

**PUBLIC SAFETY COMMITTEE
COUNTY BOARDROOM
BOARDROOM IS NOW LOCATED AT 1835 S. MAIN STREET
WEDNESDAY, OCTOBER 14, 2020**

AGENDA
4:30 PM

- 1. Call to Order**
- 2. Roll Call** – Barry Logan (ch), Donald Tolan, Emily Barker, Justin Faulk, Blake Parsons
- 3. Approval of Minutes**
 - a. Approval of August 10, 2020 minutes
 - b. Approval of September 9, 2020 minutes
- 4. Public Input**
- 5. Approval of Claims**
- 6. Coroner**
- 7. Sheriff**
 - a. Annex 4 Update
 - b. Annex 1 Update
 - c. PSB Flooring Project Update
 - d. Retaining Wall Project Update
 - e. StarCom21 Update
 - f. IT Service
 - g. CURES Funding Projects
- 8. Animal Control**
- 9. Health Department**
- 10. New Business**
- 11. Unfinished Business**
- 12. Other**
- 13. Executive Session – Roll Call Vote**
- 14. Any action coming out of Executive Session**
- 15. Adjournment**

**PUBLIC SAFETY COMMITTEE
COUNTY BOARDROOM
MONDAY, AUGUST 10, 2020
MINUTES
4:30 PM**

1. Call to Order

- 2. Roll Call** – Barry Logan (ch), Donald Tolan, Justin Faulk present. Emily Barker is excused and Blake Parsons is absent.

3. Approval of Minutes

a. Approval of July 13, 2020 regular meeting minutes

Motion to approve July 13, 2020 minutes made by Tolan, seconded by Faulk. *Motion passed.*

4. Public Input

5. Approval of Claims

Motion to approve August claims made by Tolan, seconded by Faulk. Question regarding the \$1,200 security window for Probation. Probation had a 2 panel sliding glass window that fell apart. It was replaced with a solid glass window. There are several departments that charge for food for different trainings. The chairman would like to get away from this process. *Motion passed.*

6. Coroner

7. Sheriff

a. Annex 4 Update

Riverside is done. The carpet has been back ordered and will be here September 7th. Because of this back order, the chairs have will arrive on the 10th of September. Mr. Huber should have the desk done the third or fourth week of September. IAS is working the Mr. Huber to configure the desk to accommodate for the electrical ports. Mr. Logan and Mr. Faulk walked through the board room and the hallway and bathrooms are not to spec level 5 finish. The door jams are rough, there are paint drippings where has run down the wall, there are bubble holes, and dry wall joints don't meet up. The Chief Deputy will speak with the contractor and have the repairs made.

b. Annex 1 Update

Widmer is working with Probation to configure the layout and should have a spec sheet soon.

c. Parking Lot Overlay Project

Three vendors were contacted regarding overlying the parking lots. Only one vendor responded, and they did not do each individual lot, but combined the lots as a whole. The lots being considered are the north parking lot, employee parking lot and Sally Port lot. This will be brought back next month for discussion.

DRAFT

**PUBLIC SAFETY COMMITTEE
COUNTY BOARDROOM
MONDAY, AUGUST 10, 2020
MINUTES
4:30 PM**

d. Retaining Wall Project

The retaining wall by the employee parking lot/Sally Port is crumbling. There are two separate walls that have been repaired several times, but need to be replaced. Three vendors replied to the request for repair. There is no drainage tile behind the either wall, so water is behind it causing the problem. They want drainage tile put in and a concrete wall poured instead of blocks. This project has been budgeted for. The three quotes are far apart in pricing. The low bid, New Horizon, does not state the length of wall, size of footings, if rebar is used, or thickness of sidewalk. Before a contract will be awarded to them, we need answers to a few questions – thickness of wall, tile behind wall, rebar in footings, clean or washed aggregate backfill used, thickness of sidewalk, reinforcement of sidewalk, etc. Mr. Coffman will reach out to New Horizon and report to the committee at 6PM before the Board meeting next Tuesday.

e. Roanoke Flash Flooding /SBA

July 15th there was a flash flood in Roanoke in which several homes were flooded, and 5 homes were destroyed. The Small Business Administration is offering low interest loans to get homes repaired. On July 30th a resource center was set up with multiple organizations offering assistance to the Roanoke citizens affected by the flooding.

