

Road and Bridge Committee
Woodford County Highway Department - Roanoke, Illinois
Thursday October 4, 2018
AGENDA
4:30 P.M.

Call meeting to order Doug Huser, Chairman

1. Roll Call.

2. Review and consider meeting minutes of regular meeting on September 6, 2018.

3. Review and consider minutes of past Executive Sessions.

4. Public comment.

5. Consider claims for the October 16, 2018, Board meeting.

6. Old Business:

- (a) Consider Road Use Agreement.
- (b) Consider FY 2018/19 Budgets.
- (c) Consider Intergovernmental Agreement between County and Townships
- (d) Consider Intergovernmental Agreement with Village of Roanoke for Jurisdictional Transfer of North Main Street from Front Street to IL 116.

7. New Business:

- (a) Consider variance for Doty access spacing on CH 19.
- (b) Consider FY2018/19 roadway paint and glass bead purchase; yellow paint: 4,235 gallons; white paint: 3,575 gallons, glass beads: 62,000 pounds.
- (c) Consider appropriating Motor Fuel Tax funds for FY2018/19 Estimate of Maintenance.
- (d) Discuss/select consultant for CH 7 Structure replacement/rehabilitation, SN 102-3130, SN 102-3131.
- (e) Consider Assistant County Engineer position.

8. Other:

County Highway 5
County Highway 20
Hagey Building

9. Executive Session.

10. Action coming out of Executive Session.

11. Motion to Adjourn.

ROAD AND BRIDGE COMMITTEE
WOODFORD COUNTY HIGHWAY DEPARTMENT – ROANOKE, ILLINOIS
THURSDAY, SEPTEMBER 6, 2018
MINUTES
4:30 P.M.

1. Roll Call –

Doug Huser, Duane Kingdon, John Krug present. Randy Roethler arrived at 4:33. Andy Rokey is excused. Also present are Conrad Moore, County Engineer and Cheryl Wolfe.

2. Approval of August 9, 2018 regular meeting minutes.

Motion to approve August 9, 2018 minutes made by Kingdon, seconded by Krug.
Motion passed.

3. Review and Consider minutes of past Executive Sessions

4. Public comment.

None

5. Approval of September claims

Motion to approve September claims made by Kingdon, seconded by Krug. Questions regarding the removal of bats. There were bats in the sign shop. Mr. Moore took quotes on removing them. Wettstein's was the low bid, they came and sealed up the place there were coming in. The bats are now gone. Questioned if the paint was bid out, and it was reported that it is state bid. *Motion passed.*

6. Old Business:

(a) Consider Road Use Agreement.

Mr. Moore made a few changes based on the discussion last month. This is still in draft form. State's Attorney Minger is reviewing it. This will be discussed next month after committee has a change to review the changes.

(b) Discuss and act on Agreement with City of Minonk

This was approved by committee last month, but there were questions at the Board meeting regarding the crossing. The pedestrian crossing signs will be placed on the side of the road, and Minonk will paint on the road the crossing. There is no cost to the County. Motion to resubmit agreement to the Board made by Kingdon, seconded by Roethler. *Motion passed.*

(c) Consider FY 2018/19 Budgets.

The finance committee asked Mr. Moore to hold the levy flat except for the 2% salary increases. Mr. Moore reworked the budget to keep the levy flat. The Highway Department has received a grant for guard rail replacement. We pay 10% of the cost and the grant covers the rest. This cost has been worked into the budget. Discussion on how this grant will be received – if it is a pass through account or do we have to appropriate for amount. It was asked if this new budget was workable for the Highway Department, and Mr. Moore reported that it was. Discussion on line item 001-620-6148-002 of the County Highway Fund if it was still necessary. Mr. Moore reported that he would like to keep money in that fund in case any issues arose. Motion to resend the budget to Finance made by Kingdon, seconded by Krug. *Motion passed.*

ROAD AND BRIDGE COMMITTEE
WOODFORD COUNTY HIGHWAY DEPARTMENT – ROANOKE, ILLINOIS
THURSDAY, SEPTEMBER 6, 2018
MINUTES
4:30 P.M.

(d) Consider Intergovernmental Agreement between County and Townships

This agreement is between the County and Townships for shared services. The County's insurance provider has looked it over and made some comments. This is still in draft form, so no action needs to be taken at this time. Discussion on item number 1 of the agreement and using the alternate verbiage. TOIRMA is still looking over the agreement. Consensus of the committee is to use the alternate verbiage under item 1 on the agreement.

7. New Business:

(a) Discuss and act on County Highway 5 Bridge Deck Overlay bids, Section 15-00160-01-BR.

