term counseling that helps employees deal with problems that are affecting their life which in turn affects their job. These problems can cover a wide variety of issues and do not necessarily have to be caused by work. The EAP would not do long term counseling, but designed to give employees help so they can stay on the job and be effective. The sheriff is going to pay for this out of his budget and would like the county to establish a county wide EAP. If the employee uses all the recommended sessions (generally 3-12), and still

needs more, it would then roll over to the health insurance. It was questioned where the employee would go as certain groups are not accepting new patients. Sheriff Smith has been talking to Chestnut and a group in Peoria that has 11 doctors in its practice. It is 100% confidential. It was brought up that the County Clerk and the Treasure receive weekly information that tells the employee name and the doctor the claim is being paid to, but not medical information. Concern that this is not confidential. Currently if an employee needs this kind of help, it has to be done through work comp, which is in no way confidential. The committee feels that this is excellent, but feels that it needs to be county wide. While the Sheriff would like it to be county-wide, he is not going to wait. He is going to sign the contract and get this started for his employees. He will speak to the County Office Committee tomorrow night and hopefully get it county-wide.

## **9. Animal Control**

### **a. Presentation from Mike Hinrichsen regarding using Menssen Trust Funds for feral cat control.**

Mr. Lenz had been contacted by Mike Hinrichsen to see if the Menssen Trust Fund would consider vaccinating, spaying and neutering cats. He reported that the Trust is willing, ready and able to help cats as well as dogs. The Trust will work with Germantown Hills for a one year pilot program to work with the care of cats and run the program through the county the same as we do the dogs – as a pass through. It was questioned what vet Germantown Hills would use, and if that vet would be in Woodford County. Currently, you have to be a Woodford County resident in order to use the funds from the Menssen Trust. Germantown is trying to find a solution to the cat problem they have. There would be no funds from the county involved.

Mr. Mike Hinrichsen provided the committee with an outline of what they are proposing. The county would not be handling the cats, we would not need any facility, and no additional staff. What the county would do is handle the vet bills, as a pass through for the Menssen Trust. They will be referred to as the Germantown Hills Feline Association (GHFA).

Krystal Uppole addressed the committee stating that there are many diseases that cats carry that can be transferred to humans – rabies, parasites, etc. Currently they trap the cats, vaccinate them for rabies, treat them for parasites, spay or neuter them, and then release them. They try to foster the cats out instead of letting them run wild. They also clip the left ear so they know which cats have been treated. Germantown Hills main area of a cat problem is Tuck-A-Way Trailer Park. In Sept and Oct they trapped 60 cats.

Sherry Powley spoke of the process that they use. The problem is the breeding. Cats generally have three litters a year. They trap the cats, treat them, and then release them. The treatment takes a few days, as they won't release a cat that has just had surgery. So the cat has to be cared for for a day or two. Leaving the cats run wild will only increase the problem. They want to do this pilot program to see if they can decrease the cat population. They do have other citizens that have shown an interest in helping with the process. It was questioned on how we would know if this program is successful. Ms. Powley stated that they keep detailed records of the cats they trap. They want to educate people to keep their cats in and not let them roam around. The feral cats get their left ear nipped so they can have a way to mark which cats have been treated. Just spaying and/or neutering them helps to control the pet population from increasing. They have a good start, and the Menssen Trust is willing to help with the financial end.

The committee was concerned that the GHFA is not a legal entity and does not have a tax identification number. We have to have a W-9 in order to pay. It was discussed that we would only be paying a vet, not the association. Discussion on if program is successful, do we offer it to other municipalities. There is a concern about the counties role. There is a need for volunteers, as the traps have to be checked daily, and the cats have to be cared for once surgery is done. The last page of Mr. Hinrichsens handout outlines the 5 step process (attached). They propose mirroring the process that is used for dogs. The committee would like to see the agreement that the Menssen Trust and the GHFA create before they agree to anything. The County has no control over GHFA, where we do have a contract with the animal control administrator and have a dog program. We don't want this to turn into a cat program. The committee feels they need some legal guidance on the issues. They would also like to see the agreement before any decisions are made.

**a. Renew Contract with Menssen Trust Fund**

Mr. Bob Lenz spoke about the Menssen Fund wanting to do a two year contract with Woodford County instead of a one year. The new contract is basically the same contract that we had with the change from one year to two years and a few minor verbiage changes. The Trust currently offers \$2,000 a month for care of dogs, but Mr. Linz stated that it could go higher if needed. Motion to approve the two year contract made by Tolan, seconded by Barker. Because of the agreement the Menssen Trust is making with Germantown Hills regarding cats, the Trust would like to take the word "cats" "feline" out of this contract. Motion to amend the original motion to remove the word 'cats', 'feline', or any reference to such made by Tolan, seconded by Parson. *Motion passed.* Vote taken on original motion as amended, *Motion passed.*

**10. Court Services**

**a. Probation and Court Services annual report (informational)**

This will be discussed next month.

**11. Health Department**

The county has purchased the Health Department Building. Mr. Logan was there today checking on the building. Mr. Logan will meet with Ms. Aggertt on Wednesday to discuss how to divide up costs.

**12. New Business**

**13. Unfinished Business**

**14. Other**

**15. Executive Session – Roll Call Vote**

**16. Any action coming out of Executive Session**

**17. Adjournment**

Motion to adjourn made by Tolan, seconded by Parsons. *Motion passed.*

Submitted by: Deb Breyman

  
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Barry Logan, Chairman  
Public Safety Committee