f. Annex 4 gutter replacement project Bids

The gutters on Annex 4 are falling apart and need to be repaired. Water pours out of the elbows instead of down the downspout. There were holes drilled in the bottom of the downspouts at the elbows. Currently there are 4 inch gutters on the building, but would like to replace with 6 inch gutters. This project has not been budgeted for in this fiscal year. This will be discussed at the 6PM meeting before the next Board meeting.

g. Courthouse Roof Project Update

The roof is complete and the final inspection has been done. That inspection found 2 minor issues that have been repaired. Comments were made on how good the roof looks.

8. Animal Control

9. Health Department

**PUBLIC SAFETY COMMITTEE
COUNTY BOARDROOM
MONDAY, AUGUST 10, 2020
MINUTES
4:30 PM**

10. New Business

a. Recognition of volunteer help – Resolution 2019/20 – 075

Dr. Knepp put in tons of volunteer hours during the Covid pandemic. The Board would like to publically thank him. Motion to approve resolution 2019/20 #075 made by Tolan, seconded by Faulk. *Motion passed.*

b. Approval of Resolution 2019/20 – 073 Audio Equipment for Annex 4

Last month it was approved to accept the bid from IAS for the audio equipment for Annex 4. There was an error in the pricing for that equipment. This resolution is creating a paper trail of the purchase at the correct price. Motion to approve resolution 2019/20 #073 made by Faulk, seconded by Tolan. *Motion passed.*

11. Unfinished Business

12. Other

It was asked about security at Annex 4. The County Clerk can use money from a grant for security since we house the voting machines in annex 4. This would be placed in next year budget. Discussion on using ADT, buying cameras, and type of security needed. A concern with using cameras would be how often the footage is reviewed. The County Clerk will do some research into types of security available and report back.

13. Executive Session – Roll Call Vote

14. Any action coming out of Executive Session

15. Adjournment

Motion to adjourn made by Tolan, seconded by Faulk. *Motion passed.*

Meeting adjourned at 5:28 PM

Submitted by: Deb Breyman

Barry Logan, Chairman
Public Safety Committee

**PUBLIC SAFETY COMMITTEE
COUNTY BOARDROOM
WEDNESDAY, SEPTEMBER 9, 2020
MINUTES
4:30 PM**

1. Call to Order

2. Roll Call – Barry Logan (ch), Donald Tolan, Justin Faulk, Blake Parsons all present. Emily Barker is absent.

3. Approval of Minutes

a. Approval of August 18, 2020 special meeting minutes
Motion to approve August 18, 2020 special meeting minutes made by Parsons, seconded by Faulk. *Motion passed.*

4. Public Input

5. Approval of Claims

Motion to approve September claims made by Parsons, seconded by Tolan. There were two claims for vehicle upkeep – one at \$2,250 and the other at \$2,324.40- that were questioned. A transmission was fixed and the other was to fix the car after a front end collision. It was also asked about the Ruyle claim for a flue pipe repair. A hot water storage tank was not drafting properly. When the state inspected the tank the Co2 detector went off and we were written up for it, so it had to be fixed. Also asked was the Coroner charge for a Woodford County man. The Coroner receives a fee for every cremation. He uses that fund to purchase something that the community can use. Last year he purchased comfortable chairs for the Old. The committee thanked him for these purchases. *Motion passed.*

6. Coroner

7. Sheriff

a. Annex 4 Update
The floor was being prepped to lay the carpeting and that should be done by next week. The chairs are coming on the 15th and the desk on the 18th. On October 2nd the tops to the desk will be placed. The audio visual will be started with hanging brackets and pulling wires. By October 2nd all the major things should be completed. There was discussion on whether or not we could hold the October Board meeting there. The County Clerk sends the notice to the paper the day of the September Board meeting, so she needs to know where the meeting will be held. Even if the room is not 100% completed, it was felt we could still hold the October meeting in the new Board room. As soon as we move out of the current Board room, they will start remodeling it for Probation.