Mr. Moore is requesting a resolution to award work on CH 5 Bridge north of Secor to low bidder. Motion to approve bid by Illinois Civil Contractors for \$90,841.80 made by Roethler, seconded by Kingdon. Discussion on why there is such a big discrepancy between the high and low bid. Mr. Moore called Illinois Civil Contractors, and they stated that they misinterpreted something, but wanted to honor their bid. *Motion passed*

(b) Discuss and act on quotes for Excavator and Operator.

Earlier this summer the Highway Department cleaned out ditches on Banta Road, and Amigoni was the lowest quote. Now there is a ditch that needs cleaned on Highway 8. Amigoni is again the low quote at \$2,250.00. Motion to accept Amigoni quote, not to exceed \$2,250.00 made by Roethler, seconded by Kingdon. Discussion on looking into ways to plug up gullies, and where material that is clean out goes. *Motion passed.*

(c) Consider Intergovernmental Agreement with Village of Roanoke for Jurisdictional Transfer of North Main Street from Front Street to IL 116.

IDOT is currently reviewing the jurisdictional transfer agreement. The agreement spells out all maintenance responsibilities. County will have maintenance of roadway from curb to curb, Village will maintain sidewalks, Village utilities, mowing. This maintenance will not take effect until the construction contract is awarded. Resolution from 2017 has stipulations that have to be met before jurisdictional transfer can take place. One stipulation is the Front Street intersection design study is reviewed and approved by IDOT, second is the structural hydraulics for bridge has to be reviewed and approved by IDOT, and the third is the intersection of 116 and County Highway 13 intersection design study has to be reviewed and approved by IDOT. The only thing pending submittal is the structural hydraulics of the bridge, the other two are pending approval. Discussion on which street will be blocked off. Discussion on which streets will have stop signs posted. No action needs to be taken at this time.

8. Other:

County Reseal Costs

-This year's reseal costs are a little over \$311,000. They did 15 miles, a little over half of the 15 miles was the whole width of road. Last year over \$400,000 was spent.

ROAD AND BRIDGE COMMITTEE
WOODFORD COUNTY HIGHWAY DEPARTMENT – ROANOKE, ILLINOIS
THURSDAY, SEPTEMBER 6, 2018
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- Mr. Moore put together a colored coded map of the condition of bridges in the County and provided a copy to each committee member.

-Mr. Moore and Mr. Huser looked at the Hagey building. This is a very nice building. There are a couple other options that have just become available, so this will be discussed next month.

-Since we have the grant, IDOT doesn't want us to hold off on replacing the guard rails. Plan is to have an engineering firm do the design work. Once that firm is chosen, Mr. Moore will bring this back before the committee. There will be 8,000 feet of guardrails replaced. Most of the replacement will be north of Congerville and south of Secor. Discussion as to what happens to guard rails that are being taken down – this will be spelled out in the specs. Discussion as to why they are being replaced – some are height issues, and some are dilapidated. Post and rails will be replaced.

-Next month they will be looking into hiring an engineering company for County Highway 7. Goal is to enter into agreement by November.

-Paint quantities have to be decided by next month in order to make the State bid deadline.

-Mr. Moore has received two applications for the new engineer. Neither of them are Structural Engineers. He has spoken to one applicant by phone and hopefully one more shortly. The next process will be face to face interviews. Mr. Huser stated that he would like to sit in on the interviews and asked if anyone else on the committee would like to be present. No one replied.

- We need to stay on top of the reimbursement from the Wind Farm. This will be placed on next month's agenda.

-Mr. Huser provided copies of PPUATS projects.

-Mr. Roethler reported that he watches govdeals.com. He found a 3,000 gallon hot oil reservoir that sold for \$6,000. He wants to pursue purchasing either a transportable wagon or on site storage.

-It was stated that Mr. Loy had approval from the Board to purchase surplus equipment, and we need to get approval from the Board for Mr. Moore also.

9. Executive Session.

10. Action coming out of Executive Session.

11. Motion to Adjourn.

Motion to adjourn made by Kingdon, seconded by Roethler. *Motion passed.*

Meeting adjourned at 5:24

Submitted by: Deb Breyman

Doug Huser, Chairman
Road and Bridge Committee

CLAIMS SUMMARY SHEET FOR THE WOODFORD COUNTY HIGHWAY DEPARTMENT

Following are the totals of all claims for each fund of the Woodford County Highway Department approved at the October 4, 2018 Road and Bridge Committee meeting. The individual claims for each fund will be submitted for approval and payment at the October 16, 2018 County Board Meeting. This summary sheet is prepared at the request of the County Clerk.

County Highway Fund	\$72,693.91
County Bridge Fund	\$22,517.21
County Matching Fund	\$452.56
County Motor Fuel Tax Fund	\$10,360.25
Township Motor Fuel Tax Fund	\$18,636.21
Township Bridge Fund	\$0.00

Submitted and Approved by the Road & Bridge Committee at the meeting held:

October, 2018

County Highway
Date Range: 10/1/2018 - 10/1/2018

Date: Monday, October 01, 2018

The Committee for Woodford County have met and approved the following Claims.

DATE	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
10/1/2018	Ameren Illinois Company	CH Line Item: 001-610-6078-002	1-10-205	512.38
CHECK:		ELECTRIC CHG		
			CHECK TOTAL:	512.38
10/1/2018	ARAMARK UNIFORM SERVICES	CH Line Item: 001-610-6081-002	1-10-211	196.56
CHECK:		UNIFORMS FOR SEPTEMBER 2018(EMP 57.36, WOC		
			CHECK TOTAL:	196.56
10/1/2018	BARRICK-OLTMAN, INC.	CH Line Item: 001-610-6081-002	1-10-211	350.00
CHECK:		FURNACE MAINTENANCE CONTRACT (1 YR 2019)		
			CHECK TOTAL:	350.00
10/1/2018	CLAUSS SPECIALITIES INC	CH Line Item: 001-630-6235-002	1-30-351	1,158.00
CHECK:		BOOM MOWER RENT		
			CHECK TOTAL:	1,158.00
10/1/2018	EUREKA PRINTING & STATIONARY	CH Line Item: 001-610-6082-002	1-10-308	86.00
CHECK:		BUSINESS CARDS C MOORE (500)		
			CHECK TOTAL:	86.00
10/1/2018	FORESTRY SUPPLIERS, INC.	CH Line Item: 001-620-6126-002	1-20-325	67.20
CHECK:		WHITE FLAGGING RIBBON(48)		
			CHECK TOTAL:	67.20
10/1/2018	INTERSTATE BATTERIES OF CENTR	CH Line Item: 001-630-6229-002	1-30-341	112.95
CHECK:		#002-BATTERY		
10/1/2018	INTERSTATE BATTERIES OF CENTR	CH Line Item: 001-630-6230-002	1-30-342	119.40
CHECK:		BARRICADE BATTERIES (60)		
			CHECK TOTAL:	232.35
10/1/2018	JOHN DEERE FINANCIAL	CH Line Item: 001-630-6229-002	1-30-341	76.08
CHECK:		#M07-BLADES FOR MOWER		
10/1/2018	JOHN DEERE FINANCIAL	CH Line Item: 001-630-6230-002	1-30-342	19.46
CHECK:		YELLOW SPRAY PAINT (2)		
			CHECK TOTAL:	95.54
10/1/2018	KOENIG BODY & EQUIP, INC.	CH Line Item: 001-630-6229-002	1-30-341	69.86
CHECK:		#PLW-SPRING FOR SNAP HITCH (2)		
10/1/2018	KOENIG BODY & EQUIP, INC.	CH Line Item: 001-630-6229-002	1-30-341	240.60
CHECK:		#PLW-BRACE (2)		