b. Annex 1 Update / Furniture Bid

Both Widmer Interiors and Lincoln Office submitted bids for the furniture. Widmer drew all the designs for the remodeling of Annex 1 for Probation and did not charge us for that, which was approximately \$973. Lincoln had the lower bid, but used Widmer's drawings for their design. Discussion on if there was any difference in the product being bid and

**PUBLIC SAFETY COMMITTEE
COUNTY BOARDROOM
WEDNESDAY, SEPTEMBER 9, 2020
MINUTES
4:30 PM**

there was not. Also discussed was our working relationships with the two companies. It was estimated the carpet prices, electrical, vinyl base, and paint/primer. Discussion on paying Widmer for their drawings. Motion to accept Lincoln Office's bid and pay Widmer \$973 for their design CAD drawings made by Faulk, seconded by Parsons. *Motion passed.*

c. Parking Lot Project Bid

The southeast parking lot and Sally Port drive are to be redone. They will mill out 2 inches of the existing pavement, clean and prime area and install 2 inch surface overlay. Discussion on best time of year to install blacktop. The Sheriff will see who can get the job started the quickest. There is an unknown because we don't know if there is any damage until they get the 2 inch surface off. After discussion, it was felt that this should be decided by the full board. We will present this to the Board next week and have them determine best option.

d. Retaining Wall Bid

There were questions from last month's meeting that needed to be addressed – thickness of wall, tile behind wall, rebar in footings, clean or washed aggregate backfill used, thickness of sidewalk, reinforcement of sidewalk, etc. The low bid, New Horizon, provided the answers to those questions. It was asked when this project could be started, because we need to repair this wall before the parking lot can be resurfaced, and you don't want to resurface the lot in winter. Discussion on timeline. Motion to approve New Horizon bid for \$17,725 for work listed made by Faulk, seconded by Tolan. *Motion passed.*

Discussion on the optional chamfer and epoxy rebar. It is important to have the chamfer in, but the committee felt the epoxy rebar was not necessary. With both options added in, the bid is still the lowest. The committee will let the Sheriff handle this.

e. Sheriff Vehicle Replacement Plan

The Finance Committee asked the Sheriff to come up with a plan for the replacement of vehicles. The replacement plan was based on several factors – mileage, engine idle time, repairs, etc. Once a car hits around 115,000-120,000 miles, we start paying repair costs. The longer we hold a car, the more the mileage goes up, and the more money we are spending on repairs. The cars do not generate miles at the same rate. The road deputies generate the most miles, but because of the K-9, that car has to be left idling for periods of time for the dog. In the past they have leased cars, but after three years, they were paying more than if they had purchased the cars. The main thing was to generate a long term plan for replacement. The plan the Sheriff has created would cover the next four years, with 7 cars being replaced this next year, 7 cars the next year, then 6 then 4. They would like to get away from 7 replacements in one year, but as time goes on, this plan would even out. The committee wants to keep the deputies in safe vehicles.

**PUBLIC SAFETY COMMITTEE
COUNTY BOARDROOM
WEDNESDAY, SEPTEMBER 9, 2020
MINUTES
4:30 PM**

f. PSB Flooring Project Update
They will use the same carpet in all the projects. By doing this, we are saving enough money to even replace the courtroom carpet, and judge's offices. They are moving forward with the project and it will be under budget.

g. Annex 4 Gutter Project Update
This is schedules to start September 22nd.

8. Animal Control

9. Health Department

Ms. Aggertt reported that they are continuing to monitor contact tracing. Woodford County's current number of Covid cases is at 335. Currently there are 40 active cases with 1 hospitalized. They are hiring a few new people to help handle all the Covid work.

10. New Business

11. Unfinished Business

12. Other

New Horizon was contacted and it will be after October 1st before they can do the wall. We will work with them and make the time frame work.

A committee member asked that when we bid a project, in fairness to all contractors, to have a detailed outline of what we want. There was a huge difference in quotes for the retaining wall, and if they were all bidding on the same thing, there should not have been that big of spread in the quotes.

13. Executive Session – Roll Call Vote

14. Any action coming out of Executive Session

15. Adjournment

Motion to adjourn made by Faulk, seconded by Tolan. *Motion passed.*

Meeting adjourned at 7:15 PM.

Submitted by: Deb Breyman

Barry Logan, Chairman
Public Safety Committee