DATE	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
10/1/2018	KOENIG BODY & EQUIP, INC.	CH Line Item: 001-630-6229-002	1-30-341	746.00
CHECK:		#PLW-SWIVEL BAR FLINK & BOLT ASSY		
10/1/2018	KOENIG BODY & EQUIP, INC.	CH Line Item: 001-635-6239-002	1-35-442	31,102.00
CHECK:		NEW PLOWS (2) & BLADES		
			CHECK TOTAL:	32,158.46
10/1/2018	LEE ENTERPRISES-CENTRAL ILLIN	CH Line Item: 001-610-6079-002	1-10-207	75.20
CHECK:		LETTING-SEC 15-00161-01-BR		
10/1/2018	LEE ENTERPRISES-CENTRAL ILLIN	CH Line Item: 001-610-6079-002	1-10-207	80.00
CHECK:		LETTING-SEC 18-16003-00-PV		
			CHECK TOTAL:	155.20
10/1/2018	MARTIN EQUIP. OF IL., INC	CH Line Item: 001-630-6229-002	1-30-341	692.94
CHECK:		#023-SCREW, WASHER, NNUT, PEDAL, GASKET		
			CHECK TOTAL:	692.94
10/1/2018	MIDWEST REPAIR INC	CH Line Item: 001-630-6228-002	1-30-247	334.89
CHECK:		#200-CHECKED CODES		
			CHECK TOTAL:	334.89
10/1/2018	MINONK AUTO PARTS	CH Line Item: 001-630-6229-002	1-30-341	77.45
CHECK:		#007-HEADLIGHT		
10/1/2018	MINONK AUTO PARTS	CH Line Item: 001-630-6229-002	1-30-341	77.45
CHECK:		#007-REAR BRAKES		
10/1/2018	MINONK AUTO PARTS	CH Line Item: 001-630-6229-002	1-30-341	77.45
CHECK:		#007-FRONT BRAKES		
10/1/2018	MINONK AUTO PARTS	CH Line Item: 001-630-6229-002	1-30-341	39.09
CHECK:		#007-BRAKES		
10/1/2018	MINONK AUTO PARTS	CH Line Item: 001-630-6229-002	1-30-341	7.77
CHECK:		#009-BATTERY TERMINAL		
10/1/2018	MINONK AUTO PARTS	CH Line Item: 001-630-6231-002	1-30-343	5.16
CHECK:		HYD JACK OIL		
			CHECK TOTAL:	284.37
10/1/2018	PITNEY BOWES INC.	CH Line Item: 001-610-6081-002	1-10-211	122.85
CHECK:		RENTAL FEE		
			CHECK TOTAL:	122.85
10/1/2018	ROANOKE FORD	CH Line Item: 001-630-6229-002	1-30-341	118.05
CHECK:		#008-TRACK FOR WINDOW		
10/1/2018	ROANOKE FORD	CH Line Item: 001-630-6229-002	1-30-341	23.70
CHECK:		#008-OIL AND FILTER CHANGE		

DATE	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
10/1/2018	ROANOKE FORD	CH Line Item: 001-630-6229-002	1-30-341	23.70
CHECK:		#101-OIL AND FILTER CHANGE		
			CHECK TOTAL:	165.45
10/1/2018	ROANOKE IGA	CH Line Item: 001-610-6082-002	1-10-308	8.15
CHECK:		BATHROOM SUPPLIES		
10/1/2018	ROANOKE IGA	CH Line Item: 001-610-6082-002	1-10-308	80.43
CHECK:		KITCHEN,BATHROOM & CLEANING SUPPLIES		
			CHECK TOTAL:	88.58
10/1/2018	ROANOKE PLUMBING INC.	CH Line Item: 001-630-6230-002	1-30-342	39.90
CHECK:		FOR FLAG PADDLE & BROOM		
			CHECK TOTAL:	39.90
10/1/2018	STEFFENS 3-D CONSTRUCTION INC	CH Line Item: 001-630-6308-002	1-30-355	29,011.68
CHECK:		SPRAY PATCH OIL (10215.38 GAL)		
			CHECK TOTAL:	29,011.68
10/1/2018	TRAC AUTOMOTIVE	CH Line Item: 001-630-6229-002	1-30-341	10.00
CHECK:		#002-MOUNT TIRE ON RIM		
10/1/2018	TRAC AUTOMOTIVE	CH Line Item: 001-630-6229-002	1-30-341	18.50
CHECK:		#008-TIRE REPARE		
			CHECK TOTAL:	28.50
10/1/2018	VALLEY VIEW INDUST. INC.	CH Line Item: 001-630-6308-002	1-30-355	127.87
CHECK:		ROAD ROCK (11.52 TON)		
			CHECK TOTAL:	127.87
10/1/2018	VERIZON WIRELESS	CH Line Item: 001-610-6089-002	1-10-213	241.64
CHECK:		CELL PHONES (4)		
10/1/2018	VERIZON WIRELESS	CH Line Item: 001-620-6126-002	1-20-325	18.02
CHECK:		GPS		
10/1/2018	VERIZON WIRELESS	CH Line Item: 001-620-6126-002	1-20-325	20.90
CHECK:		GPS		
			CHECK TOTAL:	280.56
10/1/2018	VILLAGE OF ROANOKE	CH Line Item: 001-610-6078-002	1-10-205	70.37
CHECK:		WATER, SEWER AND GARBAGE FEE		
			CHECK TOTAL:	70.37
10/1/2018	WASHBURN LAWN & GARDEN	CH Line Item: 001-630-6229-002	1-30-341	121.84
CHECK:		#SAW-CHAINS, CABLE AND SHARPENING CHAINS		
			CHECK TOTAL:	121.84
10/1/2018	WATTS COPY SYSTEMS INC.	CH Line Item: 001-610-6081-002	1-10-211	128.63
CHECK:		STANDARD PAYMENT & IMAGES		

DATE	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
			CHECK TOTAL:	128.63
10/1/2018	YODER OIL INC	CH Line Item: 001-630-6231-002	1-30-343	4,830.17
CHECK:		DIESEL (1991 GAL)		
10/1/2018	YODER OIL INC	CH Line Item: 001-630-6231-002	1-30-343	1,353.62
CHECK:		UNLEADED (615 GAL)		
			CHECK TOTAL:	6,183.79
			TOTAL CLAIMS:	72,693.91

Approved by

County Engineer

Submitted for approval.

DATED: Monday, October 01, 2018

County Bridge
 Date Range: 10/1/2018 - 10/1/2018

Date: Monday, October 01, 2018

The Committee for Woodford County have met and approved the following Claims.

DATE	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
10/1/2018	HUTCHISON ENGINEERING, INC	CH Line Item: 002-670-6888-002	2-70-171611	3,637.25
CHECK:		SEC 17-17161-00-BR WORTH ROAD-ENGINEERING		
			CHECK TOTAL:	3,637.25
10/1/2018	ILLINOIS CIVIL CONTRACTORS, IN	CH Line Item: 002-670-6716-002	2-70-111451	2,283.66
CHECK:		SEC 16-11145-00-DR-OLIO RD		
			CHECK TOTAL:	2,283.66
10/1/2018	STARK EXCAVATING, INC.	CH Line Item: 002-680-6876-002	2-80-999991	6,618.80
CHECK:		SEC 18-12135-00-BR-PAY EST 1		
			CHECK TOTAL:	6,618.80
10/1/2018	WENDLER ENGINEERING, INC.	CH Line Item: 002-650-6481-002	2-50-101021	5,857.50
CHECK:		SEC 1-00101-00-BR ENGINEERING		
10/1/2018	WENDLER ENGINEERING, INC.	CH Line Item: 002-650-6499-002	2-50-160011	4,120.00
CHECK:		SEC 15-00160-00-BR ENGINEERING		
			CHECK TOTAL:	9,977.50
			TOTAL CLAIMS:	22,517.21

Approved by

 County Engineer

Submitted for approval.

DATED: Monday, October 01, 2018

Matching

Date: Monday, October 01, 2018

Date Range: 10/1/2018 - 10/1/2018

The Committee for Woodford County have met and approved the following Claims.

DATE	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
10/1/2018	MAURER STUTZ, INC.	CH Line Item: 003-640-6328-002	3-40-910011	452.56
CHECK:		SEC 13-00091-00-EG-ENGINEERING		
			CHECK TOTAL:	452.56
			TOTAL CLAIMS:	452.56

Approved by

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County Engineer

Submitted for approval.

DATED: Monday, October 01, 2018

Motor Fuel Tax
Date Range: 10/1/2018 - 10/1/2018

Date: Monday, October 01, 2018

The Committee for Woodford County have met and approved the following Claims.

DATE	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
10/1/2018	GEHRIG ENTERPRISES, LLC	CH Line Item: 005-632-6120-002	5-32-1820	667.17
CHECK:		CM 16 PEA GRAVEL (51.36 TON)		
			CHECK TOTAL:	667.17
10/1/2018	RIVERSTONE GROUP, INC.	CH Line Item: 005-632-6120-002	5-32-1820	333.08
CHECK:		RR03 RIPRAP (14.97 TON)		
			CHECK TOTAL:	333.08
10/1/2018	TRI CO REGIONAL PLANNING	CH Line Item: 005-620-6133-002	5-20-002	9,360.00
CHECK:		PPUATS FY 2019		
			CHECK TOTAL:	9,360.00
			TOTAL CLAIMS:	10,360.25

Approved by

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County Engineer

Submitted for approval.

DATED: Monday, October 01, 2018

Township Motor Fuel Tax
 Date Range: 10/1/2018 - 10/1/2018

Date: Monday, October 01, 2018

The Committee for Woodford County have met and approved the following Claims.

DATE	VENDOR NAME	DESCRIPTION	ACCOUNT	AMOUNT
10/1/2018	STEFFENS 3-D CONSTRUCTION INC	CH Line Item: 006-630-6267-002	6-30-041800	3,799.18
CHECK:		EL PASO-RESEAL 2018		
10/1/2018	STEFFENS 3-D CONSTRUCTION INC	CH Line Item: 006-630-6275-002	6-30-121800	9,613.68
CHECK:		PALESTINE-RESEAL 2018		
10/1/2018	STEFFENS 3-D CONSTRUCTION INC	CH Line Item: 006-630-6278-002	6-30-151800	5,223.35
CHECK:		ROANOKE-RESEAL 2018		
			CHECK TOTAL:	18,636.21
			TOTAL CLAIMS:	18,636.21

Approved by

 County Engineer

Submitted for approval.

DATED: Monday, October 01, 2018